



Student Affairs Committee

Meeting Date: May 11, 2023

Location: CCC 116 or Zoom (<https://cocc.zoom.us/j/95123385988>)

Attending	Absent	Guests
Steve Broadbent – Chair	Oscar Tovar	Lindsay Buccafurni
Alicia Moore		
Alan Nunes		
Martin Brown		
Savanna Podell		
Kylie Willstatter		
Christy Chung (recorder)		

1. Old Business

1. Review of meeting minutes from April 11, 2023
 - a. Approved by Student Affairs Committee (SAC)

2. Student Fee Committee: Proposed ASCOCC Budget 23-24 – Lindsay Buccafurni
 - a. In the last SAC meeting, the proposed ASCOCC budget for 2023-24 year was presented for Club Sports, Student Government + Programs, and Broadside. In this meeting, the detailed breakdown for Student Government and Programs will be presented for review and approval, and then eventually be forwarded to Alicia (Vice President of Student Affairs).
 - b. Significant rollover accumulated from student programs that support student clubs. Large rollover due to lack of student activities during COVID-19.
 - c. Projected expenses are \$177,602.72.
 - d. Several years ago, COCC created a student government reserve account; any monies where a certain amount that is not spent will go into that reserve that only Alicia has control over. The intention of this account is to cover Student Government during times of low enrollment.
 - e. Student fees provide 100% of student government funding. Extra money left at the end of June of each year can rollover to the next year. Rollover can also support budget.
 - f. The funding is also dependent on enrollment, which may fluctuate. The higher the enrollment, the more funding that is available.
 - g. Student government total proposed is \$142,202.72 that funds the salaries and different services on all the campuses. Not much has changed for the salary (\$14.00/hour) and are paid by stipends.
 - h. ASCOCC council voted for the following changes for 2023-24:
 - i. Director of Student Affairs will be a 10-month position (previously 12-month position) since this position isn't really needed over the summer. Will now be appointed position (previously elected).
 - ii. Director of Legislative Affairs – appointed position (previously elected), reduced from 12 hours/week to 6 hours/week. This position used to be involved with the Oregon Student Association (OSA), but ASCOCC ended its membership (felt like we weren't getting much out of and its high membership fee of \$20,000.00). Due to the reduced responsibilities, this position's hours were also reduced. New title has been changed to Legislative Affairs Coordinator (name is similar to other college's structures) and will be a 10-month position (previously 12-month position).
Only President of ASCOCC is elected.



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- i. Food pantry/community cabinet - \$2,700.00 in 2022-23, \$15,000.00 in 2023-24. Pull money from the discretionary fund to go towards the food pantry. We've seen growth in the usage of the food pantry (almost 150 students/month). Right now, we have some grant money that ends in June. Currently spending about \$5,000.00 - \$6,000.00/month on the pantry.
 - j. No amount is set aside for CET passes since they're currently free (fare-less). There's a possibility that they might charge again, but money has is available on the side for CET bus pass subsidies for discounted passes.
 - k. Increased swag budget – ASCOCC recently attended a conference and visited College of Southern Nevada; ASCOCC felt that they needed to “up our game” for students.
 - l. Legislative fees are now called “conference fees” since ASCOCC is no longer affiliated with OSA; these funds will go towards professional development opportunities.
 - m. This year had a lot more active clubs. There was growth for LGBTQ and Friends Club, Asian Cultures Club, and Table Top Gaming Club.
 - n. Clubs require a minimum of 4 members and an advisor. Clubs can move up in tiers based on enrollment and average meetings throughout the term.
 - o. Motion to approve by Alan, seconded by Martin.
3. Proposed policy change G-33-3-H-iii.a – second reading by Steve Broadbent
 - a. No comments/recommendations from SAC for additional edits.
 - b. Next step is for this proposal to go to President Chesley for a signature and then be updated to the General Policies and Procedures Manual.
 - c. Motion to approve by Kylie, seconded by Martin. Approved by SAC.
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2. New Business

1. COCC Distinguished Student Services Award Selection
 - a. SAC solicited nominations from March 29 – May 1, 2023 and received 4 student nominations. A winner was selected to receive the COCC Distinguished Student Service award at the 2023 commencement ceremony. The winner is not required to graduate at the commencement. Alicia will also send all the nominees a letter.

Action Items:

- Next meeting will review the results of the 2020-21 Survey of Entering Student Engagement (SENSE) – Alicia and Martin
 - End-of-year report – Steve
 - Select Chair for SAC
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Next Meeting:

Friday, June 12, 2023, 9:00 AM – 10:00 AM in CCC 116