

Mail form to:
Admissions and Records
COCC
2600 NW College Way
Bend, OR 97703

Transcript Request

Central Oregon Community College

Email form to:
transcripts@cocc.edu
Fax form to:
(541)-318-3700

Please fill out form completely

- This request is for paper transcripts only. Same-day electronic and paper transcripts may be ordered using the National Student Clearinghouse services located on the COCC website.
- Missing or incorrect information or past due balance may affect or delay your transcript request.
- Allow additional processing time during peak periods such as registration, start of term, final grade and degree posting.

YOUR INFORMATION (Print clearly)

_____	_____	_____	_____
Last Name	First Name	Middle Name	Student ID # or SSN
Other names used at COCC: _____			

Street Address			

City State, & Zip			

Telephone			

Date of Birth			

Processing Time

Standard
8-12 Business days

Hold for Grades
Transcripts will be processed after
grades are posted and degrees/
certificates are awarded.

REQUEST TYPE

Number of copies: _____ x \$7.00 per copy = Total \$ _____
If more than one address, write additional addresses on the back

Check one

Official

Unofficial

SEND TO:

Continuing Education

OSU-Cascades (at no cost)

Please send all COCC and Non-COCC transcripts on file to OSU-Cascades

PAYMENT INFORMATION

Visa MasterCard Discover

I authorize COCC to release my transcripts to the addresses above.

For COCC use only

Fee: _____ Processed by: _____ Sent: _____