

MEDICAL ASSISTANT

Medical Assistant Certificate of Completion

PROGRAM DESCRIPTION

The Medical Assistant program is a five- to six-term program that trains individuals to assist with clinical and administrative procedures in outpatient medical settings under the direction of a health care provider. Medical Assistant program courses begin once per year in the Fall. All program courses offered each term must be taken together and in sequence. Upon successful completion of the program, students receive a certificate of completion from COCC and are eligible to submit an application to sit for the AAMA Certified Medical Assistant (CMA) certification examination. Upon passing the AAMA exam, medical assistants earn the CMA.

ACCREDITATION

The Central Oregon Community College Medical Assistant Program is accredited by the Commission on Accreditation of Allied Health Education Programs, CAAHEP, upon the recommendation of the Medical Assisting Education Review Board, MAERB.

Commission on Accreditation of Allied Health Education Programs
25400 US Highway 19 North, Suite 158
Clearwater, FL 33763
caahep.org | 727.210.2350

PROGRAM COSTS

(beyond standard tuition/fees and textbooks)

Material Costs

Due to the rapidly changing nature of health care and associated costs, the following are only estimates and are subject to change.

- Stethoscope \$30
- Blood pressure cuff \$20
- Uniform and watch with second hand \$75
- Books average \$200-300 per term (will be more during first term of core MA courses, but generally less during subsequent terms)
- Course and lab packets \$15 per term
- Immunizations & titers \$0-685 (some may be covered by insurance or subsidized by other funding sources)
- Immunizations tracking \$10
- Criminal background check \$65
- Urine drug screen \$45

Enrollment Fee

- Lab fees \$ 660

PROGRAM ENTRANCE REQUIREMENTS

Academic Entrance Requirements

- Required:
 - A high school diploma, GED, or a high school transcript noting successful graduation
 - Completion of all prerequisite classes with a grade of "C" or better.

Other Entrance Requirements

- Required:
 - Must be 18 years of age or older
 - Criminal History Check and 10-Panel Drug Screen with vendor chosen by COCC. See cocc.edu/programs/medical-assistant for more details.
 - Documentation of current immunizations: TB Blood Titer, MMR, Hep B, Varicella, Tdap, Flu
 - American Heart Association or American Red Cross "Basic Life Support for Healthcare Providers" CPR (BLS) and first aid training will need to be completed prior to entrance into practicum if not completed in MA140. Students will be given the option to complete both CPR and first aid certification in MA140.
 - Additional immunizations or background checks may be required by practicum sites at the student's expense.
 - Refer to cocc.edu/programs/medical-assistant for program technical standards (physical, medical, safety and other requirements that an individual must meet in order to be eligible for admission).

PROGRAM PERFORMANCE STANDARDS

Academic Requirements

- Students must have a 2.0 cumulative GPA to earn a COCC certificate or degree.
- All courses in the program must be completed with a grade of C or higher.

Additional Requirements

- Students must maintain an average of 75% on tests and 75% overall in each class to progress to subsequent core program classes. Students must pass 75% of lab skills check-offs on the first attempt to progress to subsequent core program classes. Students must demonstrate medication administration proficiency through a high score on a drug calculation exam prior to entering practicum. Students must complete 100% of psychomotor and affective competencies as identified by the program's accrediting body and complete a minimum of 160 hours of practicum to complete the program.

PROGRAM COURSE REQUIREMENTS

Prerequisite Courses

AH 111	Medical Terminology I	3
AH 112	Medical Terminology II	3
AH 113	Introduction Study of Disease	5
	Choose one option from the following:	8-12
Option 1:		
BI 121	Anatomy and Function I	
& BI 122	Anatomy and Function II	

Option 2:

BI 231	Human Anatomy and Physiology I	
& BI 232	Human Anatomy and Physiology II	
& BI 233	Human Anatomy and Physiology III	

CIS 120	Computer Concepts (or Computer Competency Test)	0-4
MTH 095	Intermediate Algebra	4
SP 218	Interpersonal Communication	3
WR 121	Academic Composition	4

Other Required Courses

CIS 010	Computer Keyboarding	1
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Core Courses

MA 110	Introduction to Clinical Medical Assisting	7
MA 111	Introduction to Professional Medical Assisting	5
MA 120	Clinical Medical Assisting II	7
MA 121	Administrative Medical Assisting	5
MA 137	Application of Professional Medical Assisting	4
MA 140	Nutrition, CPR and First Aid for Medical Assistants	3
MA 147	Medical Assisting Practicum	5
MA 150	Pharmacology for Medical Assistants	3

Total Credits 70-78

ADVISING NOTES

Program (MA) courses begin once per year in fall term. Students wishing to register in the fall MA cohort must meet the basic prerequisite competencies and may register according to seat availability on a first-come, first-served basis, determined by the priority registration schedule.

Students who leave or are dropped from the program may re-enter the next fall with the permission of the program director. In rare cases, a student may re-enter at a different point in the program on a space available basis and with permission from the director of the program. Students may be required to repeat demonstrations of previous competencies to ensure they retained the required skills and knowledge to progress in the program.

This certificate is designed for students planning to enter their chosen career upon graduation. Often, only selected credits are considered transferable to public or private baccalaureate institutions.