

**Committee End of Year Report 2019-20**

**Due June 15th to the Chair of the Shared Governance Committee**

**NOTE: While the Shared Governance Committee is asking you to submit this report to them, (Incoming Chair: Tim Peterson), please note that the real audience for this end of year report are the incoming committee members and chairs. Incoming chairs should make review of this document an agenda item at the first committee meeting in the fall.**



**Committee Name:**

**Circle Type of Committee: Advisory Policy Administrative Work Group Ad Hoc  
*(***[*please see the Committee Matrix for this information*](https://www.cocc.edu/committees/)***)***

**Is your committee designated as the TYPE Of committee you thought it was or should it be changed? (Policy, Advisory, Administrative, Ad Hoc, Work Group—See General Policy Manual G-6-0 for an overview of Committees at COCC)**

**Committee Chair reporting:**



**Date:**



**Committee Specifics:**

# Committee PURPOSE (Review [here](https://www.cocc.edu/committees/) for your charge, and indicate if that charge is still relevant. NOTE: if your committee’s charge is not on the web, please have it added)

1. **What decisions or recommendations does the committee make and to whom?**
2. **Is your Committee the right size and composition? Why or why not?**

**CURRENT Committee member names and positions (see GP Manual for the area each member should be representing, i.e. faculty, faculty CTE, administration, classified, etc.) , noting the current chair, and Committee Specialist or note taker, if relevant.**

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| **Names** | **Position Representation** |
| Current Chair: |  |
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**NEXT Academic year membership, when known, including who will be the incoming chair:**

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| **Names** | **Position Representation** |
| Incoming Chair: |  |
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**Committee Annual Report**:

**a. Summary of Accomplishments & Opportunities:  
  
  
  
 b. Needs and Challenges: (If there is anything that the Shared Governance Committee can do to help, let us   
 know!)**

**c. List any POLICY or PROCEDURAL changes to the GP Manual you proposed this year (those that were   
 approved, and those that you are still working on).**

1. **Considerations for next academic year:**