


**CENTRAL OREGON COMMUNITY COLLEGE**  
**Facilities Advisory Committee**  
**Meeting - NOTES**

**IS.1** – Expand and refine data, research and assessment systems and infrastructure to support student success.

**IS.6** – Further develop and enhance facilities and infrastructure to ensure institutional quality, viability and environmental sustainability.

**IS.8** – Expand access throughout the district with long-term strategies for educational services in underserved geographic areas.

<b>Date:</b>	April 17, 2019		<b>Chair:</b>	Tim Peterson	
<b>Time:</b>	11:00am-12:00pm		<b>Chair Elect:</b>		
<b>Place:</b>	BEC Board Room		<b>Notes:</b>	Jennifer Peters	
<b>Attendees:</b>	Tim Peterson	Yes	Matt McCoy	Yes	<b>Guests:</b>
	Karl Baldessari	Yes	Joe Viola	Yes	
	Aaron Boone	Yes	Tracy Crockett	Yes	
	Denise Hatch	Yes	<i>Student (vacant)</i>		
	Nancy Jumper	Yes	<i>Student (vacant)</i>		
			<b>Support:</b>		
			Jennifer Peters	Yes	

Agenda Item	Discussion	Decision/Action	DRP <i>Designated Responsible Person(s)</i>
<b>Call to Order/Welcome</b> <ul style="list-style-type: none"> <li>Welcome</li> <li>4.01.19 FAC Meeting Notes</li> </ul>	<ul style="list-style-type: none"> <li>Tim called the meeting to order at 11:00am</li> <li>No changes to the 4.01.19 FAC meeting notes</li> </ul>		Tim Peterson
<b>Discuss FAC Work Charge</b> <ul style="list-style-type: none"> <li>Modify FAC Charge language</li> <li>Finalize process, result notification, etc</li> </ul>	<ul style="list-style-type: none"> <li>Minor wording changes were made to the last line of the FAC charge ".....the FAC <b>will may</b> utilize a task force structure....."</li> </ul> <div style="text-align: center;">  <p>FAC charter 4.17.19 Edits.pdf</p> </div> <p>SEE:</p>		Tim Peterson
<b>Review FAC Proposal List</b>	<ul style="list-style-type: none"> <li>The committee confirmed final review/status of the 2018 FAC proposals</li> <li>Tim asked the committee to send any feedback to him within one week</li> <li>The final matrix will be posted to the FAC website and Bobcat Community</li> <li>Tim will contact the requestors with the committee's final recommendation</li> </ul>		All

<p><b>Review Maintenance Project (ISC) List</b></p>	<ul style="list-style-type: none"> <li>• Joe reviewed the Pending Maintenance Projects list</li> <li>• He will distribute the list to the committee, asking them to prioritize them from 1-3 as to their impact on facility use (1=high and 3=low)</li> <li>• Prioritized lists are to be returned to Jennifer who will forward them to Joe</li> </ul>		<p>Joe Viola</p>
<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Elect new incoming chair</li> <li>• New members for 2019-20</li> </ul>	<ul style="list-style-type: none"> <li>• Tracey Crockett nominated Denise Hatch as the chair of the Facilities Advisory Committee for the 2019-20 year. Matt McCoy seconded the motion. Motion passed unanimously.</li> <li>• Tim will email the various group heads (Administrator, Faculty, Classified, Students) and ask for new membership recommendations.</li> </ul>		<p>Tim Peterson</p>
<p><b>Next Meeting:</b> Fall 2019</p>			<p>All</p>