

**CENTRAL OREGON COMMUNITY COLLEGE**  
**College Planning Team Meeting NOTES**

<b>Date:</b>	February 4, 2015	<b>Facilitator(s):</b>	Matt McCoy/Charles Abasa-Nyarko
<b>Time:</b>	3:00-5:00pm	<b>Notes:</b>	Jennifer Peters
<b>Place:</b>	BEC Board Room	<b>Agenda Maker:</b>	Matt McCoy/Charles Abasa-Nyarko

<b>Attendees:</b>	Matt McCoy	Yes	Ron Paradis	Yes	<b>Guests:</b>	
	Charles Abasa-Nyarko	Yes	Nick Sphatt	No		
	Deena Cook	Yes	Justin Warren (Student)	Yes		
	Lew Cousineau	Yes				
	Mary Beth Hamilton	Yes	<b>Support:</b>			
	Patty Hammer	Yes	Brynn Pierce	Yes		
	Denise Hatch	Yes	Jennifer Peters	Yes		

Agenda Item	Discussion	Decision / Action	DRP <i>Designated Responsible Person(s)</i>
<b>Call to Order/Welcome</b> <b>01.07.15 Meeting Notes</b>	Matt called the meeting to order at 3:05pm. No changes to 1/7/15 meeting notes.		Matt McCoy
<b>Review/Debrief 01.12.15 Kick-Off Event</b>	<ul style="list-style-type: none"> <li>Great event – everyone engaged</li> <li>Good to have all TT’s there</li> <li>Good way to start things off-reminder of what we’ll do for the year</li> <li>Make an annual event</li> </ul>		Matt McCoy
<b>Co-Chair Feed Back Meeting Update</b>	<ul style="list-style-type: none"> <li>Co-Chairs want more direction – clear, specific</li> <li>Confusing transitioning from student learning outcomes (SLO) Assessment (responding to Accreditation Recommendation) back to Planning – TTs concentrated on SLO assessment in 2013-14.</li> </ul>		Matt McCoy
<b>Updates from CPT Goals Sub-Committees</b> 1. CPT Communication and Structure  2. Evaluate COCC’s 2013-18 Strategic Plan	Sub-Committees provided updates: 1. Ron and Denise met to discuss current/future methods of communication (see <a href="#">CPT Communications-Current/Future</a> ) 2. Lew, Patty and Brynn met to develop a method to display indicator related	Decision to use the web page indicator	Ron & Denise  Lew & Patty

<p>3. Advance a culture of planning &amp; assessment</p> <p>4. Accreditation</p>	<p>information (data, rationales, benchmarks) once developed by TTs (see <a href="#">Status Indicator of Objectives</a>)</p> <p>3. Deena and Mary Beth met to discuss advancing a culture of planning and assessment</p> <ul style="list-style-type: none"> <li>• Working on establishing an order of importance for the tasks</li> </ul> <p>4. Update on accreditation</p> <ul style="list-style-type: none"> <li>• First draft of the report is going to the Board next week</li> <li>• Asked each member of CPT to read the final version of the Mid Cycle Report</li> </ul>	<p>for each TT</p> <p>Provide update to the Board in March</p> <p>Alert CPT when the report is ready for review</p>	<p>Deena &amp; Mary Beth</p> <p>Charles</p>
<p><b>Theme Team – Future Activities</b></p>	<ul style="list-style-type: none"> <li>• Asking TT to confirm objectives and return to CPT to validate</li> </ul>		<p>All</p>
<p><b>CPT – Future Activities</b></p>	<ul style="list-style-type: none"> <li>• CPT to bring revised objectives to Board</li> </ul>		<p>All</p>
<p><b>Establish 6-month Planning Calendar</b></p>	<ul style="list-style-type: none"> <li>• CPT provided input on the CPT/TT Planning Calendar (see <a href="#">CPT &amp; TT Planning Calendar</a>)</li> </ul>		<p>All</p>
<p>Next Meeting: Wednesday, March 4, 2015 3:00-5:00pm</p>			