

Central Oregon Community College Benefits for Part-Time Administrative (.50 FTE and .75 FTE), Exempt from Overtime

COCC offers a comprehensive package of employer and employee paid benefits. Through [Oregon Educators Benefits Board \(OEBB\)](#), options are available that best fit the needs of employees and their families, including domestic partners. Group health benefits are available on the first day of the month following the employee's date of hire. The plan year is October 1 through September 30.

Medical/RX insurance is offered through **Moda Health**. **Dental** Plans are offered through [Moda Health](#) and [Willamette Dental Group](#). **Vision** coverage is offered through [Moda Health](#). Domestic partner coverage is available; imputed tax values apply. Child dependents are covered to the age of 26. The College contributes a negotiated premium amount; the coverage options dictate the employee's premium contribution. The group health plan (Medical/RX, Dental, & Vision) with the lowest annual deductible costs the employee **\$74** per month. Eligible dependents can be added for an additional cost.

A **Flexible Spending Account** is offered through [PacificSource Administrators](#) and allows for savings with pre-tax dollars, which are set aside for additional Health Related Expenses (HRE) and/or Dependent Care Expenses (DCE).

After six months of employment, you become an eligible member of the Oregon Public Service Retirement Plan, administered by **the Public Employees Retirement System (PERS)** <http://oregon.gov/PERS/>. The College pays the employee's required contribution of six percent (of the employee's annual salary) to the program.

There are 14 paid **Holidays** per year: New Years, MLK Day, Memorial Day, Independence Day, Labor Day (2 days), Veterans Day, Thanksgiving (2 days), and the week of Winter Break.

Sick leave is accrued each month based on prorated FTE. Sick leave accrues without limit.

Vacation Leave is accrued each month based on prorated FTE. The accrual amount increases at 6-yrs, 10-yrs and 14-yrs. Employees are allowed to carry some accrued hours into the next fiscal year.

A College-provided confidential **Employee Assistance Program** through OEBB and [Reliant Behavior Health](#) is provided for employees and dependents. This program allows for five visits to a counselor per plan year, along with many other support tools and resources.

Tuition Waiver for employees, spouses, domestic partners, and children up to the age of 25 shall be allowed to enroll in credit/non-credit courses free of **tuition** cost. Does not include materials or lab fees. Imputed tax values apply to domestic partnership.

Employees may ride the Bend public transportation system [Cascades East Transit](#) free of charge a staff ID badge. Badges are available at the College Information Office located in the Boyle Education Center lobby.

Part-Time employees may use all **College recreation facilities** at no cost. Family members may use facilities by paying the quarterly usage fee. The College also has an established [Staff Wellness](#) program that offers a variety of activities and health resources.

Additional Optional Benefits

Medical Leave Assistance Program (MLAP) - Employees may enroll in this voluntary contribution program to receive income assistance during critical/serious illness.

Optional Basic Life and AD&D Insurance may be purchased through [The Standard](#) for the employee, spouse, domestic partner, and children.

Optional Long Term Disability may be purchased through [The Standard](#) for the employee.

Long-term Care Insurance may be purchased through [Unum](#) via voluntary payroll deduction. The program is available to eligible employees, dependents, and their family members.

Participation in approved [Tax-Sheltered Annuities](#) through Carruth Compliance Consulting, which allows contributions into a retirement plan with "pre-tax" dollars.

[Oregon Savings Growth Plan](#) (OSGP) is a 457b deferred compensation plan that provides employees a convenient way to save for retirement through payroll deduction.

HOLIDAYS

Holidays are consistent for all employee groups:

January - New Year's Day and Martin Luther King, Jr. Day

May - Memorial Day

July - Independence Day

September – Labor Day, including the Friday prior to Labor Day

November - Veterans Day, Thanksgiving, and the Friday after Thanksgiving

December – Winter Break *

*The five (5) working days that occur during the week in which the College is closed between the Fall and Winter term will be paid as holidays, including the day observed as Christmas.

Weekend Holidays: Whenever a holiday falls on Saturday, the preceding Friday shall be observed as a holiday. Whenever a holiday falls on Sunday, the following Monday shall be observed as a holiday. Employees working an irregular work week shall receive the same number of holidays as employees working a regular work week.