



CENTRAL OREGON COMMUNITY COLLEGE

2018- 2019 Nursing Program

Nursing Program Readmission, Advanced Placement and Transfer Student Policies

CENTRAL OREGON COMMUNITY COLLEGE NURSING PROGRAM
**Nursing Program Readmission, Advanced Placement,
and Transfer Student Policies**

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TITLE: Readmission

POLICY: This policy applies to students who were admitted and attending courses in the COCC Nursing Program and then left the Program for either personal or academic reasons. Due to high enrollment, a student who leaves the Program is not guaranteed an opportunity to return to the Program. Readmission to any Nursing course is on a space available basis. Any student who seeks readmission to the Program must be deemed eligible and must follow and complete all of the readmission procedures and requirements, and must meet Program requirements in effect at the time of return. (E.g. prerequisite and co-requisite courses). Students who exit the Nursing Program during NUR 106 are required to reapply to the Nursing Program rather than seek readmission. A student may be readmitted and repeat a Nursing course only once. A student may be readmitted to the Nursing Program only twice.

For example: A student fails NUR 108. The following year the student is readmitted to NUR 108 and passes the course. All is well until NUR 207, where unfortunately the student fails. The student may be readmitted into NUR 207. However, this will be the last time the student can be readmitted into the nursing program. If the student does not pass NUR 207 or NUR 208, they will not have any more opportunities to continue in the nursing program.

Nursing Courses are composed of theory, skills, and clinical components. All components must be passed in order to achieve a passing grade in a Nursing course. A student that has failed any component of a course is required to repeat the entire course upon readmission, including repeating previously completed coursework (E.g. clinical component, or a written assignment).

The opportunity to readmit is subject to revocation by the Nurse Administrator and Department Chair in consultation with the Nursing Faculty. Eligibility for readmission will be revoked if students fail to complete required procedures for readmission, or fail to meet conditions set for readmission. Any student seeking readmission who failed to complete the required procedures for readmission may be placed at the bottom of the waiting list following a conference with the Nurse Administrator.

Student Initiated Exit: Students will immediately notify a member of the Nursing Faculty, and the Department Chair of their intent to withdraw from the Nursing Program. Students are to follow College and Program level procedures for withdrawal and placement on the readmission list.

PROCEDURE: Placement on the readmission waiting list requires an exit interview with the Nursing Department chair within 30 days of departure from the Program. At this exit interview, students will be informed of their eligibility for readmission and a Readmission Plan will be developed. The plan will be developed by the Nursing Faculty and Nursing Department Chair outlining any required or suggested activities, and associated deadlines that must be met prior to readmission. This may include, but not be limited to: a physician's release and proof of ability to meet essential functions; work experience in the nursing field; a written plan for problem-solving personal issues interfering with academic success; or a study plan for improving academic performance.

The plan contains a section to be filled out by the student including: reason(s) for interrupting study in the Nursing Program; an individualized plan for meeting any requirements or suggested activities for readmission; and plans for self-promotion of their success once readmitted to the Program. (E.g. Study skills class, study plan for content areas needing improvement, or support system for personal, financial or childcare issues.) This section may be completed during the exit interview, or returned to the Nursing Program Nurse Administrator within one month. The student's name will be placed on the waiting list once the Readmission Plan has been satisfactorily completed and returned within the established timeline.

Readmission to any Nursing course is on a space available basis. Students seeking readmission to a particular term are placed on a waiting list. Eligibility for re-admission is explained below.

**ELIGIBILITY
FOR
READMISSION**

Based on the reasons for leaving the Nursing Program, the following guidelines are used in making decisions about placement on the readmission waiting list:

A Student who leaves the Nursing Program in good standing:

A student who withdraws from the Nursing Program for personal reasons and is passing at the time of withdrawal will be allowed to repeat the Nursing course once, or withdraws at the completion of a nursing sequence course with a grade of C+ or better, will be allowed to continue the Nursing sequence, pending available space and as long as the absence from the Program is **no greater than one year**. These students will be placed on the 'A' list for readmission, and will be rank ordered according to the Final Grade (percentage score) received in the current or previous term's nursing course, which ever is higher. Ties will be broken first by the percentage received on the theory score alone, and then will be determined by a draw.

