



Date: March 10, 2023  
10:00 – 11:30am  
Location: Zoom call

Attending	Absent	Guest
Kirsten Hostetler, Chair	Laurie Chesley	Rachel Knox
Seana Barry	Alan Unger	Megan Michell
Allison Dickerson	Josh Evans	Jane Morrow
Faculty Forum Representative	Tracy Crockett	
Kara Rutherford		
Taleah Zueger, Student at Large		
Dray Aguirre, ASCOCC President		
Jennifer Peters, Recorder		

Meeting called to order at 10:00 am.

1. Old Business/Information Items

a. Minutes from February 10, 2023 – Kirsten Hostetler

Motion to approve meeting minutes from the February 10, 2023 meeting.

Motion made by Seana Barry, seconded by Dray Aguirre.

Motion passed unanimously by all members present.

b. Proposal for G-32-21 Sick Time/Sick Leave Policies – Revision, Update and Addition to, 1<sup>st</sup> and 2<sup>nd</sup> reading – Rachel Knox

- Proposal was discussed at the February 10<sup>th</sup> CAC meeting and was tabled for clarity on the 90-day waiting period
- Requesting a 1<sup>st</sup> and 2<sup>nd</sup> reading on the updates to the policy with the understanding that HR will continue to explore the 90-day waiting period and return to College Affairs with any further changes

Motion to approve for 1<sup>st</sup> and 2<sup>nd</sup> reading the proposal for the changes to G-32-21 Sick Time/Sick Leave Policies

Motion made by Allison Dickerson, seconded by Seana Barry.

Motion passed unanimously by all members present.

2. New Business

a. Proposal to add course fees to NUR-103 and NUR-104, 1<sup>st</sup> reading – Megan Michell

- Currently there are no course fees for either course
- Requesting to add a course fee of \$5 to NUR-104 to pay for a required identification badge
- Requesting to add a course fee of \$10 for NUR-103 to pay \$5 for a required identification badge and \$5 for incentive spirometer (required by Oregon State Board of Nursing)
- The committee suggested adding a cap to each of the requests for future years to eliminate the need for the department to request a change in course fees each year



Motion to approve at 1<sup>st</sup> reading the proposal to add a \$5 course fee to NUR-104 with a \$20 cap and add a \$10 course fee to NUR-103 with a \$30 cap.

Motion made by Seana Barry, seconded by Allison Dickerson.

Motion passed unanimously by all members present.

b. Proposal to add additional course fees to NUR-106, NUR-107, NUR-108, NUR-206, NUR-207 and NUR-208, 1<sup>st</sup> reading – Jane Morrow

- Current student fee is a \$450 course fee for each of the above courses and the fee goes into the general fund
- Requesting a second fee of \$120 for each of the above courses to go directly to the nursing department to cover the NurseThink software program for each student
- Also requesting that any additional fee increases are automatic
- Additional fee would be effective for fall 2023 registration

Motion to approve at 1<sup>st</sup> reading a \$120 course fee for NUR-106, NUR-107, NUR-108, NUR-206, NUR-207 and NUR-208 effective fall 2023 term with a 20% increase cap

Motion made by Allison Dickerson, seconded by Seana Barry.

Motion passed unanimously by all members present.

Seana Barry made a motion to adjourn the meeting - meeting adjourned at 10:34am.

NEXT MEETING: Friday, April 14, 2023, 10:00-11:30am via Zoom

Meeting Recording:

[https://cocc.zoom.us/rec/share/zMDhTZJTWM4N\\_CJ8oa3gHqWW2aTlImzqBR38W7ubiCHRU9wM9Lnq7jQOitNgQ53.qVbwKU7pmNmJFhzq?startTime=1678470990000](https://cocc.zoom.us/rec/share/zMDhTZJTWM4N_CJ8oa3gHqWW2aTlImzqBR38W7ubiCHRU9wM9Lnq7jQOitNgQ53.qVbwKU7pmNmJFhzq?startTime=1678470990000)