

Curriculum Committee Meeting Minutes--APPROVED

Date: 2/23/16, Tuesday 8:30-9:30AM

Location: Metolius 214

Present (voting members):

- Jessica Giglio (*transfer representative*)
- Chad Harris (*Instructional Dean*)
- Dawn Lane (*CTE representative*)
- Eric Magidson (*CTE representative*)
- Stephanie André (*transfer representative*)

Absent (voting members):

- ASCOCC Representative (not yet appointed)

Present (non-voting members):

- Sharon Bellusci (*Enrollment Services representative—temporary assignment*)
- Vickery Viles (*Director of Curriculum and Assessment*)
- Jared Forell (*Assistant Director of Admissions & Records-Curriculum and Technology*)
- Lisa Bacon (*Note taker/Support Specialist for Instructional Deans*)

Absent (non-voting members):

- None

Guests:

- Tony Russell (*Faculty Assessment Coordinator*)
- Tom Barry (*Department Chair, Social Sciences*)

Minutes: (Note: **Approvals and action items** written in red)

1. Consent Agenda

- a. Vickery requested that Wildland Fire be removed from the consent agenda for discussion.
- b. **Dawn Lane motioned to approve the minutes from 2/9 and 2/16; the inactivation of CIS 085; AV 115 and 117 with revised SLOs; HHP 281 with revised SLOs; and program revision of AS-Natural Resources, and Stephanie André seconded the motion. The consent agenda (with Wildland Fire removed) was unanimously approved.**

2. New Business/First Readings

- a. Early Childhood Education: state level changes drive program changes
 - i. New Courses: ED 176, ED 235
 1. Both courses have been run as a 199 class and have had strong attendance

2. Discussion regarding outcomes on ED 176; question regarding outcome #2 and how students are being asked to demonstrate the behaviors associated with professionalism and leadership; how will this be measured?
 - a. **Tony will follow up with Amy Howell on this outcome to rework the outcome to make it more measurable**
 3. Question regarding whether or not ED 235 can be repeated for credit; the form indicates yes but that may not be the intention; **Vickery will update the form to change the answer to “not repeatable”**
- ii. Revised Course: ED 290
 1. Including a practicum/field placement component
 2. Discussion regarding student learning outcomes; no changes to outcomes with course revision; question regarding outcome #7 and the ability to assess the outcome
 - a. **Tony is already working with Amy Howell on all outcomes and he will work with her to rework/revise outcome #7**; suggestion to change verbiage to summarize/explain/apply; question regarding using the term “SIOP” and whether or not the acronym should be defined
 - iii. Resulting Program Changes to AAS
 1. Question regarding two courses in Discipline Studies versus using a credit number; current curriculum shows seven credits, but some DS courses are three credits; Amy Howell confirmed to Sharon that she would like two classes and not necessarily seven credits; Grad Tracks may need to be reworked to ensure 90 credit minimum (add elective option?)
 - a. **Sharon will follow up with Amy to clarify program needs**
 - iv. **Dawn Lane motioned to approve ED 290 with suggested revisions, ED 176 with suggested revisions, ED 235 with not repeatable correction, and program changes with discipline studies follow up, and Chad Harris seconded the motion. The motion was unanimously approved for second reading.**
- b. Wildland Fire Changes
 - i. Certificate would be unattainable without CEED courses
 - ii. Paula Simone recommended that any business course should be an option to complete the certificate, depending on the student’s emphasis; AAS degree will also be affected and the same option will apply
 - iii. An equal number of BA prefix courses can be substituted for CEED courses for AAS and certificate
 - iv. **Stephanie Andrè motioned to approve the substitution of BA prefix courses for CEED courses in the Wildland Fire AAS and certificate, and Dawn Lane seconded the motion. The motion was unanimously approved.**

3. Upcoming Meeting Items

- a. New HM degree
- b. New ECE short term certificate
- c. New Nursing Assistant certificate
- d. Revised NUR 96 to NUR 104
- e. Culinary changes

4. Tabled Items

- a. OL
- b. HHP 240
- c. HUM 230 (first reading complete)

Adjourn: 9:03AM

Next Meeting: Tuesday, March 1, 2016—MET 214 at 8:30AM