

Media Player – Fixing the software you use to listen to Voicemail.

What

When you listen to a voicemail stored in Outlook, it plays using Groove Music. Many people find this interface annoying.

Where

- Click on the “Start” button.
- On the tiles to the right, click “Control Panel”
- From the list, select “Default Programs”
- Select the first item “Set your default programs”

Information

Windows 10 is set up to use Groove Music to play audio but it has an annoying interface. You may want to tell the computer to use Windows Media Player to listen to audio:

1. Navigate to the location in the “Where” instructions up above.
2. Click on “Windows Media Player”
3. On the right hand side, click on “Set this program as default”

You may also want to consider doing the same for “Adobe Acrobat DC” (This makes your life easier when viewing pdf documents.)

