

CENTRAL OREGON COMMUNITY COLLEGE
College Planning Team Meeting Notes

Date:	April 8, 2016		Co-Chairs:	Matt McCoy/Jenni Newby		
Time:	2:00-4:00pm		Facilitator:	Brynn Pierce		
Place:	BEC Board Room		Notes:	Jennifer Peters		
Attendees:	Matt McCoy	Y	Christin Sands	N	Guests:	
	Jenni Newby	N	Paula Simone	Y		
	Lew Cousineau	N	Kathy Smith	Y		
	Patty Hammer	N	Vickery Viles	Y		
	Denise Hatch	N	Lee Heckman (Student Rep)	N		
	Glenda Lantis	Y	Support:			
	Samantha Loza	Y	Brynn Pierce	Y		
	Ron Paradis	Y	Chris Egertson	Y		
			Jennifer Peters	Y		
Agenda Item		Discussion			Decision/Action	DRP Designated Responsible Person(s)
Call to Order (5 minutes) <ul style="list-style-type: none"> Welcome 03.11.16 CPT Meeting Notes see: 03.11.16 CPT Meeting Notes 		Meeting called to order at 2:00pm. Suggested that 3.11.16 notes are modified to reflect the discussion that at this point, it's not necessarily CPT's task to align planning and assessment.				Matt
Review Communicating CPT Activities (5 minutes) <ul style="list-style-type: none"> Staff Commlines Post #2 see: 03.22.16 CPT Update to Commlines Spring President Newsletter – March 2016 Summer Board Update – July Meeting Spring All College Meeting – May ✓ CPT Update 		CPT updates were included in Commlines and in the President's Spring Newsletter.				All
CPT Goals and Subcommittee Brief Updates (15 minutes) <ul style="list-style-type: none"> Goal 1 – Communication and Structure Goal 2 – Evaluate 2013-18 Strategic Plan 		<u>Goal #1:</u> Update was provided on the proposed revisions to the Strategic Planning brochure. <u>Goal #2:</u> An update was provided on the status of the Theme Team meetings and the work being done on their			<u>Goal #1:</u> Consensus from the committee was to not include the narratives for the Values inside of blocks.	

<ul style="list-style-type: none"> • Goal 3 – Broaden College engagement in planning/assessment 	<p>indicator development. The IE office is facilitating the TT’s information gathering for this task.</p> <p><u>Goal #3:</u> Subcommittee has met several times. Bringing a prototype of a web site to Scott Donnell for him to build to enable the subcommittee to bring back to the CPT for feedback.</p>	<p><u>Goal #2:</u> Brynn will email the TT co-chairs asking for a status update.</p>	
<p>CPT Larger Vision Discussion/Recommendations (85 minutes)</p> <ul style="list-style-type: none"> • Overview of Planning and Assessment Discussion w/PAT • Calendar/Timeline Development see: SP Planning Calendar 2015-2021 	<ul style="list-style-type: none"> • Background information on the creation of the Strategic Plan and Values was provided to the CPT as not everyone might be aware of how they came about. • Larger Vision was discussed extensively with PAT • Previous edits and recommendations from PAT were incorporated into the revised document that then went back to PAT (see: 4.05.16 Larger Vision Discussion Document) • Key aspects that came from the PAT discussion: <ul style="list-style-type: none"> ✓ Acknowledgement of the expectation as outlined in the above document ✓ Add the President’s Priority #6 to the document (President’s Priorities will be discussed at the next PAT meeting) • Discuss the scope of CPT – should the committee engage in planning and assessment and if so to what degree • College leadership acknowledges planning and assessment needs to take place at the College • What is the definition of assessment - there are many different levels of assessment on campus • If CPT clearly defines the role it plays in supporting planning <i>and assessment</i> does it monitor work that is done or monitor that the work is done – two different things • The Larger Vision document outlines What it will take not This is what we will do • It was recommended that a bullet be inserted between bullets a. and b. on the Larger Vision document: “Institution defines what planning and assessment is and means to COCC” 	<ul style="list-style-type: none"> • CPT work team will come up with what we interpret this conversation to be as far as assessing assessment • Continue to work with PAT and the ACT 	<p>Matt / Brynn</p>

	<ul style="list-style-type: none"> • It was suggested that the committee take a look at the timeline/calendar for associated tasks • CPT currently does not have the capacity to inventory and assess plans • Consensus from the committee was for CPT to start monitoring assessment to a very small degree – it's a college priority and it needs to start somewhere – need to be very intentional with what we say we are doing • Recommend that CPT evaluate the state of assessment – not own it • The committee agreed to assess the current state of assessment – possibly then make a recommendation on next steps • Assess assessment – CPT goal for next year <p>The Strategic Planning calendar was reviewed – continue conversation at next CPT meeting</p>		
<p>Future Meeting Schedule for Spring 2016 Term (5 minutes)</p> <ul style="list-style-type: none"> • CPT: May 13, 2016 10:30am-12:30pm, BEC Board Room <i>(2nd Friday/month, 10:30am-12:30pm)</i> • CPT Annual Retreat: Tuesday, June 21, 11:00am-3:00pm, Redmond Technology Education Center, Room 201 			