A student who leaves the Nursing Program due to a failing grade in the theory component:

A student who withdraws from the Nursing Program for any reason with a failing grade in theory, or fails the course will be allowed to repeat the Nursing sequence course once, pending available space and as long as the absence from the Program is **no greater than one year**. These students will be placed on the 'B' list for readmission, and will be rank ordered according to the Final Grade (percentage score) received in the term prior to leaving the Nursing Program, and the weighted theory exam score at the time of departure from the Program. Ties will be broken first by the percentage received on the theory scores alone for both terms, and then will be determined by a draw.

A student who leaves the Nursing Program due to a failing LRC or clinical grade, or leaves while on probation:

A student who withdraws from the Nursing Program for any reason who is not making satisfactory progression toward meeting the competencies for the LRC or clinical practicum, or fails clinical, will be allowed to repeat the Nursing sequence course once, pending available space and as long as the absence from the Program is **no greater than one year**. These students will be placed on the 'C' list for readmission, and will be rank ordered according to the Final Grade (percentage score) received in the term prior to leaving the Nursing Program, and the weighted theory exam score at the time of departure from the Program. Ties will be broken first by

the percentage received on the theory scores alone for both terms, and then will be determined by a draw.

A student who leaves the Nursing Program due to serious unsafe clinical performance, or having exhibited academic dishonesty or substance abuse:

A student who leaves the Nursing Program and has demonstrated serious unsafe clinical performance, or has exhibited academic dishonesty or substance abuse, may be conditionally allowed to repeat the Nursing sequence course once, as long as they receive approval from the Nursing Program Chair and the Nurse Administrator. If the Nursing Program Chair and the Nurse Administrator agree to allow the student to repeat the course, there must be space available and the student must not have been absent from the program for more than one year. These students will be placed on the 'D' list for readmission, and will be rank ordered according to the Final Grade (percentage score) received in the term prior to leaving the Nursing Program, and the weighted theory exam score at the time of departure from the Program. Ties will be broken first by the percentage received on the theory scores alone for both terms, and then will be determined by a draw.

**INELIGIBILITY
FOR
READMISSION:**

A student will be considered ineligible for readmission or advanced placement into the Nursing Program if:

- The student has been immediately dismissed from the Nursing Program for documented acts of dishonesty or unethical behavior and has not been conditionally approved for readmission by the Nursing Faculty.
- The student has been immediately dismissed from the clinical practicum for safety reasons and there is no evidence of engaging in and completing a remediation plan.
- The student has been dismissed from the Nursing Program for drug/alcohol offenses (See OSBN's **Conduct Derogatory to the Standards of Nursing Defined**, OAR 851-045-0070) and there is no evidence of engaging in and completing an appropriate rehabilitation program.
- The student has failed or been immediately dismissed from the Nursing Program due to not meeting the Nursing Course and Program level Critical Elements, polices and/or procedures, and there is no evidence of engaging in and completing a remediation plan.
- The student has already been readmitted twice to the Nursing Program.

- The student has failed to satisfactorily complete a given Nursing course after re-enrolling in that course once (1 time). The student has two chances to pass a Nursing course.

**WAITING
LIST
PLACEMENT**

The appropriate position on the A, B, C, or D waiting lists will be determined at the time of the exit interview for all eligible students. Due to a wide variety of individual requirements for readmission, the rank ordering of potential candidates will not be available until the term prior to readmission. Students will be contacted during the term preceding readmission by phone or by certified mail, and offered any available placement for which they are qualified. It is the responsibility of the student to keep the Nurse Administrator/ Department Chair and the College informed of any address or telephone number changes.

Available placements for each term of the Program will be filled from that term's waiting list. Students may choose to be placed on more than one course waiting list. (E.g. A student leaving in NUR 207, Winter Term, may choose to be placed on the Fall Term NUR 206 and Winter Term NUR 207 waiting lists.) Students will be required to indicate course waiting list(s) selection on the Readmission Plan.

**REPEATING
COURSES**

If a student chooses to repeat a course, all course requirements (assignments, clinical, and exams) must be met and the course passed in order to progress in the Nursing Program. Once matriculated, the student must complete the course, even if a position for the desired upcoming course becomes available during the term. If the student withdraws, they will be placed at the bottom of the 'D' waiting list. Student transcripts will reflect the grade received during the repetition of the course. If the student fails the course, this course will have to be repeated and passed before progression in the Nursing sequence of courses can continue, even though the student may have passed the course in the past.

