**Central Oregon Community College Study Abroad**

**Fall Quarter in Barcelona**

**Sept. 20-Dec. 6, 2017**

Application process

1. Send an e-mail to info@barcelonasae.com with your name, e-mail, date of birth. Put in the subject of the e-mail: COCC Fall 2017 Student application. You will be given acces to a Intranet portal where you will have to fill out some forms to continue you registration.
2. Print out the Release and Conduct form (see COCC study abroad website for this form) and complete by hand, signing your name in the appropriate blanks.
3. Meet with one of the COCC study-abroad advisors (Sara Henson or Jon Bouknight) and hand deliver the signed copy of the Release and Conduct form to the advisor.
4. You will be reciveing information about the payment of the non-refundable application fee of $500 by the deadline **of May 1, 2017** as well as the how to pay the balance of program fees, $7,675, and the refundable damage deposit, $500, by the deadline of **June 15 2017**

 (Note: The upfront cost is $8,675 for the program fees of $8,175 plus the refundable damage deposit of $500). Financial aid students must pay a reservation deposit of $2,000 and the refundable damage deposit of $500 (in addition to the initial application fee) by this date.

Program fees include

* Round trip flight Portland to Barcelona and airport transfer for group flight arrival/departure.
* Double bedrooms in apartments, with shared living room, kitchen, bath. Alternatively, for an additional $450.00 students can select a homestay with a Barcelona family, which includes daily breakfast and dinner.
* 4-credit Spanish language course, four hours weekly, two to three levels possible depending upon enrollment (e.g. SPAN103, 201)
* Hosted welcome and farewell dinners
* 3-credit Spanish Life and Culture course taught by local faculty (such topics as History of Spain, contemporary culture, Spain vs. Catalonia, sports, the politics of national languages, gentrification, immigration) and overseen by COCC faculty.
* Weekly cultural activities aimed at cultural awareness and integration (Including Guided visit of Sagrada Familia); weekly cultural agenda with local events and activities sent to all students.
* 2 Day-trips (one outside Barcelona and one hike & typical meal near the city) and a weekend excursion to somewhere in Spain with other students on the program included
* A 4-day trip to Morocco with an external company available at extra cost.
* Spanish-English language partners and orientations for intercultural competence
* Activities at local universities, discounts and subsidized cultural events.
* Full, comprehensive medical and accident insurance.
* 24-hour emergency cell phone on-site with Barcelona SAE staff, and institutional support from Rich Kurtzman, Director, student services and activities coordinators
* Experiential education, ICC, and language acquisition built-in to all Activities.
* Re-entry workshop to articulate study abroad experience in resumes, application letters and interviews; preparation for return culture shock
* Unlimited metro pass within Barcelona during your whole stay.
* One COCC instructor offering three AAOT transferable courses: Anthropology 102 (Archeology), Anthropology 103 (Cultural Anthropology) and Anthropology 235 (Evolution of Human Sexuality)

Program fees do not include

* Tuition and fees, ranging between $1300 and $1700, depending on coursework selected
* Textbooks or other learning materials
* Food, personal expenses or independent travel while in Barcelona
* Cost of obtaining a US Passport

Payment Options: The non-refundable application fee of $500 must accompany the completed application and be paid to BarcelonaSAE by the May 1, 2017 deadline.

I will use financial-aid for program costs (please attach copy of current award letter to verify this status):

Yes [ ]  No [ ]

Academic Approval: A COCC study-abroad advisor must sign your “Release and Conduct” form to approve your enrollment in the program. Please be advised that you must be 18 years or older and have completed 12 college credits with a GPA of 2.5 or better by program’s start date in order to qualify.

I have met with a COCC study-abroad advisor who has approved my application to study abroad and has signed and retained my completed “Release and Conduct” form.

Yes [ ]  No [ ]

Barcelona Program Refund Policy

* 1. The $500 application fee is refundable only if COCC cancels the program for low enrollment.
	2. The $7,675 program fee deposit or the $2,000 reservation deposit (for financial aid students) is fully refundable only if a new applicant can assume a withdrawing student’s place between June 15, 2017, when such payment is due, and July 15, 2017.
	3. If a student withdraws between these dates and no replacement student is available, s/he will receive a partial refund, reduced by a $500 processing fee plus any non-refundable deposits already paid on behalf of the student. After July 15, 2017, refunds cannot be made on pre-paid airline tickets beyond the refund date set by the airline.
	4. The $500 damage deposit is fully refundable at the end of the program if no damage is reported by the Barcelona housing office. Only that amount necessary to pay for damages to apartments or furnishings will be deducted, and any balance will be refunded.
	5. Please note that students who are academically withdrawn by COCC after their applications have been processed are subject to the standard refund policy.
	6. Once the program has started on September 20, 2017, students withdrawing receive no refund unless COCC suspends the program in an emergency.