

CENTRAL OREGON COMMUNITY COLLEGE
College Planning Team Meeting NOTES

Date:	December 11, 2014	Facilitator(s):	Matt McCoy/Charles Abasa-Nyarko
Time:	3:00-5:00pm	Notes:	Jennifer Peters
Place:	CCB 116	Agenda Maker:	Matt McCoy/Charles Abasa-Nyarko

Attendees:	Matt McCoy	Yes	Denise Hatch	Yes	Guests:	
	Charles Abasa-Nyarko	No	Ron Paradis	Yes		
	Deena Cook	Yes	Nick Sphatt	Yes		
	Lew Cousineau	Yes	Support:			
	Mary Beth Hamilton	Yes	Brynn Pierce	Yes		
	Patty Hammer	Yes	Jennifer Peters	Yes		

Agenda Item	Discussion	Decision/Action	DRP Designated Responsible Person(s)
Call to Order/Welcome (10 minutes)		Meeting called to order at 3:05pm	Matt McCoy
06 05 14 Meeting Notes/08 13 14 Retreat Notes (5 minutes)	No comments or changes		Matt McCoy
Member Responsibilities (15 minutes)	<ul style="list-style-type: none"> Broad representation on the committee Starting later than originally anticipated (Sept or early Oct) Since starting later Matt will ask for Presidential approval to extend committee member's term by six months 		Matt McCoy/All
Review CPT Charge (15 minutes)	<ul style="list-style-type: none"> Brynn reviewed CPT & TT Charges Role of CPT is a coordinating body not decision making – make 		Matt McCoy

	recommendations to the President <ul style="list-style-type: none"> • Asked the committee to consider the charge and provide any recommendations or suggestions 		
2014-15 CPT Goals/Tasks & Next Steps (60 minutes)	<ul style="list-style-type: none"> • Subcommittees lead responsibility – will do work outside of CPT • Subcommittees are not formed yet – will be formed as needed • Work this year will involve identifying indicators for Strategic Planning objectives 		All
CPT & TT Kick-Off Event (January 12, 2015) <ul style="list-style-type: none"> • Setting agenda (15 minutes)	Discussed the format for the event <ul style="list-style-type: none"> • Separate table for each Theme Team • One table for each TT and assign CPT member(s) to each table • Provide nametags 	<ul style="list-style-type: none"> • Prep co-chairs for event • Provide co-chairs list of questions to cover during their time slot 	All
Future Meeting Dates: <ul style="list-style-type: none"> • CPT - 1st Thursday of each month 3:00-5:00pm?? • Next Meeting: Wednesday, January 7, 2015 3:00-5:00pm CCB 116 	Decision of the committee to have CPT meetings first Wednesday of each month, 3:00-5:00pm		