Addendum: The below statement has been added to Dropping Courses/Complete Withdrawal Policies for clarification regarding class cancellations on page 9.

Class Cancellation
The college reserves the right to cancel or postpone a class. However, every effort will be made to cancel the class well in advance of the intended start date allowing students to reschedule or make other arrangements. Students registered in classes that become cancelled will be notified via their COCC email account and issued a full refund.

Addendum: The below statement is an update to the residency policy for military personnel found on page 11. Veteran students do not have to be receiving veteran benefits to be eligible of discounted tuition.

Military personnel
Out-of-district or out-of-state veteran students will be classified as “non-resident veteran” students for residency/tuition classification purposes. Veteran students not receiving veteran benefits at COCC must submit supporting documentation of veteran status, such as a DD 214.

The non-resident veteran tuition rate will be calculated to be the in-district tuition rate plus 50 percent of the difference between COCC’s in-district rate and out-of-district/border state rate and complies with Oregon legislation. In order to receive this benefit, veteran students must have submitted all required paperwork to the COCC veteran student coordinator by the Friday prior to the term’s start. Requests received after this date will be considered for the following term. Per the College’s standard residency policy, a non-resident veteran student will be classified as an in-district resident after two years of enrollment.

Residency status will be determined using the same criteria as the Oregon University System residency policy for armed forces personnel. For details, visit the OUS website at www.ous.edu.

Addendum: The below AP exam equivalencies reflect an update to the list published on page 24. The course prefix has been corrected from CIS (Computer Information Systems) to CS (Computer Science).

Advanced Placement Exams (AP)
Credit will normally be awarded following approved guidelines from COCC academic departments. Typically, credit is considered only when it is equivalent to regular course offerings at COCC and when it is not duplicated Advanced Placement (AP) will be evaluated at COCC as listed below.

- AP Comp Science A, score 4+ CS 161
- AP Comp Science AB, score 3 CS 161
- AP Comp Science AB, score 4+ CS 161, 162

Addendum: The below statement reflects an update to the cost of the IC3 exam published on page 25.

Computer competency requirement
Some COCC associate degrees (AS, AAS and AGS) require students to demonstrate basic computer skills prior to graduation. To meet this requirement, students must successfully complete CIS 120 Computer Concepts, or pass Key Application and either LivingOnLine or Computer Fundamentals of the IC3 exams.

The IC3 exams may be taken at the COCC Tutoring and Testing Center or any authorized Certiport Testing Center. Locally, appointments can be made through the Tutoring and Testing Center located in the lower level of the Barber Library. A $35 fee is charged for each test; one free retake is included in the $35 fee. If a student needs to retake the exam a third time, another $35 fee is charged. Successfully passing all three exams will award 4 credits for CIS 120. Passing two of three exams does not provide students with course credit; instead, a notation is placed on the student’s record so that the testing may be used to meet degree requirements. Students who have proof they have previously received the IC3 certification will also receive a notation that the competency requirement has been met (documentation must be submitted to the Admissions and Records office).

Note: CIS courses may be required in some AS or AAS programs and the competency test will not substitute for that requirement. See individual program descriptions for details.

Addendum: The below statement reflects an update to the graduation requirements to reflect automatic degree awarding procedures, originally found on page 26.

GRADUATION REQUIREMENTS
COCC will automatically award certificates or degrees upon completion of the requirements in the student’s declared program of study. No application is necessary. Students will be notified of their progress as they approach completion, and again after the certificate or degree has been awarded. Students use GradTracks, an online degree evaluation tool, to track their progress to completion, and must be sure their academic record accurately represents the catalog/planning year and certificate or degree they are pursuing.

Students who wish to be awarded a certificate or degree that is not their declared program of study must complete the
Application for Degree no earlier than their final term. The application is located online at www.cocc.edu/admissions/graduation-and-honors/graduation/.

COCO provides advising toward its certificates and degrees; however, students are ultimately responsible for being informed about degree requirements and for selecting appropriate classes.

