

Sustainability Committee Meeting Agenda
Wednesday, June 7
2:00-3:00 PM; MET 214

Kevin, Ralph, Owen, Jennifer, Joe, Laura, Zak, Jessie

- 1) Welcome
 - a. Review of minutes, old business

- 2) New business:
 - a. Guest: Gillian Ockner at City of Bend
Gillan reviewed city goals and encouraged collaboration on projects. If you would like to see more <https://www.linkedin.com/in/gillian-ockner-7202755a>-

 - b. Projects, subcommittees updates:
 - i. Sustainability Coordinator position –
Zak, Michelle, Rebecca, Shannon, and Owen

Determine what other campuses are doing well and determine how much money COCC would save. Have a baseline that will establish initiatives for the future.

The following members volunteered to help with projects:

- Zak / Joe to meet with Matt McCoy regarding COCC directive/counsel: researching case studies areas to concentrate on: recycling, centralized trash, show cost savings, energy savings, shared vehicle use.
- Financial rationale and research. Present position as budget neutral: Owen/Joe
- History of the committee and its activities: Laura
- Faculty and administrative survey: Rebecca and Jessica
- Survey student body: (student needed)

Proposed Timeline for Presentation to the College:

- October: survey students the first week, gather all information and create presentation
- November: presentation to the college
- Mid-December: apply to college – FIAT for coordinator position

Notes from Zak and Joe, regarding their meeting with Matt:

- List of projects/deliverables expected from position will be helpful for the FIAT process
- Student support for position would also be key (likely to be one of the first questions asked by Board/FIAT team due to funding source)
- Must go through the FIAT process (not just presented to PAT) for a new position.

- Questions: What Department would this position reside under? What Department would benefit most? Is this similar to the Coordinators in MultiCultural Activities, Disability Services, Residence Life, or Student Life? Would this position be supported/submitted by the VP for Instruction?
- It would take some action by the Board or President to allow use of Blue Sky student fees to fund a position (1 or ½ FTE Sustainability Coordinator).
 - ii. Website – Ralph
 - 1. Please post Dec, Feb, April minutes to website
 - 2. How to utilize website and media to advertise our efforts?- VISIBLE
 - iii. Dining services, food recovery program – Owen, Laura, Callie
Anna and Devan (newest student members) have committed to helping distribute food from campus dining services to needy shelters this summer/fall.
 - iv. Centralized trash/recycling – Kevin and Owen
for trash and recycling reduction efforts. history and numbers please email Kevin
- c. Projects for next year:
The committee will pursue sustainability coordinator position and focus efforts here.
- d. Positions for next year:
 CHAIR: **Jessie continuing in as committee chair**
 Faculty- CTE: **Laura - has to go through faculty vote**
 Faculty- transfer: **Jessie - another 2-year term**
 Classified Rep: **still at large**
 2 student At-Large positions: **Anna Borgman and Devan Thomas (both culinary/baking and pastry students) have agreed to fill these positions for next year. Thank you, Devan and Anna!**

3) Current budget

- a. Grand total = \$29960.96, includes Blue Sky monies (need VP Admin authorization)
AASHEE MEMBERSHIP
- b. Recommendations to President Metcalf:

4) Future meetings

- i. Meetings to resume fall 2017; some members will continue to work on current and on-going projects

Next meeting: the week before classes. Please update your outlook calendar. The following should be ready by this meeting: a draft of the student survey, history of the committee, trash and recycling history & reduction efforts, and an overview of Owen’s meeting with Betsy.

Agenda Item: Creation of Position Title (Is “Institutional Sustainability” the best language for the coordinator position?)