

**Sustainability Committee meeting agenda**  
Tuesday, April 12<sup>th</sup> 11am-12pm @ Metolius 214

Attendance: Joe, Ken, Jeff, Jessica, Sara, Laura, Wes, Owen

1) Old business - Owen

- a. Minutes from March 8<sup>th</sup>, 2016
- b. Minutes were reviewed from March 8<sup>th</sup>. Minutes from previous meetings will be reviewed at the beginning of each new meeting. Moving forward, minutes from current meetings need to be posted regularly and emailed to College Affairs.

2) New business - Owen

- a. Debrief about April 7<sup>th</sup> College Affairs presentation (Owen)
  - i. The meeting initiated with a brief history and background of the committee and a detailed composition and of the committee. Currently, Joe Viola is only permanent position and we need more continuity as the scope of the sustainability committee grows. Although the presentation received a nice reception by President Metcalf, the board drew hesitation with the proposal for a New Coordinator Position.
  - ii. Owen proposed hiring a New Coordinator for the Sustainability position in the Fall of 2017. This position would be ¾ time, with benefits, and housed under VP Matt McCoy. In addition, Owen proposed a 15 credit load release for a current faculty to serve as the primary Sustainability Lead in return for proactive work on the following core initiatives: curriculum, dining services; operations. Load release was not received favorably.
  - iii. John Mundy (board member) suggested using Blue Sky Funds to outline and create a job description, in coordination with the Environmental Center. Blue Sky funds can be used to create a scope of work proposal as long as it is contractual and not a funded college position.
  - iv. Members of College Affairs asked “Why can’t the committee handle the current work load?” Answer: Our work is beyond the scope of many committees on campus. Using the STARS framework as a guide, we will better present our coordinated efforts.
  - v. Lastly, in order to show the urgency of our need, it is imperative that we communicate with College Affairs and the board with more continuity, including acting as a presence at meetings and submitting regular minutes.

3) Action items

- a. Owen is meeting with Matt McCoy on Friday to discuss sustainability coordinator position. We are still in the strategic plan phase and still in the timeline for a 2017 starting date for the coordinator position.
- b. Owen will create pdfs of past minutes and send to College Affairs. We will continue to keep administration in the loop via email.
- c. Blue Sky projects recommendations – Owen will meet to discuss following recommendation with Matt McCoy.
  - i. AASHE/STARS membership (56pts) - \$1500

- ii. Bike kiosks (48pts) - \$2500
- iii. Boyle LED parking lot lights (28pts) - \$7093
- iv. Energy management consultation (21pts) - \$???.; still Waiting to hear back from Envirocenter.
- v. Tie
  - 1. Solar installations – Laura and Wes vote in favor  
What are the cost and effectiveness of solar panels either Matt McCoy, Redmond Contract Manager, Kim McClain  
Touch base
  - 2. REEVOLTS - \$20000 – Sara and Jeff vote in favor. The sustainability committee needs a business plan for the before approval of Blue Sky funding. Possibly bring Ken Mays into to make a small presentation. Funding is contingent on a business plan.
  - 3. Building retrofit consultations
- d. Proposal to endorse 350 Deschutes (Wesley)
  - i. Do we want to sponsor or endorse 350 Deschutes Annual Climate Summit, Bend - Fall 2016
  - ii. Options: \$250 /\$ 300 sponsorship or give them an endorsement.
  - iii. Wesley will send out an email to initiate our vote
- e. Update about CCI/Garden compost (Wesley)
  - i. We are still working on most efficient way to compost and streamline
  - ii. Culinary- Garden composting will resume in the summer with restaurant class
- f. Update about SUSTAIN Central Oregon (Owen).
  - i. Workshops have been well attended, yet there is a general consensus that a month is too long. A week or two at the most would be sufficient for 2017.
- g. New committee chair
  - i. Jessica is willing to take on the new chair position. The committee is in agreement.
  - ii. There are two open faculty positions. Owen would like to stay on the committee to focus on food compost, dining services.
- h. Redmond Farm to Work program
  - i. Tina Redd (Redmond Director) would like to start up FTW
  - ii. If successful, we agreed to purchase coolers through the Sustainability Committee
- i. What are we prepping for next fall?
  - i. Jessica would like to add this to the meeting agenda items for next month.

Meeting adjourned, 12:00pm

Next meeting: May 10<sup>th</sup>, 11-noon @ MET 214