

**CENTRAL OREGON COMMUNITY COLLEGE**  
**College Planning and Assessment Team (CPAT) Meeting NOTES**

<b>Date:</b>	January 27, 2017		<b>Co-Chairs:</b>	Matt McCoy/Betsy Julian		
<b>Time:</b>	10:00am-12:00pm		<b>Notes:</b>	Jennifer Peters		
<b>Place:</b>	BEC #160					
<b>Attendees:</b>	Matt McCoy	Yes	Christin Sands	Yes	<b>Guests:</b>	
	Betsy Julian	Yes	Paula Simone	Yes	Julie Hood-Gonsalves	No
	<i>Faculty - TBD</i>		Kathy Smith	Yes		
	Patty Hammer	Yes	Vickery Viles	Yes		
	Denise Hatch	Yes	Marisa Guidi (ASCOCC)	No	MEETING PACKET:	
	Glenda Lantis	Yes	<b>Support:</b>			
	Samantha Loza	Yes	Brynn Pierce	Yes		
	Ron Paradis	No	Jennifer Peters	Yes		
<b>Agenda Item</b>		<b>Discussion</b>			<b>Decision/Action</b>	<b>DRP Designated Responsible Person(s)</b>
<b>Call to Order (5 minutes)</b> <ul style="list-style-type: none"> <li>Welcome</li> <li>12.09.16 CPAT Meeting Notes</li> </ul>		<ul style="list-style-type: none"> <li>Meeting was called to order at 10:08am.</li> <li>No changes to the 12.09.16 CPAT meeting notes.</li> <li>Explained that CPAT is now finishing work on the 2013-18 Strategic Plan – moving into the assessment portion</li> <li>Three subcommittees formed around the three 2016-17 CPAT Goals (see below)</li> </ul>				Matt/ Betsy
<b>Update from 2016-17 CPAT Goal #2 and #3 Subcommittees (10 minutes)</b> <ul style="list-style-type: none"> <li>Goal #2 – Design the format and full scope of the next Strategic Plan</li> <li>Goal #3 – Follow the established Communication Plan (see: <a href="#">2017 Communications Calendar</a>)</li> </ul>		<u>Subcommittee - Goal #2</u> <ul style="list-style-type: none"> <li>Looking to gather information on possible approaches to the next iteration of the Strategic Plan v2 (2018-23)</li> <li>Ask members of the College community to share ideas they may have seen with other Strategic Plans</li> </ul> <u>Subcommittee – Goal #3</u> <ul style="list-style-type: none"> <li>Draft CPAT Communication Calendar was shared – shows the various audiences to share CPAT information with, tools to use, frequency, etc</li> <li>CPAT web page will be updated</li> </ul>			Include information on Commlines post asking for ideas for SPv2	Brynn/ Matt/ All
<b>Goal #1 Subcommittee Activity/Update (60 minutes)</b>		<u>Subcommittee – Goal #1</u> <ul style="list-style-type: none"> <li>Eight objectives were selected based on the quality of data available for assessing each objective</li> </ul>				Betsy/ All

<ul style="list-style-type: none"> <li>Goal #1 – Promote the College completing the strategic planning/assessment cycle by moving the College to “Analyzing Results” and “Using Results to Implement Changes”</li> </ul>	<ul style="list-style-type: none"> <li>Created a method to identify activities for each of the eight objectives that will be tracked and assessed</li> <li>Working on “closing the loop”</li> </ul>		
<p><b>Communication of CPAT Meetings (10 minutes)</b></p> <ul style="list-style-type: none"> <li>Decide what to communicate from meeting</li> </ul>	<p>Matt and Betsy, as co-chairs of CPT, will post an update to Commlines outlining information from the 1.27.17 CPAT meeting.</p>		All
<p><b>CPT Meetings through June 2017 (5 minutes)</b></p> <ul style="list-style-type: none"> <li>Tuesday, 2/14, 10:00am-12:00pm, BEC Board Room</li> <li>Friday, 3/10, 10:00am-12:00pm, BEC Board Room</li> <li>Friday, 4/7, 9:00-11:00am, BEC Board Room</li> <li>Friday, 5/12, 10:00am-12:00pm, BEC Board Room</li> <li>Friday, 6/2, 9:00-11:00am, BEC Board Room</li> </ul>			All
<p><b>Other</b></p>			