



Recommendation Signatures Form

Date of College Affairs meeting initial presentation:

Presenter(s): Tyler Hayes

Title of Proposal: G-30-5 Proposal to include Career Pathway Certificate of Completion (CPCC) students in commencement ceremony.

Check the following: First Reading Second Reading Consent Agenda

College Affairs Recommendation (Check all that apply)

Approve the proposal as submitted

Approve an amended proposal

Vote against the proposal

Postpone reading and/or motion until: _____

Create a task force to broaden the discussion

Refer the issue elsewhere (e.g. faculty or administrator consultant, another committee) for broader review and consideration.

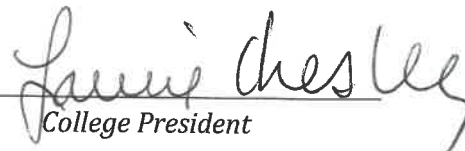
GPM changes submitted to College Affairs Committee support specialist

Submission Date: 1/10/20


Chair of College Affairs

Action taken by College President: Approved Denied Tabled

1-10-20
Date


College President



Presentation/Proposal Form

[Add Title Here]

CPCC Participation at Commencement

Name: Tyler Hayes

Date: 11/21/19

Department: Admissions and Records

Contact Information: 541-383-7299, thayes1@cocc.edu

- ❖ Complete Items 1-8 to the best of your ability (see Instructions form for reference).
- ❖ If an item listed is not relevant to your specific presentation to College Affairs, please mark it *N/A*.
- ❖ E-mail the completed checklist to the College Affairs committee support specialist by the specified deadline.

1. PRESENTATION/PROPOSAL ABSTRACT (150-250 words)

Our current commencement policy (G-30-5) does not allow for students receiving a Career Pathway Certificate of Completion (CPCC) to participate at commencement. We would like to revise this policy to allow students completing a CPCC this opportunity.

There were a total of 103 CPCC awards in 2018-19 (fall 2018 – summer 2019). A total of 35 students received those 103 awards (meaning some students received multiple CPCC's).

This is supported by Betsy Julian, Alicia Moore, Ron Paradis, and Michael Fisher.

2. TYPE OF PRESENTATION/PROPOSAL

- Information Item (requires approval of CA Chair)
- Action Item
 - Information and committee feedback
 - Procedure—*revision* (Attach current procedure with proposed changes highlighted using track changes.)
 - Procedure—*new* (Attach proposed procedure separately.)
 - Identify suggested location in *General Procedures Manual*: _____

- Policy—*revision* (Attach current policy with proposed changes illustrated with track changes)
- Policy—*new* (Attach proposed policy separately.)
 - Identify suggested location in *General Policy Manual*: _____
- Other: _____

3. BUDGET IMPACT

Cost of additional diploma covers. This is an insignificant dollar amount to be covered by the Admissions and Records office.

4. INSTRUCTIONAL REQUIREMENTS/IMPACTS

None.

5. OPERATIONAL IMPACT

Will require additional work from Admissions and Records and College Relations in the planning process and the event itself, which include:

- Communication for RSVP
- Management of the "walking list"
- Larger student check-in process
- Overall length of commencement - it takes approximately 10 seconds per student to walk across the stage. If we have an additional 35 students (at most), commencement will be extended by 3-5min.

6. STUDENT IMPACT

Many of the 35 students were unable to be recognized at commencement and would have the opportunity moving forward.

7. ANTICIPATED IMPLEMENTATION TIMELINE

2020 Commencement

We will need to adjust our communication around the 2020 Commencement RSVP in March to include this population of students.

8. MOTION TO BE RECOMMENDED

I move to revise the policy to include CPCC as eligible to participate in commencement.

G-30-5 Commencement

All students who have met requirements for an Associate degree, two-year Certificate of Completion, ~~or an one-year Certificate of Completion~~, [or an Career Pathway Certificate of Completion](#) are eligible to participate in commencement if they have earned or will earn that degree or certificate in the past Fall, Winter or Spring, or the coming Summer. (Only candidates for Summer graduation who demonstrate a realistic plan to complete all requirements by the end of Summer term are eligible).

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