A certificate or degree will be awarded when the student meets the appropriate course requirements listed in this catalog and has met the following guidelines:

- Complete the minimum number of credits required for the degree (see pages 34-42)
- Earn a minimum 2.0 cumulative grade-point average at COCC
- Owe no debt to the College
- Complete at least 24 degree-applicable residency credits for an associate’s degree; 18 certificate-applicable residency credits for a certificate
- Meet at least one of the following criteria:
  1. Students have three years to complete their program under the catalog in which they began or any subsequent catalog.
     a. The student’s default catalog year is the year the student is admitted to COCC and the student may graduate under that default catalog year or either of the next two catalog years.
     b. If the student has a break in enrollment for four consecutive terms, the student must reapply to COCC and the default catalog year will be the year the student is readmitted.
     c. The student’s choice of catalog years will be limited to two catalog years prior to the student’s year of graduation.
     If the student does not graduate within three catalog years of student’s admittance, the default catalog year will be updated yearly to the subsequent catalog year.
  2. The student transfers back to COCC other college credit and meets degree requirements listed in the current college catalog or the previous two catalog years.

When a student’s completion of degree requirements coincides with the last term attended, the degree will be posted in that term. When the student uses transfer credit after an absence from the College, the degree will be posted in the term in which the degree evaluation is successfully completed, and when it has been determined that all degree requirements have been met.

Multiple/concurrent degrees
Students applying for multiple or concurrent degrees must meet the degree requirements outlined above and as listed for each degree on the following pages. For each additional degree, students must complete at least 15 COCC credits that are different from those used for the other degree(s) and are applicable to the additional degree requested, and complete the Application for Degree no earlier than their final term.

Addendum: The following courses are additional options to the Discipline Studies Course list originally published on pages 44-45.

DISCIPLINE STUDIES COURSES

The following COCC courses have been approved by the College’s Curriculum Committee for use as General Education Discipline Studies courses for the AAOT, AS, AAS and AGS degrees.

Science/Math/Computer Science discipline studies course options
**PSY 204 Research Methods

Social Sciences discipline studies course options
*ED 216 Structure and Function of Education in a Democracy
*ED 219 Multicultural Issues in Education Settings (3 credits)
*ES 213 Intro Chican@/Latin@ Studies

(*Counts as a cultural literacy course **Counts as a lab science course)

Addendum: The below statement is an update to the Aviation Program, Cost of Program information as published on page 57.

Students will no longer be dropped from flight lab course(s) if fees are not paid on time.

Addendum: The following is a correction to the overall credit count for the Dental Assisting program as originally published on pages 94-95.

DENTAL ASSISTING CERTIFICATE OF COMPLETION

67-73 credits
Addendum: The following is an update to the overall credit count for the Early Childhood Education program as originally published on page 96.

EARLY CHILDHOOD EDUCATION-AAS DEGREE

89-95 credits

Addendum: The following is a course correction to the Outdoor Leadership AS degree as originally published on page 154.

OUTDOOR LEADERSHIP-AS DEGREE

OL 162 is updated to read: OL 160

Addendum: The following statement has been updated to provide definition of “prerequisite with concurrency” originally published on page 187.

HOW TO READ A COURSE DESCRIPTION

Prerequisites, if any, are listed by the course number after the course description. It is important to note prerequisites prior to registering. A prerequisite is a course that should be completed with a “C” grade or higher prior to enrolling in the selected course. A prerequisite with concurrency is a course which must be completed prior to or while attending the selected course. A corequisite is a course which must be completed while attending the selected course.

Addendum: The below course description originally published on page 215 is an update to include placement option for math prerequisite.

CHEMISTRY

CH 104
INTRODUCTION TO CHEMISTRY I
Introduces basic principles of general chemistry, including atomic theory, chemical formulas and equations, bonding, stoichiometry, acid/base chemistry, and solutions. Supporting laboratory work included. Prerequisite: MTH 95 or higher, or math placement test score that places the student into MTH 111 or above. Not designed for science majors.
Credits: 5  Lecture: 4 Lab: 3