



Field Placement Contract

Parties:

(1) Student Name: _____ Student Phone Day: _____
Evening: _____ Email: _____

(2) Facility Name: _____ (referred to as "Facility")
Address: _____
Field Placement Supervisor: _____ Site Phone: _____
Field Placement Supervisor email: _____
Dates and Times of Field Placement: _____
Age Group of Children: _____

Is there any anticipated date/time student may not be able to make field placement arrangement during the course of the term?

(3) Central Oregon Community College (referred to as "College")
2600 NW College Way Bend, OR 97701

It is agreed by Facility, Student, and College to be of mutual interest and advantage to cooperate in a plan to furnish an Early Childhood Education Field Placement experience for students in the Early Childhood Education program at College.

Facility Responsibilities:

1. The facility will make available appropriate Early Childhood Education learning experiences and will sign time sheets.
2. It is understood by the Facility that students are not to be left in a position in which they are the only adult supervising young children.
3. It understands that if student is paid by Facility for field placement hours, the College does not cover student under College workers' compensation policies.

Student Responsibilities:

1. The responsibility for field placement arrangement will be that of the Student and will consist of at least three hours a week for each Early Childhood Education class the student is taking.
2. The site must serve children in the following age groups: infants, toddlers, preschoolers, and/or primary (kindergarten – 3rd grade). Unless licensed and registered through the State of Oregon and listed with the Child Care Registry, in-home sites will not be accepted.

3. All sites must provide learning opportunities that address the course competencies and must be approved by College.
4. The Student will complete observations and, if asked, participate in the planning, preparing, and delivering of an activity that addresses the course competencies.
5. Students will be expected to carry out their field placement in a professional manner; which includes but is not limited to appearance, dress, language, and all actions.
6. Students are expected to abide by all policies of Facility during the time of field placement requirements, including policies for classroom management, confidentiality, and professional expectations.

College's Responsibilities:

1. College will cover nonpaid Students under workers' compensation policies held at the College.
2. The College agrees to defend and hold Facility harmless against any legal claims, demands, judgments, and costs against the Facility arising out of any activities and services performed by the assigned students pursuant to this Agreement.
3. College will review and approve site placements.

In the performance of its responsibilities hereunder, Facility and College are and at all times shall be independent contractors.

This Agreement shall be for a term of four months from the date the contract is signed. This Agreement may be terminated by either party without cause upon written notice.

Facility Representative:

Date:

Name and title _____

Student:

Date:

Name _____

College Representative:

Sharla Andresen
Director of Contracts and Risk
Management
Email: sandresen@cocc.edu
Phone: 541-383-7208

Program Director of Early Childhood
Education
Email: ahowell@cocc.edu

Program Contact:

Amy Howell

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TERM/INSTRUCTOR: _____/_____