

# VHS Weeding Project

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*Summer 2010 – ongoing*

**Goal:** weed VHS (no longer supported by COCC); transition to DVD and streaming

**Rationale:** COCC Media dept. no longer supports VHS machines; many/most VHS in Barber Library collection consist of dated material; transitioning to DVD and streaming reflects practices in other academic libraries; space needs.

**Process:**

## **Initial Focus on Low-Use Items:**

- Use III to generate lists of VHS with 0-3 circulations for potential weeds (initial weeding impetus caused by lack of space). Each item is listed with number of circulations, catalog date and pub date. Review lists + VHS and weed.
- Use III to generate lists of VHS with 4-6 circulation for potential weeds (initial weeding impetus caused by lack of space). Each item is listed with number of circulations, catalog date and pub date. Review lists + VHS and weed.

## **Focus on High-Use Items:**

- Use III to generate lists of items with high number of check-outs for replacements in DVD format. Lists included date of last check-out, date of last reserve, # of check-outs, date of new DVD editions (if available). Confer with faculty on weed/replacement decisions as appropriate. Generally, replace VHS with DV or streaming when item had 15 or more uses within the last five years and/or had been placed on reserve within the last five years.
  - IF VHS has been placed on reserve or is used by faculty in courses and has 15 or more circulations in five years but is not available as DVD or streaming, then:
    - Label as non-replaceable VHS (include instructor's name) and return to collection .
- OR
- If material is very dated, offer VHS to faculty for their personal collection and advise selection of updated content in DVD or streaming.
  - In either case, work with faculty on identifying updated streaming and/or DVD replacement of content.
  - NOTE: Generally, we are NOT offering VHS to faculty to keep in their offices. If they want to keep showing it to their classes, the item will stay in the library.
- IF VHS used by faculty in courses and has had 15 or more circulations in five years and is available as DVD but only in the original edition, then:

- If item is in technology/sciences/health sciences, purchase DVD only if pub date is in the last five years. Faculty may provide rationale for exceptions.
  - If item is in humanities/social sciences, purchase DVD if pub date is in the last ten years.
  - If DVD/streaming replacement is over \$100 replace only if pub date is within last 5 years, regardless of field.
  - In all cases, work with faculty on identifying updated streaming and/or DVD replacement of content.
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- Any item high circulation item weeded according to the criteria listed above will be kept in Technical Services for one year. Faculty may submit rationale for purchasing item in DVD (if pub date is older than five/ten years) or retaining VHS version in Barber Library's collection.