

**Sustainability Committee Meeting Minutes
Tuesday, May 17th 11am-12pm @ Metolius 214**

Attendance: Owen, Jessie, Sara, Laura, Jennifer, Ken, Jeff, Wes , Paul, Dan

1) Old business

- a. Minutes from April 12th, 2016
 - i. Owen reviewed minutes from April 12th and summarized meeting with Matt McCoy
 - 1. Matt encouraged solar installations on campus, charging stations and shelters are visible to the public.
 - 2. If the committee moves forward with REEVOLTS, we may want to explain why beyond just the business investment (e.g., that we would like to upgrade campus vehicles to electric hybrid technology that would benefit from the REEVOLTS program).
 - 3. Building retrofits: Campus Operations already values sustainable building retrofits and does a very good job of choosing sustainable upgrades when possible.
 - ii. Minutes from last meeting approved

2) New business

- a. Blue Sky funds updates and next steps (Owen)
 - i. Recommended projects
 - 1. AASHE/STARS membership - \$1500
 - 2. Bike kiosks - \$2500
 - 3. Boyle LED parking lot lights - \$7093
 - a. President Metcalf took the above recommendations to the Presidential Advisory Committee meeting on May 9th. See the attached commlines post with their recommendations. Jenny Newby will share this proposal with Chairmoot next week and give us feedback on their recommendations. Owen will follow-up with Jennifer before the Chairmoot meeting and review the specifics of the AASHE/STARS framework.
 - ii. Pending projects
 - 1. Energy management consultation
 - a. The Environmental Center does not have personnel
 - b. Johnson Controls could help; their contract is up for renewal next year and they are in touch with Matt McCoy
 - c. Owen to follow up with Matt McCoy
 - 2. Solar installations
 - a. ADA carport panels @ Bend campus
 - b. Wes will follow up
 - 3. REEVOLTS
 - a. Owen will ask Ken to present at the June 7th meeting.
 - ~~4. Building retrofit consultations~~
 - ~~5. Other?~~
- b. SUSTAIN Central Oregon debrief (Owen)

- i. After debriefing with The Environmental Center, it was determined that prior to investing next year, we have a media outlet sign on as a sponsor. The series kick-off well, but each week needs to be promoted with the same enthusiasm.
 - ii. It was determined that we need to keep a more predictable and standardized schedule. A committed pre-engagement from faculty and administration to attend the events is imperative to a successfully attended event.
 - iii. Next year the sustainability committee will start planning the series in late December and January so faculty can work the events into their class schedules if desired. We need more attendees (and fewer choir members).
 - c. Battery recycling (Ken)
 - i. Ken reviewed battery-recycling options. We can collect batteries but there is no avenue to recycle them locally. Possibly keep a bin in the bookstore to collect old batteries then the committee takes it to the appropriate recycling site.
 - ii. Owen and/or Ken will bring more information to the next meeting.
 - d. Fall term plans
 - i. Bobcat student orientation. Paul met with Shawna Elsberry and had the following recommendations:
 - 1. We will likely not be able to have active presentation messaging during sessions of Bobcat Orientation.
 - 2. We could create passive messaging that could be place in the rooms where presentation sessions are taking place. These could include fliers on tables, larger infographics posted near the front of the room, etc.
 - 3. There are tabling opportunities both before Bobcat O (during the check-in phase) and after (during the ASCOCC sponsored club fair).
 - 4. One tabling idea is to have a “transportation station” to combine information on sustainability, sustainable transportation, and general transportation options in Central Oregon.
 - 5. We can include something in the folder that every participating student receives.
 - 6. We also have to consider how we involve the other campuses on the same day (Redmond, Prineville, Madras).
 - ii. All-Campus Retreat
 - 1. A breakout session or Ignite presentation at the retreat would create more awareness among faculty and staff.
 - 2. Sara will talk to Deena about possible planning. Include this item on the agenda for June 7th.
 - ~~iii. Harvest celebration~~
 - ~~iv. Campus sustainability survey~~
 - e. Chef Cycle proposal (Laura)
 - i. Laura detailed *Share Our Strength-ChefsCycle* event and asked for support from the committee. Plans to raffle a donated bike with the COCC Sustainability logo. Owen proposed the possibility of direct funding from the committee.
 - ii. The committee approved support and endorsement. More to come next meeting...
 - f. Expenses (need approval)
 - i. Laura, Culinary (\$75 for SUSTAIN supplies) - approved
 - ii. Farm-to-Work Redmond cooler (\$75-100) – approved
 - 1. ~~Jennifer volunteered to get the cooler.~~ Jennifer got the cooler!

iii. 350 Deschutes (\$250-500)

1. *350 Deschutes* is holding climate summit in Bend. Wes would like to get the Sustainability Committee and college to endorse the summit and take a public stance on climate change.
2. Jim Clinton, Bend's Mayor has signed a climate initiative in support of the event.
3. The committee approved to spend \$250 to sponsor the summit in October. Owen will ask Community Relations to match \$250.

3) Action items

- a. Blue Sky projects
 - i. Owen will make contact with Jenni Newby to clarify next steps before Chairmoot meeting.
 - ii. Owen will ask Ken Mays to share REEVOLTS business plan at June 7th meeting
- b. Deschutes 350 Climate Summit
 - i. Owen will ask Ron @ Community Relations to match Sustainability Committee support (\$250) for October Climate Summit (Owen)
 - ii. Owen will ask college admin about endorsing the Climate Summit (Owen)
- c. Fall term
 - i. Sara will ask Deena Cook if there is an opportunity for the Sust Comm to take part in the All Staff Retreat – either a breakout session or something larger.
- d. Battery recycling
 - i. Ken will clarify what happens to batteries once collected; ask Deschutes Waste, other options
- e. Farm-to-Work program
 - i. Owen will draft FTW flyer with Lora Szaraniec