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Standard Operating Procedure

1. Purpose

To describe the process for suspension of an Animal Care and Use Protocol by the Central Oregon Community College (COCC) Institutional Animal Care and Use Committee (IACUC) or Attending Veterinarian (AV).

2. Scope

Pertains to any research or teaching activity at COCC being conducted under an IACUC approved Animal Care and Use Protocol.

3. Responsibilities

The IACUC or AV may suspend any or all animal-related activities associated with an approved protocol if the IACUC or AV determines that these activities present an animal welfare or safety concern (through either non-compliance with established policies, procedures or protocols, or by wrongful or abusive treatment of an animal).


4. Procedure

The IACUC may suspend an activity only after (1) review at a convened meeting of the IACUC, and (2) a majority of the quorum vote in favor of a suspension.

If the IACUC suspends an activity involving animals, the Institutional Official (IO), in consultation with the IACUC, will review the reasons for the suspension, take appropriate action to correct the situation and prevent a recurrence, and report the activity as deemed appropriate to the USDA and the Office of Laboratory Animal Welfare (if the research is funded by the US Public Health Service), as well as any related funding agencies, in accordance with their specific policies.

The Principal Investigator (PI) will be notified in writing of the suspension as well as of any actions that are required in order to lift the suspension.

The Attending Veterinarian, or designee, may suspend animal-related protocol activities prior to IACUC review, if warranted, because of serious and urgent animal welfare and safety

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concerns. The initial notification of suspension will be verbal followed by written documentation to the PI and IACUC.

5. *References*

1. Institute of Laboratory Animal Resources: Guide for the Care and use of Laboratory Animals, National Academy Press, Eighth Edition (http://www.nap.edu/catalog.php?record_id=12910).
2. Animal Welfare Act and Animal Welfare Regulations. United States Department of Agriculture (https://www.aphis.usda.gov/animal_welfare/downloads/Animal%20Care%20Blue%20Book%20-%202013%20-%20FINAL.pdf).
3. National Institutes of Health: Public Health Service Policy on Humane Care and Use of Laboratory Animals (<http://grants.nih.gov/grants/olaw/references/phspol.htm>).
4. The Federation of Animal Science Societies: Guide for the Care and Use of Agricultural Animals in Research and Teaching, 3rd Edition, 2010 (http://www.fass.org/docs/agguide3rd/Ag_Guide_3rd_ed.pdf).
5. AVMA Guidelines for the Euthanasia of Animals: 2013 Edition (<https://www.avma.org/KB/Policies/Documents/euthanasia.pdf>).
6. Conducting IACUC Business (SOP# IACUC-01)
7. Submission of Animal Care and Use Protocols (SOP# IACUC-02)

6. *Definitions*

1. AV – Attending Veterinarian – responsible for the health and well-being of all laboratory animals used at the institution
2. SOP – Standard Operating Procedure – established or prescribed methods to be followed routinely for the performance of designated operations or in designated situations
3. IACUC – Institutional Animal Care and Use Committee – responsible for assessment and oversight of the institution’s animal care program components and facilities
4. AUP – Animal Care and Use Protocol – protocol created by the principal investigator of the proposed research, testing, or educational study
5. Chair – Chairperson of the IACUC
6. PI – Principal Investigator – a Central Oregon Community College employee having the background and training in scientific and administrative oversight necessary to conduct and manage the proposed study
7. Protocol – Animal Care and Use Protocol



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8. COCC – Central Oregon Community College
9. College – Central Oregon Community College
10. ILAR – Institute for Laboratory Animal Research – provide the *Guide for the Care and Use of Laboratory Animals* to assist institutions in caring for and using animals in ways judged to be scientifically, technically, and humanely appropriate
11. Guide – the *Guide for the Care and use of Laboratory Animals*
12. AWA – Animal Welfare Act – requires that minimum standards of care and treatment be provided for certain animals bred for commercial sale, used in research, transported commercially, or exhibited to the public
13. USDA – United States Department of Agriculture – responsible for upholding and enforcing the Animal Welfare Act

Revision	Author	Revisions Made	Effective Date	Approval
1	Cindy Elston	<ul style="list-style-type: none"> • New SOP 		
		<ul style="list-style-type: none"> • 		