**PROGRAM
REQUIREMENTS**

Complete all required immunizations, TB testing, CPR training, criminal background check and drug screen before beginning of term entering, or as contracted with the Advanced Placement Coordinator for late entries, and provide copies of the documentation to the Nursing Program Administrative Assistant. Please note that criminal background check and drug screening must be repeated with any break in progression through the program.

READMISSION BEYOND ONE YEAR OF ABSENCE **A student seeking readmission following an absence from the Nursing Program of greater than one year:**

First year students withdrawing from NUR 107 or NUR 108, and having not returned after one year must reapply to the Nursing Program, meeting all admission requirements and procedures in place at the time of reapplication.

Second year students (NUR 206, 207, 208) withdrawing at any point in the sequence and having been out of the Program longer than one year may be readmitted to NUR 206. To qualify as a candidate for readmission into second year, the student must successfully complete a comprehensive skills assessment test, and receive a passing score (850 or higher) on the HESI-PN exam. In addition, students must show verifiable employment documentation of 400 hours of direct patient care in an acute or long-term (skilled) care setting as an LPN within the last year, or 600 hours of direct patient care in other nursing care settings such as clinics, home health, or assisted living as an LPN within the last year. For those students working at the CNA level, verifiable employment documentation of 600 hours of direct patient care in a nursing care setting within the last year is required. Students who do not meet the above criteria must reapply to the Nursing Program, returning at the NUR 106 level. Students will be placed on the list at the same level as they were assigned when they left the program.

PROGRAM REQUIREMENTS Complete all required immunizations, TB testing, CPR training, criminal background check and drug screen before September 1st, or as contracted with the Advanced Placement Coordinator for late entries, and provide copies of the documentation to the Nursing Program Administrative Assistant.

Readmission Student Plan

Name of Student:

Student Identification Number:

Address:

Date:

Phone Number(s):

Email Address(es):

Nursing course leaving: NUR _____

Nursing course grade: _____ %

Nursing course theory grade _____ %

Previous course grade: _____ %

FACULTY SECTION

This section is to be filled out by the Nurse Administrator or Department Chair and reviewed with the student at the exit interview.

Eligible for readmission

Not eligible for readmission

Reason for leaving the Nursing Program:

Please describe situation.

- A: Leaving in good standing.
- B: Leaving failing theory.
- C: Leaving failing clinical.
- D: Leaving/dismissed for unsafe clinical performance, academic dishonesty or substance abuse issues.

Program requirements for readmission, with deadline dates for achievement:

(E.g. A physician's release and proof of ability to meet essential functions; work experience in the nursing field; a written plan for problem-solving personal issues interfering with academic success; or a study plan for improving academic performance.)

Program suggestions for readmission:

(E.g. Working at the PN level; study skills class; NCLEX reviews; or identification of personal and community resources.)

Student

Date

COCC Nurse Administrator

Date

STUDENT SECTION

This section is to be completed by the student and returned to the Nursing Program Director during the exit interview, or delivered within 30 days of the exit interview. Nursing Program Director, 2600 NW College Way, Bend, OR 97701

Student Name:

Date:

Please place my name on the following waiting list(s):

NUR 107; NUR 108; NUR 206; NUR 207; NUR 208

Reason(s) for interrupting study in the Nursing Program:

Individualized plan for meeting any conditions (requirements or suggestions) for readmission:

Plans for self-promotion of their success upon readmission:

Student	Date	COCC Nurse Administrator	Date

Please see the full text of Nursing Program Readmission Policy in the Nursing Program Student Handbook for eligibility, policy statement, procedures and waiting list placement. Students must meet the Program requirements in effect at the time of readmission, including prerequisite and co-requisite courses. If the student meets the Readmission Plan and meets all criteria listed in the Readmission Policy, the student will be placed on the appropriate waiting list and considered for readmission by the Nursing Program Director and Nursing Faculty.

TITLE: Advanced Placement

POLICY: Those students who already hold a State of Oregon LPN license may qualify for advanced placement into COCC's Associate of Applied Science in Nursing program. Advanced Placement into Nursing 206 is on a space available basis. Any student who seeks advanced placement to the Program must be deemed eligible and must follow and complete all of the advanced placement procedures and requirements, and must meet Program requirements (E.g. prerequisite and co-requisite courses) in effect at the time of return.

 This policy does not apply to students who were enrolled in a NUR 200 level course in COCC's Nursing Program and then left the Program for either personal or academic reasons. These students should see the Readmission Policy. For questions regarding eligibility for readmission, contact the Nurse Administrator.

