

**CENTRAL OREGON COMMUNITY COLLEGE**  
**College Planning Team Meeting NOTES**

<b>Date:</b>	May 6, 2015		<b>Facilitator(s):</b>	Matt McCoy		
<b>Time:</b>	3:00-5:00pm		<b>Notes:</b>	Jennifer Peters		
<b>Place:</b>	BEC Board Room CCB116		<b>Agenda Maker:</b>	Matt McCoy		
<b>Attendees:</b>	Matt McCoy	Y	Ron Paradis	Y	<b>Guests:</b>	
	Deena Cook	N	Nick Sphatt	Y		
	Lew Cousineau	Y	Justin Warren (Student)	Y		
	Mary Beth Hamilton	Y	<b>Support:</b>			
	Patty Hammer	Y	Brynn Pierce	Y		
	Denise Hatch	Y	Jennifer Peters	Y		
Agenda Item			Discussion		Decision/ Action	DRP <i>Designated Responsible Person(s)</i>
<b>Call to Order/Welcome</b> <b>04.01.15 Meeting Notes</b>			No change or addition to meeting notes			Matt McCoy
<b>Finalize Achievement Compact (5 minutes)</b>			<ul style="list-style-type: none"> <li>Basic numbers going down related to decrease in enrollment</li> <li>State recently said this is the last year for Achievement Compact (AC)</li> <li>May be replaced next year by Key Performance Indicators (KPI) for use in performance based funding</li> <li>Present to College Affairs, then to the Board, then to the State</li> </ul>			Matt McCoy
<b>Accreditation Debrief (10 minutes)</b>			<ul style="list-style-type: none"> <li>Don't create/start new processes – no more committees/task forces</li> <li>Continuous improvement using data</li> <li>Reiterative process</li> <li>Complete TWO cycles by 2019</li> <li>Have lots of stuff, just don't have it together</li> <li>Share examples of successful efforts on campus</li> <li>Celebrate successes</li> <li>Align to complete Mission fulfillment</li> <li>Communicate</li> <li>Have 5 core and theme teams not 4 core teams and 5 theme teams</li> </ul>			All

	<ul style="list-style-type: none"> <li>• Less “in process” and more action – want to see results</li> <li>• Are we using measurements to make decisions</li> <li>• Don’t let perfect stand in the way of the good</li> <li>• Get to data driven/informed decisions</li> <li>• Do something in all areas</li> <li>• Assessment – one size does not necessarily fit all</li> <li>• Simplify</li> <li>• Confirming and affirming</li> <li>• Objectives, indicators, rationale – 3,3,3</li> <li>• What programs have we decided not to do (program review?)</li> <li>• Liked FIAT for its process: Objective – analysis – funding – tie back to review</li> <li>• Continuous improvement</li> <li>• Invest resources</li> </ul>		
<p><b>Review/Finalize Strategic Planning Objectives (15 minutes)</b></p>	<p>The group reviewed the Strategic Objectives with comments from the 4.01.15 CPT meeting and made updates  See: <a href="#">SP Current-Proposed Objective Changes v2</a></p>		<p>All</p>
<p><b>CPT Sub-Committees Recommendations (20 minutes)</b></p> <ul style="list-style-type: none"> <li>• Accreditation</li> <li>• Advance culture of planning and assessment (Mary Beth Hamilton &amp; Deena Cook)</li> <li>• Evaluate 2013-18 Strategic Plan (Patty Hammer &amp; Lew Cousineau)</li> <li>• Communication and Structure (Ron Paradis &amp; Denise Hatch)</li> </ul>	<p>Sub-Committees provided updates:</p> <ul style="list-style-type: none"> <li>• Accreditation – see above comments</li> <li>• Planning &amp; Assessment – in progress- more this summer – creating a set of resources to draw from</li> <li>• 2013-18 Strategic Plan – Lew and Patty will provide an update to TT Co-Chairs at their 5/20/15 meeting</li> <li>• Communication – see below</li> </ul>		<p>All</p>

<b>Communications Discussion (30 minutes)</b>	Ron and Denise distributed a handout to the committee that outlined a summary of their recommendations to CPT See: <a href="#">Communications &amp; Structure Recommendations to CPT</a>		Ron Paradis/Denise Hatch
<b>Theme Team Co-Chairs (10 minutes)</b> <ul style="list-style-type: none"> <li>• Access to N:drive</li> <li>• Questions for CPT Updates</li> <li>• Next meeting: May 20, 4-5pm, BEC Board Room</li> </ul>	Did not have time to discuss.		All
<b>Shared Governance Ombuds/Advisory Team (10 minutes)</b> <ul style="list-style-type: none"> <li>• Review and discuss proposal</li> </ul>	Matt lead a discussion on the Shared Governance Proposal that Stacey Donohue asked CPT to review See: <a href="#">Shared Governance Ombuds Advisory Proposal</a> For a summary of CPT comments see: <a href="#">CPT Comments on Shared Governance Advisory Proposal</a>		All
<b>Summer Retreat (15 minutes)</b> <ul style="list-style-type: none"> <li>• Discuss retreat material, date/time, etc</li> </ul>	There was a brief discussion on holding a summer retreat. The committee is in support and suggested a CPT retreat to follow the Board retreat in August.		All
Next meeting: June 3, 2015 3:00-5:00pm, BEC Board Room			