

**CENTRAL OREGON COMMUNITY COLLEGE**  
**College Planning and Assessment Team (CPAT) Meeting NOTES**

<b>Date:</b>	March 10, 2017		<b>Co-Chairs:</b>	Matt McCoy/Betsy Julian		
<b>Time:</b>	10:00am-12:00pm		<b>Notes:</b>	Jennifer Peters		
<b>Place:</b>	BEC Board Room					
<b>Attendees:</b>	Matt McCoy	Yes	Christin Sands	No	<b>Guests:</b>	
	Betsy Julian	No	Paula Simone	Yes	Julie Hood-Gonsalves	
	<span style="background-color: yellow;">Faculty - TBD</span>		Kathy Smith	Yes		
	Patty Hammer	Yes	Vickery Viles	Yes		
	Denise Hatch	Yes	Marisa Guidi (ASCOCC)	No	MEETING PACKET:	
	Glenda Lantis	No	<b>Support:</b>		2.14.17 CPAT Meeting Notes	
	Samantha Loza	Yes	Brynn Pierce	Yes	10 Critical Lessons Article (Homework)	
	Ron Paradis	No	Jennifer Peters	Yes		
Agenda Item		Discussion			Decision/Action	DRP <i>Designated Responsible Person(s)</i>
<b>Call to Order (5 minutes)</b> <ul style="list-style-type: none"> <li>Welcome</li> <li>2.14.17 CPAT Meeting Notes</li> </ul>		<ul style="list-style-type: none"> <li>Meeting was called to order at 10am</li> <li>No changes to the 2.14.17 CPAT meeting notes</li> </ul>				Matt
<b>N: Drive 101 (5 minutes)</b> <ul style="list-style-type: none"> <li>Brief refresher on CPAT N: drive</li> </ul>		Brynn reviewed the CPAT folder on the N: drive – noting where various files are placed				Brynn
<b>Updates (10 minutes)</b> <ul style="list-style-type: none"> <li>Update from 2.27.17 CPAT Work Team meeting with President Metcalf  <ul style="list-style-type: none"> <li>✓ Committee structure</li> </ul> </li> <li>Update from 3.08.17 COCC Board meeting</li> </ul>		Updates from the 2.27.17 meeting with President Metcalf were provided <ul style="list-style-type: none"> <li>President is embracing CPAT – willing to provide guidance, resources, etc</li> <li>Supportive of proposed changes to the CPAT membership</li> </ul>				Matt
<b>Goal #1: Complete 2013-18 SP - Update (25 minutes)</b> <ul style="list-style-type: none"> <li>Review/finalize the Quantitative “Close the Loop” document</li> </ul>		<ul style="list-style-type: none"> <li>Subcommittee is narrowing down the document – flushing out the language</li> <li>Each objective now has two indicators – each indicator is already being measured</li> </ul>				Group #1 Rep/ All
<b>Goal #2: Develop 2018-23 SP - Update (60 minutes)</b> <ul style="list-style-type: none"> <li>Discuss Homework – 10 Critical Lessons Article and Feedback</li> <li>Begin to develop 2018-23 Strategic Plan framework and project plan</li> </ul>		The article “10 Critical Lessons” was discussed along with the associated survey and survey results <ul style="list-style-type: none"> <li>It was decided that sharing the survey with a broader campus community wouldn’t necessarily provide additional beneficial input</li> <li>Click <a href="#">HERE</a> to see the results from the survey that CPAT members took</li> <li>Need to identify top leadership</li> </ul>				Brynn/ All

	Develop 2018-23 Strategic Plan framework <ul style="list-style-type: none"> <li>• Goal is to have a “plan to plan” by June 2017</li> </ul>		
<b>Goal #3: Communication Update (10 minutes)</b> <ul style="list-style-type: none"> <li>• Web page updates + Use of graphics</li> <li>• Decide information for Commlines post</li> </ul>	<ul style="list-style-type: none"> <li>• Updates to the CPAT web page were shared</li> <li>• Discussion on information to be posted to Commlines</li> </ul>		Matt/ Denise/ All
<b>CPT Meetings through June 2017 (5 minutes)</b> <ul style="list-style-type: none"> <li>• Friday, 4/7, 9:00-11:00am, BEC Board Room</li> <li>• Friday, 5/12, 10:00am-12:00pm, BEC Board Room</li> <li>• Friday, 6/2, 9:00-11:00am, BEC Board Room</li> </ul>			All
<b>Other</b>			