PROCEDURE: **To qualify as a candidate** for advanced placement, students must submit official verification of the following requirements to the Nursing Program:

- Current resident of the COCC college district. See COCC website for residency requirements. If there are no other candidates, out of district students will be considered for placement.
- Nursing Advance Placement Application
- Copy of Oregon LPN license verification from the OSBN website indicating a license that is active and unencumbered. License information will be confirmed by the Advance Placement Coordinator through the State Board of Nursing.
- Verification of 400 hours of direct patient care in an acute or long-term (skilled) setting, or 600 hours of direct patient care in other nursing settings such as clinics, home health, or assisted living as an LPN within the last **two** years.
- Official copy of transcripts showing completion of the required prerequisite and support courses (or their equivalent).

To qualify for placement on the waiting list students must:

- **Meet with the Advanced Placement Coordinator before March 15th in the year preceding admission.**
- **Meet required work hours**
- **Pass the HESI-PN exam at ≥ 850 points by May 1st.**

**PLACEMENT
ON THE
WAITING
LIST**

- **Pass a comprehensive skills assessment test by May 1st.**

Placement on the waiting list requires an interview with the Advanced Placement Coordinator to be **completed before March 15th** within the year preceding admission. At this interview, eligibility for advanced placement will be confirmed and procedures for placement on the waiting list will be reviewed. Students will be informed of Nursing Program requirements for immunizations, TB testing and CPR certification at this time. Once qualified as a candidate for advanced placement, the applicant must successfully complete a comprehensive skills assessment test, and receive a passing score (850 or higher) on the HESI-PN exam. A date for completing the HESI-PN exam will be scheduled during the interview with the Advanced Placement Coordinator. There is a charge for the exam of approximately \$55.00. **Students will have until May 1st** to complete competency testing and return all documentation required by the Nursing Program.

Qualified students seeking advanced placement will be placed on the 'A' waiting list in the position immediately following COCC readmission 'A' listed students. Qualified students will be ranked by their HESI-PN score for admission. Students receiving ≥ 850 on the initial attempt will be ranked ahead of students achieving a passing score on a second attempt. Second attempt students will be ranked according to the second score. If seats become available in the Nursing 206 course, students will be contacted in the order they were ranked on the wait list.

If a student fails the HESI-PN exam the student will have one additional opportunity to pass the exam. If the student is unable to pass the HESI-PN exam after two attempts, the student will be considered ineligible for admission as an Advance Placement student, and will be required to apply for admission and repeat the first year of the program.

**NOTICE OF
ADMISSION**

If a seat becomes available prior to August 1st, students will have 30 days in which to reply; if a seat becomes available after August 1st, students will have until September 1st, or at least seven (7) days to confirm their intent.

To accept a position in the program, students must:

- Submit a letter, confirming their intent to enroll.
- Complete all required immunizations, TB testing, CPR training, criminal history check and drug screening before September 1st, or as contracted with the

Advanced Placement Coordinator for late entries, and provide copies of the documentation to the Nursing Program Administrative Assistant.

- Sign a letter acknowledging that they will be able to meet COCC's Associate of Applied Science in Nursing Technical Standards for the duration of the program.

**NOTICE OF
No
VACANCIES**

If a student is not offered a seat in the program, then they must contact the Advanced Placement Coordinator and request continuance on the waiting list (if eligible). Students continuing on the waiting list must meet the program requirements for the next application period, or may petition for a one year extension. Students can check the COCC Nursing webpage for any changes in course requirements. During the Spring term prior to admission, students must repeat the comprehensive skills check off, and may repeat the HESI-PN if desired.

Please mail to:

CENTRAL OREGON COMMUNITY COLLEGE
Advanced Placement Coordinator
2600 NW College Way
Bend, OR 97701



Verification of Employment

To: COCC Advanced Placement Coordinator

RE: **Application for advanced placement into COCC's Nursing Program**

This letter is to certify that _____ has worked at

Employee's Name

_____, and has provided (*check one*):

Employer's Name

- 400 hours of direct patient care in an acute or long-term (skilled) setting as an LPN within the last **two** years from program start date.
- 600 hours of direct patient care in other nursing settings such as clinics, home health, or assisted living as an LPN within the last **two** years from program start date.
- Has not met the above criteria.

