

DENTAL ASSISTING

Dental Assisting Certificate of Completion

PROGRAM DESCRIPTION

The Dental Assisting program trains individuals in a broad range of clinical and administrative skills such as preparing patients for dental exams and treatment, assisting a dentist with dental procedures, taking dental radiographs, scheduling and appointment procedures, maintenance of medical records, performing basic front office skills, professional, communication and public relations skills. Graduates are prepared for the Dental Assisting National Board examinations and the Oregon Certification in Expanded Functions.

ACCREDITATION

Commission on Dental Accreditation of the American Dental Association

PROGRAM COSTS

(beyond standard tuition/fees and textbooks)

Material Costs

- Materials (scrubs with COCC Dental Assisting patch, goggles), \$50
- National Board exams, \$1,000 total
- Fees associated with immunizations, \$220 and CPR card, \$20-\$60
- Criminal History Check, \$65
- Drug Screen, \$45
- Immunization Tracking, \$10

Enrollment Fees

- Fee of \$167 per term (or \$501 total for the year) while enrolled in the DA cohort

PROGRAM ENTRANCE REQUIREMENTS

Academic Entrance Requirements

- Required:
 - A high school diploma, a high school transcript noting successful graduation, or a GED
 - MTH 095 Intermediate Algebra or higher
 - WR 121 Academic Composition (or higher)
 - SP 218 Interpersonal Communication
 - CIS 010 Computer Keyboarding
 - CIS 120 Computer Concepts or computer competency test
 - HHP 252 First Aid & BLS Provider CPR
 - Choose one of: PSY 101 Applied Psychology, PSY 201 Mind and Brain, PSY 215 Developmental Psychology, or PSY 216 Social Psychology
 - A minimum of 12 hours of observation in a dental office

Other Entrance Requirements

- Required:
 - Must be 18 years of age
 - Criminal History Check, and 10-Panel Drug Screen with vendor chosen by COCC as a condition of acceptance into the program. For more information see cocc.edu/programs/dental-assisting/immunizations--background-check--drug-testing-and-cpr-requirements.aspx
 - Documentation of current immunizations: TB Blood Titer, MMR, Hep B (series of 3 vaccines), Varicella, Tdap, Flu
 - AHA Basic Life Support (BLS) for Healthcare Providers CPR card must remain current throughout the Dental Assisting program. For CPR class options see enrole.com/cocc/jsp/index.jsp?categoryid=10228.

PROGRAM PERFORMANCE STANDARDS

Academic Requirements

- Students must have a 2.0 cumulative GPA to earn a COCC certificate or degree.
- All courses in the program must be completed with a grade of C or higher.

Additional Requirements

- Once a student begins the DA cohort they must enroll in all DA courses offered each term. In order to progress to the next term, the student must complete all DA courses with a "C" or better.

PROGRAM COURSE REQUIREMENTS

Prerequisites Courses

CIS 010	Computer Keyboarding	1
CIS 120	Computer Concepts (or Computer Competency Test)	0-4
HHP 252	First Aid & BLS Provider CPR	3
MTH 095	Intermediate Algebra (or higher)	4
Choose one from the following:		3-4
PSY 101	Applied Psychology	
PSY 201	Mind and Brain	
PSY 215	Developmental Psychology	
PSY 216	Social Psychology	
SP 218	Interpersonal Communication	3
WR 121	Academic Composition	4

Core Courses

DA 110	Basic Dental Assisting	4
DA 115	Dental Science	5
DA 120	Advanced Dental Assisting	4
DA 125	Dental Infection Control	3
DA 130	Dental Materials I	4
DA 131	Dental Materials II	4
DA 134	Dental Radiology I	3
DA 135	Dental Radiology II	4
DA 145	Preventive Dentistry	3
DA 150	Intro to Dental Office Management	3
DA 151	Dental Computing	2
DA 160	Oral Medicine	3
DA 181	Dental Seminar I	1
DA 182	Dental Seminar II	1
DA 190	Dental Assisting Practicum I	2
DA 191	Dental Assisting Practicum II	8

Total Credits 72-77

ADVISING NOTES

Documents required for entry into the Dental Assisting program must be submitted after students register for the program. A letter of instruction is emailed to all registered and waitlisted students at the end of Spring term with an assigned documentation due date prior to Fall term. Failure to submit the required paperwork by the assigned date will result in administrative withdrawal from the program.

Program (DA) courses begin once per year in Fall term. Students wishing to register in the Fall Dental Assisting cohort must meet the basic prerequisite competencies and may register according to seat availability on a first-come, first-served basis, determined by the priority registration schedule. Students may view the priority registration schedule at cocc.edu. After successful registration into the Dental Assisting program, DA courses must be taken together and sequentially. Please see the Dental Assisting program website for more information or contact the program director and/or CAP Services.

This certificate is designed for students planning to enter their chosen career upon graduation. Often only selected credits are considered transferrable to public or private baccalaureate institutions.