

The COCC Shared Governance Work Group: December 2016 Quarterly Report



Image from Showtime Showdown (showtimeshowdown.com)

Accomplishments during Fall 2016

At its February 4, 2016 meeting, College Affairs approved the creation of a Shared Governance Work Group. President Metcalf appointed the following people to serve: Sharla Andresen, Renee' Brazeau-Asher, Stacey Donohue, and Tim Peterson.

Established as a working group of College Affairs in February 2016, the purpose of the Shared Governance Work Group is to help maintain effective Shared Governance at COCC. Our work this term includes the following:

- Provide training (in person, online, and/or with documents, such as a Shared Governance Handbook) and guidelines for committee members and chairs;
 - In September 2016, we offered the first Shared Governance Workshop (15 attendees) and distributed the first draft of our Shared Governance Handbook. The second workshop was offered on Dec. 7th, 2016 with 17 attendees. The 90 minute workshop allows just enough time to discuss the Chair role and the Committee member role. Future workshops may focus on other topics.
 - [The DRAFT handbook is now available on our new website](#): We are looking for feedback from everyone! Thank you to those who have already provided useful feedback: look for a revision by mid-Winter quarter.
- Investigate creating a central location for agendas, minutes, and recommendations;
 - One of our members, as chair of Academic Affairs, has worked to develop templates for the various forms that committees, particularly policy committees, use. We have shared these forms at our workshop and they will be included in the Shared Governance Handbook. While Academic Affairs has been putting agendas/minutes on a [publically accessible website](#), not all committees have an assigned “committee specialist” to do that time intensive work.
 - One of our members is now a member of the Communications Task Force, joining the college wide conversation on this topic.
- Serve as a resource for anyone in the COCC community who has questions about the decision making process.

- Besides the Shared Governance workshops, individuals have approached us with questions related to Shared Governance.
- One of our members is the Shared Governance point person for the Faculty Forum Executive Committee, serving as a resource for faculty, and has joined the Communications Task Force.
- One member is on the Classified Association Executive Committee, serving as a resource for classified, and another is the Chair of Academic Affairs.
- Develop a tool to assess the effectiveness of the goals of shared governance at COCC according to the definition of shared governance as stated in the GPM.
 - We have developed a survey for Shared Governance Workshop participants (look for it in your email!) and in winter, we will distribute a college-wide shared governance survey to assess the climate of Shared Governance at COCC.

Please visit our website for more information: <https://www.cocc.edu/college-affairs/shared-governance-work-group/>

If you have any initial ideas, suggestions, or questions, please don't hesitate to contact one of the Shared Governance Work Group members:

- Sharla Andresen (sandresen@cocc.edu)
- Renee Brazeau-Asher (rasher@cocc.edu)
- Stacey Donohue (sdonohue@cocc.edu)
- Tim Peterson (tmpeterson@cocc.edu)