



YOU HAVE THE POWER TO SAVE ENERGY

TAKE SIMPLE STEPS TO SAVE AND MAKE A BIG DIFFERENCE

WHY USE LESS ENERGY?

Business benefits

- Free up resources to invest in the business and employees
- Help the company stay competitive and grow
- Reduce operating costs as much as 10 percent
- Support sustainability goals
- Improve efficiency

Personal rewards

- Do your part for Oregon and the environment
- Conserve natural resources
- Lead by example
- Make a difference for our business and our community

Electricity and natural gas make it possible to do the things we need to do at work and at home. But much of the energy we use is wasted—as much as 30 percent in a typical business.

Some of the most surprising energy wasters are simple habits. Working together, employees can reduce energy use by as much as 10 percent. Do your part with a few new habits like these:

- Turn off computers and monitors when not in use.
- Skip the screen saver.
- Switch off the lights when you leave a room.
- Turn off task lighting when you leave your work space.
- Unplug devices and chargers that aren't in use.
- Don't change thermostat settings.
- Use a power strip at your desk to make it easy to turn off computers and electronics at the end of the day.
- Stop using space heaters.
- Turn off equipment like copiers, printers and coffee makers at the end of the day.
- Keep heating and cooling vents free of clutter.
- Think before you print. Go paperless when you can.
- Close window shades on hot days to keep summer heat outside.

Ready to do more? Join or start a green team and get creative about new ways to save.

Use your energy-saving savvy at home

Energy Trust can help you use less energy and save money at home with free resources like these:

- Home Energy Review (online, by phone or at your home)
- Low-cost and no-cost energy-saving tips
- Cash incentives to help you make energy-saving improvements
- Referrals to qualified contractors



To learn more about saving energy at work and at home, visit www.energytrust.org or call **1.866.368.7878**.

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