

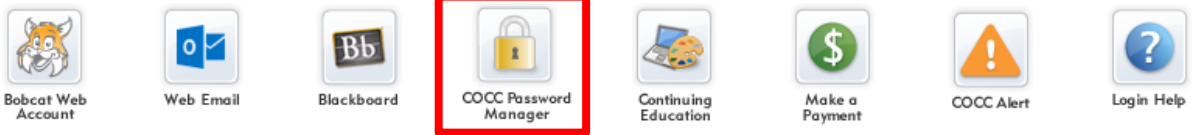
## Self-Service Password Reset- COCC Password Manager

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### Make Sure To Enroll For Password Reset Privileges

From the cocc.edu website, in the upper right corner click on student login. Now click on [COCC Password Manager](#). Enrolling in this service will allow you to reset this password from any computer COCC or not.

### Account access for Current Students



### Sign in

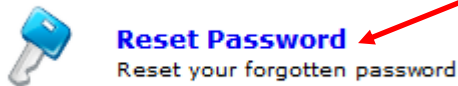
Sign in using your whole COCC email address (bcat@cocc.edu) and password (that you created).

### Security Questions

Next set up security questions, for identification purposes when resetting your password. Make sure these questions are ones you will remember. Click “Enroll” when finished.

### Finished

Congratulations you should be enrolled at this point, now if you need to reset your password in the future, you can simply click on the password reset icon from the [COCC Email/PC Password Reset](#) screen.



### Further Details for Assistance

- Set initial password (aka Activate Account) for a new applicant
- Reset student password, if the student has forgotten it
- Reset employee password, if the employee has forgotten it

- Set initial employee password?

And distinguish from the right side of the screen where you go to :


- Change your password, when you still know your password
- Update profile/security questions

### Password Reset Tool main screen

**COCC Password Manager**

[Activate Account](#)  
For first time users

[Lookup Username](#)  
Example User Name: bcat@cocc.edu

 [Reset Password](#)  
Reset your forgotten password

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**To change your password login here:**

Sign in Example User Name: bcat@cocc.edu

User Name:

Password:

#### How do I use this site?

Instructions on how to use the site.

#### Student help during business hours:


- Email: [feedback365@cocc.edu](mailto:feedback365@cocc.edu)
- Go to any Computer Lab
- Call: 541-383-7716

#### Staff help available at:

- Email: [ithelpdesk@cocc.edu](mailto:ithelpdesk@cocc.edu)
- Call: 541-383-7400

#### Helpful Tips:


- When asked for 'Domain User Name' enter your COCC email address. (Example: [bcat@cocc.edu](mailto:bcat@cocc.edu))
- You must have a personal email address on file to activate your account or reset your password.


 **Reset Your Password**  
Please provide your user name and domain name.


Domain User Name  (Example : [bcat@cocc.edu](mailto:bcat@cocc.edu))


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Type the characters you see in the picture below.




 **Select one of the option below to prove your identity**  
This process ensures that it is indeed "you" that we are talking with

 Use my security answer to verify my identity

 Send verification code to my

Email Id


 **Enter Verification Code**  
A verification code ensures that it is indeed "you" that we are talking with

**Please check your email / mobile phone**

A verification code has been dispatched to your email / mobile phone, depending on your choice. Please check.

Once you receive the code, enter it in the textbox given below:

Verification Code :

 **Reset Password**  
Please enter a new password in the boxes below:

**Reset Password**

New Password :

Confirm New Password :

- Minimum length should be at least "8"
- Number of numerals to include "1"
- Must not have 5 consecutive characters from username
- Must not contain restricted patterns [List](#)

The **right side** of the Password reset tool page takes you directly here:

The screenshot shows a web interface for changing a password. At the top left is the logo for Central Oregon Community College. To the right of the logo, it says 'Welcome, sebellusci' with links for 'Sign Out' and 'Personalize'. Below this is a navigation bar with 'Change Password' and 'Enrollment' buttons. The main content area is titled 'Change Password' and contains the instruction 'Change your current domain password.' Below this are three input fields: 'Old Password', 'New Password', and 'Confirm New Password'. Underneath the input fields is a list of password requirements, each with a minus sign icon: 'Minimum length should be at least "8"', 'Number of numerals to include "1"', 'Must not have 5 consecutive characters from username', 'Must not contain restricted patterns [List](#)', and 'Must not contain 5 consecutive characters from your old password'. At the bottom right of the form are two buttons: 'Change Password' and 'Cancel'.

CENTRAL OREGON  
community college

Welcome, sebellusci  
[Sign Out](#) · [Personalize](#)

Change Password Enrollment

### Change Password

Change your current domain password.

Old Password :

New Password :

Confirm New Password :

- Minimum length should be at least "8"
- Number of numerals to include "1"
- Must not have 5 consecutive characters from username
- Must not contain restricted patterns [List](#)
- Must not contain 5 consecutive characters from your old password