

**Sustainability Committee meeting agenda**  
**Monday, November 7<sup>th</sup> 2:30-3:30pm @ Metolius 214**

In Attendance: Zak Boone, Joe Viola, Laura Hagen, Owen Murphy, Rebecca Oprish, Michelle Ruebush, Ralph Phillips

**1) Welcome and introductions**

- Owen led today's meeting. Jessie is out on medical leave.
- a. New members – Zak Boone (Presidential Appt.), Kevin Hughes (Presidential Appt.), Ralph Phillips (CTE) Michelle Ruebush (Classified Rep)
  - b. Old members – Jessie Russell, Chair (TFR), Laura Hagen (CTE), Jennifer Jordan (Classified Rep), Owen Murphy (TFR), Rebecca Oprish (Classified Rep), Joe Viola, (Dir of Campus Services)
  - c. Vacancies: Two Student Appointments
  - d. Areas of employment, expertise (those in attendance)
    - i. **Owen (HHP):** AASHE Champion, Food and Agricultural Sustainability
    - ii. **Rebecca (HR):** REEVOLTS program / Transportation / Electric & Hybrid Vehicles
    - iii. **Zak (Foundation):** Reducing Waste and Increasing Recycling, Funding
    - iv. **Michelle (Natural Resources):** Systems Thinking / Natural and Industrial Resources
    - v. **Ralph (CIS):** Small Dwelling and Recycling, Website Management
    - vi. **Laura (Culinary):** Sustainable and institutional food procurement and waste minimization, social justice and food security
    - vii. **Joe (Director of Campus Services):** Administrative Support for Sustainability Issues
    - viii. **Kevin (Custodial):** Reducing Waste and Increasing Recycling

**2) Review of committee charge**

*The Committee will inspire and encourage COCC students, faculty, and staff to embrace sustainable practices at COCC. The Committee has a balanced responsibility:*

- 1. *To facilitate integration of sustainability issues, science, socio/political debate and related elements into the instructional curriculum*
- 2. *To foster institutional operations which are environmentally sensitive and model sustainable practices*
- 3. *To integrate sustainability practices in a ways which are cost effective and make institutional operations simpler rather than more complex.*

*The Committee will model good practices and educate the College community to promote sustainability. The Committee will also consider thoughtful operational systems and procedures that foster movement of the College and community toward a*

*sustainable society. The committee will not force or mandate, as such mandates weaken an organizational understanding of sustainability practices presently and in the future.*

3) Review of 2015-2016 projects

- a. STARS data collection – Successful, obtained AASHEE membership. Consensus is that COCC would fall within the silver level when compared to other community colleges if the college registered for STARS reporting.
- b. OHESC 2016 – Owen, Jessie and Sara Evans attended. Informative and inspiring. Oregon colleges have strong sustainability history, including several community colleges (Lane, PCC, Chemeketa).
- c. SUSTAIN Central Oregon event series – Excellent workshops and events, but attendance was lower than expected. Committee will reevaluate before committing to this again.
  - i. Food and agriculture
  - ii. Energy and transportation
  - iii. Water
  - iv. Consumption and waste
- d. Blue Sky projects (\$40,000 budget) – Spent a total of approximately \$11,000
  - i. AASHE membership (\$1500) – Anyone with a cocc.edu address has access to this information; sign up! See attached information and links.
  - ii. Bike kiosks in Bend, Redmond (\$2500) – Yeah! One kiosk installed in front of the Campus Center, one installed on the Redmond Campus.
  - iii. Boyle parking lot light retrofit (\$7100) – Complete.
  - iv. REEVOLTS research (Ken Mays): Still in review.
- e. Farm-to-Work program
  - i. Bend and Redmond – Successful year # 2 with Fields Farm / Redmond needs stronger buy-in.
- f. 350 Deschutes
  - i. Climate Change summit
  - ii. All-Staff retreat presentation
- g. Chef Cycle (Laura)
- h. Website overhaul

