

CENTRAL OREGON COMMUNITY COLLEGE
College Planning Team Meeting NOTES

Date:	March 4, 2015	Facilitator(s):	Matt McCoy
Time:	3:00-5:00pm	Notes:	Jennifer Peters
Place:	BEC Board Room	Agenda Maker:	Matt McCoy

Attendees:	Matt McCoy	Yes	Ron Paradis	No	Guests:	
	Deena Cook	Yes	Nick Sphatt	Yes		
	Lew Cousineau	Yes	Justin Warren (Student)	Yes		
	Mary Beth Hamilton	Yes	Support:			
	Patty Hammer	Yes	Brynn Pierce	Yes		
	Denise Hatch	Yes	Jennifer Peters	Yes		

Agenda Item	Discussion	Decision/Action	DRP <i>Designated Responsible Person(s)</i>
Call to Order/Welcome 02.04.15 Meeting Notes	Matt called the meeting to order at 3:05pm. No changes to 2/4/15 meeting notes. Matt commented that the last CPT meeting was a very successful meeting.		Matt McCoy
CPT & TT Planning Calendar (See: CPT & TT Planning Calendar)	Brynn reviewed the CPT & TT calendar. <ul style="list-style-type: none"> • Encouraged committee members to review the document on the N:drive and not a hard copy as it is a constantly changing document • Current focus is on the next five months • Accreditation visit is coming up in April (April 23 & 24) 		All
Review Achievement Compact (AC) Process and Current Status	Brynn reviewed the Achievement Compact Development Timeline <ul style="list-style-type: none"> • Current legislation asks that the Achievement Compact is involved with the College's budgeting process • This year's Achievement Compact will be presented to CPT at the April meeting for their review prior to 		Matt McCoy

	<p>being presented to the College Affairs Committee</p> <ul style="list-style-type: none"> • President presents the Projected and Targeted numbers to the Board and Budget Committee for their approval – first draft to be presented to the Board at their May meeting 		
<p>Review Strategic Plan and Objectives (See: 2013-18 Strategic Plan and Objectives)</p>	<p>Matt reviewed the Strategic Plan objectives and proposed changes from the Theme Teams</p> <ul style="list-style-type: none"> • Theme Teams to send confirmed objectives to CPT members by 3/16 • CPT will review/confirm objectives at the 4/1 meeting – Theme Team Co-Chairs will attend to be available for any questions/clarifications 		Matt McCoy
<p>CPT Coordinating Role</p> <ul style="list-style-type: none"> • Discuss expectations for TT indicator, rationale, benchmarking development 	<p>Matt reviewed the CPT Coordinating Role</p> <ul style="list-style-type: none"> • Four-One Process <ul style="list-style-type: none"> ✓ One – Objective ✓ One – Indicator ✓ One – Rationale ✓ One – Benchmark • IE will lead an exercise with each TT to become familiar with the Four-One Process • Confirmed that the results are to be used for continued improvement (nothing punitive) 		Matt McCoy
<p>CPT Sub-Committees</p> <ul style="list-style-type: none"> • Next Steps • Update to TT Co-Chairs (2 in April and 2 in May) 	<ul style="list-style-type: none"> • Matt asked that each committee member read the Mid-Cycle Evaluation after it is presented to the Board at their 3/17/15 meeting • Asked CPT sub-committees to attend TT Co-Chairs monthly meeting to provide an update 		All
<p>Next Meeting: Wednesday, April 1, 2015 3:00-5:00pm</p>			