Name of Person Verifying Information

Date

Signature

Title

Telephone Number

Note to Employer: By providing you with this form, your employee agrees to release this information to Central Oregon Community College. This information is used to verify entrance requirements for Advanced Placement into the Second Year of COCC's Nursing Program and will not be used for other purposes, nor released to any other party. If you have questions, please contact the Advanced Placement Coordinator in the Nursing Department at 541-383-7569.



Central Oregon Community College Nursing Program Advanced Placement Application

Student Information

Personal Information

Full Name: _____
 Last _____ First _____ M.I. _____

Address: _____
 Street Address _____ Apartment/Unit # _____
 City _____ State _____ ZIP Code _____

Home Phone: () _____ Cell Phone: () _____

E-mail Address: _____

LPN License Number: _____

College Attended: _____

College Address: _____ College Phone: () _____

Job Information

Title: _____ Name of Healthcare Facility : _____

Supervisor: _____ Department: _____

Work Address: _____ E-mail Address: _____

Work Phone: () _____ Supervisor Phone: () _____

Job Responsibilities: Attach job description LPN Hours worked in last 2 years: _____

Title: _____ Name of Healthcare Facility : _____

Supervisor: _____ Department: _____

Work Address: _____ E-mail Address: _____

Work Phone: () _____ Supervisor Phone: () _____

Job Responsibilities: Attach job description LPN Hours worked in last 2 years: _____

Signature: _____ Date: _____

Advanced Placement Student Plan

Name of Student: _____

Phone Number(s): _____

Address: _____

Email Address: _____

Date: _____

FACULTY SECTION

This section is to be completed by the Advance Placement Coordinator and reviewed with the individual at the initial interview.

Eligible for Advanced Placement

Not eligible for Advanced Placement

Program Requirements for Advanced Placement:

Current, unencumbered Oregon LPN license: Yes No

Meets pre-requisite and support course requirements at time of admission: Yes No

Courses Required <i>For placement into Fall term, NUR 206</i>	Date of Completion <i>*5 year requirement</i>
*BI 231: Anatomy and Physiology I	
*BI 232: Anatomy and Physiology II	
*BI 233: Anatomy and Physiology III	
*BI 234: Microbiology	
*CH 104 or 221: Chemistry	
*CIS 120: Computer Concepts	
MTH 105: or higher	
PSY 215: Developmental Psychology	
WR 121: English Composition	
WR 122, or 227: English Composition or Technical Writing	

Dates for HESI-PN exam: _____

Date for the Comprehensive Assessment: _____

Eligibility for Waiting List Placement:

Met all deadlines: Yes No

HESI Score: _____ Pass / No Pass

Comprehensive Assessment: Pass / No Pass

Student

Date

Advanced Placement Coordinator

Date

TITLE: Transfer Students

POLICY: Students who completed LPN coursework, *or* have completed the first year of an associate degree curriculum, *or* one year of nursing clinical coursework at a baccalaureate program at another accredited college or university in Oregon *within the last 16 months*, may qualify for transfer into COCC's Associate of Applied Science in Nursing Program. Transfer into Nursing 206 is on a space available basis. Any student who seeks transfer into the Program must be deemed eligible and must follow and complete all of the transfer procedures and requirements, and must meet Program requirements (E.g. prerequisite and co-requisite courses) in effect at the time of application.

An articulation agreement exists between Klamath Community College Practical Nursing Program and COCC. Students successfully completing the KCC practical nursing curriculum are eligible for admission and will be given full transfer credit for the KCC nursing courses. KCC students must meet Program requirements in effect at the time application.

PROCEDURE **To qualify as a candidate** for transfer, students must submit official verification of the following requirements to the Nursing Program:

- Current resident of the COCC college district. See COCC website for residency requirements. If there are no other in-district candidates on the list, out of district students will be considered for transfer.
- Currently enrolled in good standing in an Oregon Nursing Program, or enrolled in the previous academic year.
- Nursing Program Transfer Application
- Official copy of transcripts showing completion of nursing coursework, at a "C" grade or better, (equivalent to COCC's NUR 106, 107, 108).
- Official copy of transcripts showing completion of the required prerequisite and support courses (or their equivalent).
- A letter of recommendation for transfer from the Nurse Administrator in the previous program.