4) Brainstorm 2016-2017 projects

- a. WAHESC
  - i. February 16/17, 2017 @ Spokane – Committee members encouraged to attend; we have funds to cover registration, lodging, transportation. Who's interested?
  - ii. <http://wahesc.org>
- b. Bike kiosks – Advertise better, possibly a QR code for information.
  - i. Kiosk stickers, website information

- ii. Commute Options, local bike shop collaborations/incentives
- iii. Branch campus kiosks (Madras, Prineville)
- c. Website
  - i. Maintain, update – Who's interested?
- d. Centralized trash, recycling, compost – Kevin Hughes has mapped out where he would like centralized trash, recycling, and compost and is working on securing a grant for the above. Also working to streamline campus operations with Bend Garbage.
  - i. Waste/recycling audit
  - ii. New signage, containers
- e. Electric vehicles
  - i. Charging, solar stations (Nissan funding option) – Model @ Pine Mtn. Sports.
  - ii. REEVOLTS program (Ken Mays) – Revisit this year? Possible scholarships or structural investment.
- f. Real Food Challenge, dining services (Owen)
  - i. Procurement contracts – Contract renewal is coming up, time to act.
  - ii. Food waste minimization, diversion
- g. Energy monitoring
  - i. Publish to website, beyond – Renewing talks with Johnson Controls, this will determine if we are able to publish data.
  - ii. Conservation, campus competitions
- h. Sustainability-based curricula - Jessie interested in championing?
  - i. Credit and non-credit certificates, degrees
  - ii. Cross-campus (writing, math, science, etc.)
- i. Sustainability Coordinator – Continue work from last year; work with administration to find avenues to fund a part or full time coordinator.
  - i. Funding, grants

## 5) Action items

- a. View the meeting minutes from last year on the committee website  
<https://www.cocc.edu/sustainability-committee/>
- b. Sign up for AASHE access using your cocc.edu email address [create an AASHE user account](#) and get connected!
- c. Next meeting: Monday, December 5<sup>th</sup> 2:30-3:30pm in MET 214.

Thank you for being a valued AASHE member! Below I have highlighted a few resources and opportunities that may be beneficial to you and your colleagues in reaching your campus sustainability goals.

### **Professional Development**

- Attend monthly webinars for FREE! Learn about other institution's successes and how that may apply to you and your work.
- Check out upcoming workshops that may boost your skills and support the efforts and initiatives most important to you! Workshops are added throughout the year!
- Join 2,200+ higher education sustainability professionals at our annual Conference & Expo to exchange ideas, learn about innovative products and services, and hear from esteemed industry professionals!

### **Tools & Resources**

- Why reinvent the wheel? The Campus Sustainability Hub is an online resource library that provides access to thousands of valuable resources, enabling AASHE members to share and learn about sustainability in higher education. Resources are organized by sustainability topic and content type.

### **2015 Higher Education Sustainability Staffing Survey**

- This report presents the results of the 2015 Higher Education Sustainability Staffing Survey. It examines the nature of sustainability positions at colleges and universities in the U.S. and Canada, providing insights into salaries, funding, supervision, job satisfaction, challenges and more.

### **Be Recognized**

- Submit a story to the AASHE Bulletin and share what your institution is doing to promote sustainability!
- Check out our newest version of STARS, the Sustainability Tracking, Assessment & Rating System, to update or submit your first report!
- AASHE's Sustainability Awards recognize students, faculty and staff for their outstanding efforts and achievements in advancing campus sustainability.

### **Consult with AASHE Staff**

- Have questions regarding your AASHE membership or benefits? Contact the Membership & Marketing Team to schedule a call.

Membership extends to everyone on campus, so please encourage other staff, faculty, administrators and students to create an AASHE user account and get connected!

Sincerely,

**Nikia Johnson, MPA**

Member Services Manager

Association for the Advancement of Sustainability in Higher Education (AASHE)

[www.aashe.org](http://www.aashe.org) | [nikia@aashe.org](mailto:nikia@aashe.org) | (888) 347-9997 ext. 108