

CENTRAL OREGON COMMUNITY COLLEGE
College Planning and Assessment Team (CPAT) Meeting NOTES

Date:	December 9, 2016		Co-Chairs:	Matt McCoy/Betsy Julian	
Time:	10:00am-12:00pm		Notes:	Jennifer Peters	
Place:	BEC Board Room				
Attendees:	Matt McCoy	Yes	Christin Sands	Yes	Guests:
	Betsy Julian	Yes	Paula Simone	Yes	Julie Hood-Gonsalves
	<i>Faculty - TBD</i>		Kathy Smith	Yes	Yes
	Patty Hammer	Yes	Vickery Viles	Yes	
	Denise Hatch	Yes	Marisa Guidi (ASCOCC)	Yes	MEETING PACKET:
	Glenda Lantis	No	Support:		SP Activities by Theme w/ voting
	Samantha Loza	Yes	Brynn Pierce	Yes	
	Ron Paradis	Yes	Jennifer Peters	Yes	
Agenda Item		Discussion		Decision/Action	DRP Designated Responsible Person(s)
Call to Order (10 minutes) <ul style="list-style-type: none"> Welcome College Affairs Endorsement – CPT to CPAT Update from Board meeting 		<ul style="list-style-type: none"> Matt and Betsy welcomed everyone and introductions were made around the room Matt shared that College Affairs had approved the proposed changes to add "assessment" to CPT's charge – now College Planning & Assessment Team (CPAT) Betsy provided an update from the 12/7 Board meeting <ul style="list-style-type: none"> ✓ Shared with the Board that CPT is transitioning from the planning phase to planning and assessment ✓ Shared the results from the Planning Summit – Board found the results very interesting – wants to hear more about developmental writing and math 			
Debrief on Planning Summit (20 minutes)		<ul style="list-style-type: none"> The Summit was successful in helping to establish priorities Subcommittees of the three 2016-17 Goals should meet to do pre-work and bring back to CPAT so the CPAT committee can do the actual work 			

<p>Next Steps:</p> <ul style="list-style-type: none"> • Prioritized Activities (60 minutes) • Long View – Other SP Objectives (10 minutes) 	<p><u>Goal #1</u> – To help promote the implementation of Action items from the Planning Summit – close the loop</p> <ul style="list-style-type: none"> • Use Jan & Feb CPAT meetings <ul style="list-style-type: none"> ✓ Small group meet in advance – bring work back to CPAT • What can be done short term • Which ones can be used for SP 2.0 • Identify “heartbeat” indicators • Inventory board and budget items • Have success stories to share <p><u>Goal #2</u> – Design format/full scope of next Strategic Plan (SP) 2018-23</p> <ul style="list-style-type: none"> • Use March meeting • Inventory what worked/didn’t work with current SP • Align next SP with Presidential Goals • Keep SP in the forefront – focus and prioritize <p><u>Goal #3</u> – Follow current Communication Plan</p> <ul style="list-style-type: none"> • Enhance, update/upgrade current web presence • Provide information to promote visits to the web page • Create something for ambassadors to share <p><u>Other SP Objectives</u></p> <ul style="list-style-type: none"> • Create prioritized list for other objectives not selected <p>Challenges to keep momentum going over the summer months.</p>	<p><u>Goal #1 Membership:</u> Betsy Julian, Lead Christin Sands Samantha Loza Kathy Smith</p> <p><u>Goal #2 Membership:</u> Brynn Pierce, Lead Denise Hatch Paula Simone Julie Hood-Gonsalves</p> <p><u>Goal #3 Membership:</u> Matt McCoy, Lead Denise Hatch (web) Jennifer Peters Ron Paradis</p>	
<p>Communication of CPAT Meetings (15 minutes)</p> <ul style="list-style-type: none"> • Decide what to communicate from meeting 	<p>Post update on Commlines that shares the results from the Planning Summit and feedback from Board members.</p>	<p>Matt McCoy/ Betsy Julian, CPAT Co-Chairs</p>	
<p>CPT Meetings through June 2017 (5 minutes)</p>			
<p>Other</p>			