How to Name Your Flash Drive

- You must insert your flash drive into a USB port on the computer.
- Access to this drive is via “My Computer.”
- Locate your drive, right click and once the option menu appears click on rename.
- Insert your name, most students use their first initial and last name, but you may name it however you would like.
- Then hit enter.

It is a good idea to name your flash drive in the event that you lose it, so the lab attendants will be able to notify you.

Gail