To qualify for placement on the waiting list students must:

- **Meet with the Advanced Placement Coordinator before March 15th in the year preceding admission.**
- **Pass the HESI-PN exam at ≥ 850 points by May 1st.**
- **Pass a comprehensive skills assessment test by May 1st.**

**PLACEMENT
ON THE
WAITING
LIST**

Placement on the waiting list requires an interview with the Advanced Placement Coordinator to be **completed before March 15th** in the year preceding admission. At this interview, eligibility for transfer will be confirmed and procedures for placement on the waiting list will be reviewed. Students will be informed of Nursing Program requirements for immunizations, TB testing and CPR certification at this time. Once qualified as a candidate for transfer, the applicant must successfully complete a comprehensive skills assessment test, and receive a passing score (850 or higher) on the HESI-PN exam. A date for completing the HESI-PN exam will be scheduled during the interview with the Advanced Placement Coordinator. There is a charge for the exam of approximately \$55.00. **Students will have until May 1st** to complete competency testing and return all documentation required by the Nursing Program.

If a student fails the HESI exam, or wants to improve their score, the student will have one additional opportunity. If after two attempts, the student is unable to pass the HESI-PN exam, the student will be considered ineligible for admission as a transfer student. **All testing must be completed by the May 1st deadline.**

Qualified students seeking **transfer** will be placed on the 'A' waiting list in the position following COCC readmission 'A' listed students. Transfer students will be ranked by their performance on the national PN competency exam. If seats become available in the Nursing 206 course, students will be contacted in the order they were ranked on the wait list.

Due to a wide variety of individual requirements for advanced placement, transfer and readmission, the final rank ordering of potential candidates will not be available until the term prior to admission. Students will be contacted during the Summer preceding Fall admission and offered any available placement for which they are qualified. It is the responsibility of the student to inform the Advanced Placement Coordinator and the College of any address or telephone number changes.

**NOTICE OF
ADMISSION**

If a seat becomes available prior to August 1st, students will have 30 days in which to reply; if a seat becomes available after August 1st, students will have until September 1st, or at least seven (7) days to confirm their intent.

To accept a position in the program, students must:

- Submit a letter, confirming their intent to enroll.
- Complete all required immunizations, TB testing, CPR training, criminal background check, and drug screening before September 1st, or as contracted with the Advanced Placement Coordinator for late entries, and provide copies of the documentation to the Program secretary.
- Sign a letter acknowledging that they will be able to meet COCC's Associate of Applied Science in Nursing Technical Standards for the duration of the program.

**NOTICE OF
No
VACANCIES**

If a student is not offered a seat in the program, then they must contact the Advanced Placement Coordinator and request continuance on the waiting list (if eligible). Students continuing on the waiting list must meet the program requirements for the next application period, or may petition for a one year extension. Students can check the COCC Nursing webpage for any changes in course requirements. During the Spring term prior to admission, students must repeat the comprehensive skills check off, and may repeat the HESI-PN if desired.



Central Oregon Community College

Nursing Program Transfer Application

Student Information

Personal Information

Full Name: _____
 Last First M.I.

Address: _____
 Street Address Apartment/Unit #

_____ City State ZIP Code

Home Phone: () Cell Phone: ()

E-mail Address: _____

College Attended: _____

College Address: _____ College Phone: ()

Nurse Administrator: _____ Phone number: ()

Student Signature: _____ Date: _____

Transfer Student Plan

Name of Student: _____

Phone Number(s): _____

Address: _____

Email Address: _____

Date: _____

FACULTY SECTION

This section is to be filled out by the Nursing Faculty and reviewed with the individual at the initial interview.

Eligible for Transfer

Not eligible for Transfer

Program Requirements for Transfer Students:

Currently enrolled or enrolled last academic year in an Oregon Nursing Program and is leaving in good standing: Yes No

Positive letter of recommendation from Nursing Program Director: Yes No

Meets pre-requisite and support course requirements at time of transfer: Yes No

Courses Required <i>for Placement into Fall term, NUR 206</i>	Date of Completion <i>*5 year requirement</i>
*BI 231: Anatomy and Physiology I	
*BI 232: Anatomy and Physiology II	
*BI 233: Anatomy and Physiology III	
*BI 234: Microbiology	
*CH 104 or 221	
*CIS 120: Computer Concepts	
MTH 105 or higher	
PSY 215: Developmental Psychology	
WR 121: English Composition	
WR 122, 227: English Composition or Technical Writing	

Dates for HESI-PN exam: _____

Date for the Comprehensive Assessment: _____

Eligibility for Waiting List Placement:

Met all deadlines: Yes No

HESI Score: _____ Pass / No Pass

Comprehensive Assessment: Pass / No Pass

Student

Date

COCC Nurse Administrator

Date