

Start Menu

What

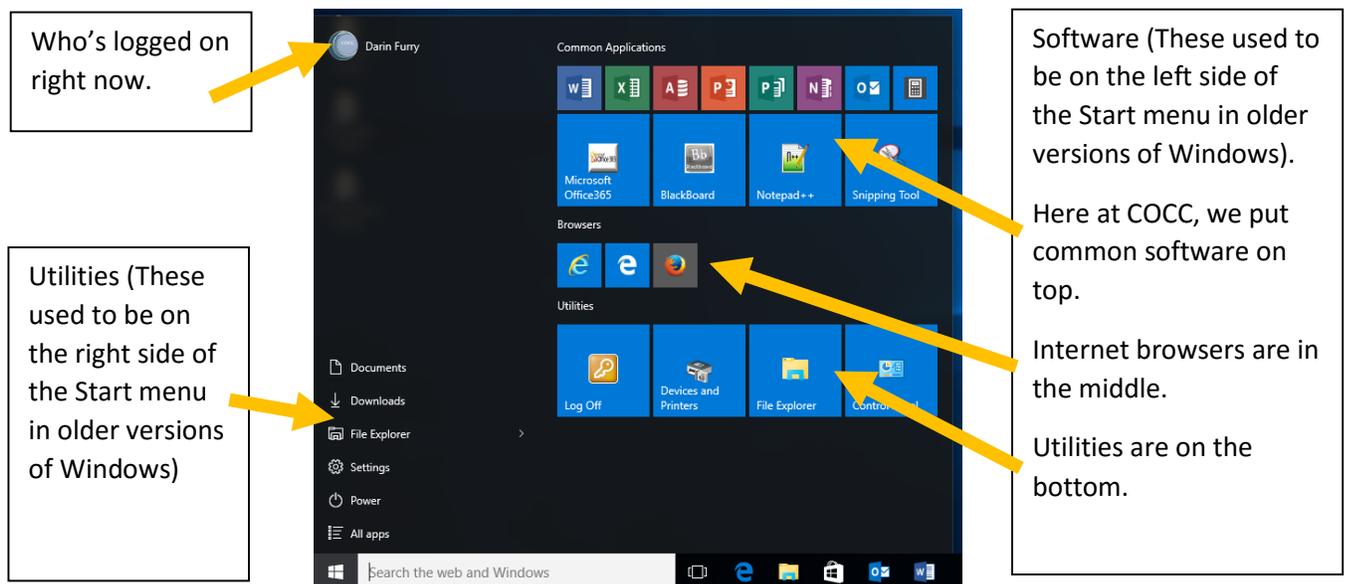
Everything on the computer is controlled from this one button, just like it has since Windows 95. But, with Windows 10, it works slightly differently.

Where

Lower left corner of screen.



Information



Who's logged on right now.

Software (These used to be on the left side of the Start menu in older versions of Windows). Here at COCC, we put common software on top.

Internet browsers are in the middle.

Utilities are on the bottom.

Utilities (These used to be on the right side of the Start menu in older versions of Windows)

Utilities

- **Documents** – Brings you to “Documents”, your personal storage space on the network drive (server).
 - Only you can see these documents.
 - They follow you to any computer.
 - They are backed up every night.
- **Downloads** – Stuff downloaded from the internet is automatically put here. Note that this folder is local to the computer and will not follow you to another computer.

- **File Explorer** – This tool allows you to manage all your files, including ones on DVD's, flash drives, and network drives.
- **Settings** – This is similar to *Control Panel*. Windows 10 is odd in that it has two “Control Panels”: *Settings* and *Control Panel*. If the setting you need isn't here, look for it on *Control Panel*.
- **Power** – Your *Shutdown* and *Restart* buttons are located here.
- **All Apps** – This is a new feature for Windows 10. All software installed on your computer can be found here, listed in alphabetical order. In older versions of Windows, this was called *Program Files*, and all your software was grouped in folders by the software brand (e.g. – Adobe software such as Photoshop or Acrobat was in the “Adobe” folder).

Software

Top Row – These are the most commonly used software programs. You'll notice that the top row has all the Office apps listed. In a classroom, there will be a *Class Applications* folder with specialty software used for teaching.

Middle Row – These are Internet browsers. You are familiar with Internet Explorer and Firefox. The new one is Microsoft Edge (middle link). This is a stripped down browser designed to be fast. Unfortunately, because it's stripped down it often can't run sites such as Blackboard.

Bottom Row – These are Windows utilities that are found elsewhere on the computer. But since they are used a lot at COCC, we put links here for your convenience.