

CENTRAL OREGON COMMUNITY COLLEGE
College Planning Team Meeting Notes

Date:	November 13, 2015		Facilitator(s):	Matt McCoy/Jenni Newby		
Time:	9:30-11:30am		Notes:	Jennifer Peters		
Place:	BEC Board Room		Agenda Maker:	Matt McCoy/Brynn Pierce		
Attendees:	Matt McCoy	Y	Ron Paradis	Y	Guests:	
	Jenni Newby	Y	Vickery Viles	Y	Glenda Lantis	Y
	<i>Classified Staff Member - tbd</i>		<i>Classified Staff Member - tbd</i>		Paula Simone	Y
	Lew Cousineau	N	<i>Student Member</i>		Kathy Smith	Y
	Patty Hammer	Y	Support:		Layla Solar	Y
	Denise Hatch	N	Brynn Pierce	Y	Samantha Loza	N
			Chris Egertson	N		
			Jennifer Peters	Y		

Agenda Item	Discussion	Decision/ Action	DRP <i>Designated Responsible Person(s)</i>
Call to Order/Welcome <ul style="list-style-type: none"> Welcome New Members 10.08.15 CPT Meeting Notes see: 10.08.15 CPT Meeting Notes 	<p>Meeting called to order at 9:45am.</p> <p>New members and potential new members were welcomed (above individuals listed as "guests").</p> <p>New members are filling existing vacancies on the CPT and potential new members will be filling the expanded membership of CPT to include more faculty and administration (pending final approval).</p> <p>No changes or additions to 10.08.15 meeting notes.</p>	<p>New members will move from "guests" to "attendees" upon approval</p>	<p>Matt McCoy Jenni Newby</p>
2015-16 CPT Charter and Membership <ul style="list-style-type: none"> Review College Affairs Committee Activity see: CPT & TT Charge - REVISED Review Membership Responsibilities see: CPT Structure & Member Responsibilities 	<ul style="list-style-type: none"> The revised CPT Charge and Membership structure reviewed. <ul style="list-style-type: none"> ✓ Theme Team Charters were also revised – membership remained the same ✓ Presented to College Affairs ✓ Shorter, clearer charge ✓ Modification to how the Theme Teams will be used ✓ CPT will work to help guide the Theme Teams The Structure and Member Responsibilities document was reviewed which outlines expectations of CPT members 		<p>Matt McCoy Brynn Pierce</p>

<p>2015-16 CPT Goals and Subcommittees</p> <ul style="list-style-type: none"> Review subcommittee memberships see: 2015-16 CPT Goals & Subcommittee Assignments 	<p>The 2015-16 CPT Goals and CPT Subcommittee Assignment document was reviewed and CPT members were assigned or volunteered for a subcommittees. In addition, potential tasks were added or modified to Goals #2 and #3. For the updated document see: 2015-16 CPT Goals & Subcommittee Assignments (last updated 12.03.15)</p>		<p>Jenni Newby</p>
<p>2013-18 Strategic Plan Changes</p> <ul style="list-style-type: none"> Review Board Directives see: 2013-18 Strategic Plan Changes 	<p>Suggested revisions from the Board to the Updated 2013-18 Strategic Plan were discussed and incorporated.</p> <ul style="list-style-type: none"> Workforce Development and Lifelong Learning Theme Teams - Board would like to see parallel language with the theme narratives to align with the other theme narratives Institutional Sustainability Theme Team – Board would like language added to the objectives to reflect green sustainability <p>For the final document that will be provided to the Board at their 12.09.15 meeting 12.09.15 see: Updated 2013-18 Strategic Plan for 12.09.15 Board Mtg</p>		<p>Matt McCoy Jenni Newby</p>
<p>Master Planning Calendar</p>	<p>There was discussion on the Master Planning Calendar and if this should become a potential task for the Goal #3 Subcommittee.</p>		<p>Brynn Pierce</p>
<p>Next meeting: Friday, December 11, 2015 9:30-11:30am, BEC Board Room <i>3rd Friday/month, 9:30-11:30am BEC Board Rm</i></p>			