

CENTRAL OREGON COMMUNITY COLLEGE
Facilities Advisory Committee
Meeting NOTES

IS.1 – Expand and refine data, research and assessment systems and infrastructure to support student success.

IS.6 – Further develop and enhance facilities and infrastructure to ensure institutional quality, viability and environmental sustainability.

IS.8 – Expand access throughout the district with long-term strategies for educational services in underserved geographic areas.

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| Date: | December 4, 2015 | Chair: | Chris Egertson | | |
| Time: | 10:00am-11:00am | Notes: | Jennifer Peters | | |
| Place: | BEC Board Room | | | | |
| Attendees: | Brian Bubak | Y | Julie Mosier | N | Guests: |
| | Jennifer Cruickshank | N | Joe Viola | Y | |
| | Chris Egertson | Y | Kirsteen Wolf | Y | |
| | Ryan Hildenbrand | Y | <i>Student (vacant)</i> | | |
| | Matt McCoy | Y | <i>Student (vacant)</i> | | |
| | | | Support: | | |
| | | | Jennifer Peters | Y | |

| Agenda Item | Discussion | Decision/Action | DRP <i>Designated Responsible Person(s)</i> |
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| Call to Order/Welcome <ul style="list-style-type: none"> Kirsteen Wolf and Jennifer Peters <ul style="list-style-type: none"> ✓ Jennifer's Role | Meeting called to order at 9:45am. New committee member Kirsteen Wolf was introduced. Also, Jennifer Peters was introduced as the administrative support person for the committee. | | Chris Egertson |
| Meeting Notes <ul style="list-style-type: none"> 11.06.15 ISC Meeting Notes see: 11.06.15 ISC Meeting Notes | No changes or additions to the 11.06.15 meeting notes. | | Chris Egertson |
| Housekeeping <ul style="list-style-type: none"> Review College Affairs Activity - ISC or FAC (see: FAC Presidential Approval) <ul style="list-style-type: none"> ✓ Official Charter ✓ Committee Membership Structure ✓ Committee Responsibilities/Vision | <ul style="list-style-type: none"> The proposal that was presented to College Affairs for their approval was reviewed. <ul style="list-style-type: none"> ✓ Name change from Institutional Support Committee (ISC) to Facilities Advisory Committee (FAC) ✓ Change from a governance committee to an advisory committee | | Matt McCoy/ Chris Egertson |

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| <ul style="list-style-type: none"> ✓ COCC Campus Services Capital Projects (see: 2015 COCC Current Projects) ✓ Facilities Audit • Prepare to make a recommendation for Cascades and Juniper Halls | <ul style="list-style-type: none"> ✓ In 2011 an outside engineering firm conducted a Facilities Audit of the COCC buildings outlining projections for the next 20 years ✓ From the Facilities Audit findings a spreadsheet was created – Estimated Maintenance Requirement for Future Years which provides a 10-year “look ahead” which is reviewed and updated annually ✓ In May of each year projects are reviewed and prioritized – helps inform the Board ✓ Document helps provide projections for upcoming years (some years higher than others) ✓ Projected maintenance broken out by buildings ✓ Assess quality of equipment/buildings ✓ A new 10 Year Facilities Master Plan will be generated in the next year or two • The COCC Campus Services Capital Project list was reviewed <ul style="list-style-type: none"> ✓ Projects on list are projects that are currently active or identified by the College but due to budgets many projects are on hold ✓ Projects currently on hold are: <ul style="list-style-type: none"> ○ Pinckney Remodel ○ Redmond Campus Library, Bookstore and MATC Renovation ○ Juniper Hall ADA Assessment and Renovation – Assessments are complete but renovations are on hold ✓ Other projects are at varying stages of moving forward | | |
| <p>Future Meetings – Dates/Times</p> <ul style="list-style-type: none"> • 1st Friday/Month, 10-11am? | <p>Chris will communicate electronically with the committee to see if they want to meet quarterly or as needed.</p> | | |