



Recommendation Signatures Form

Date of College Affairs meeting initial presentation: 06-07-2019 (Both 1st and 2nd Readings)

Presenter(s): Betsy Julian

Title of Proposal: Course fee redistribution in Aviation

Check the following: First Reading Second Reading Consent Agenda

College Affairs Recommendation (Check all that apply)

Approve the proposal as submitted *CLARIFICATION ON AV 222 B, C, D, E DOLLAR AMOUNT FOR KNOWLEDGE EXAM FEE*

Approve an amended proposal

Vote against the proposal

Postpone reading and/or motion until: _____

Create a task force to broaden the discussion

Refer the issue elsewhere (e.g. faculty or administrator consultant, another committee) for broader review and consideration.

GPM changes submitted to College Affairs Committee support specialist

Submission Date: 6/7/2019

Chair of College Affairs

Action taken by College President: Approved Denied Tabled

6/19/19
Date College President

Erica Waldbillig

From: Tony Russell
Sent: Monday, June 10, 2019 12:24 PM
To: Erica Waldbillig
Cc: Betsy Julian
Subject: FW: Issue with aviation course fees

Erica,

You will recall that there were some questions at College Affairs about the aviation fees (i.e. letters were out of order, a fee amount was missing). Betsy has worked with Karl Baldessari to get the correct information, which I have copied here:

Move \$160 FAA Knowledge Exam Fee from AV 227C to AV 227B and from AV 228C to AV 228B
Move \$160 FAA Knowledge Exam Fee from AV 227E to AV 227D and from AV 228E to AV 228D
Move \$160 FAA Knowledge Exam Fee from AV 227G to AV 227F and from AV 228G to AV 228F

Move \$450 FAA Designated Pilot Examiner Fee from AV 222B to AV 222C
Move \$450 FAA Designated Pilot Examiner Fee from AV 222D to AV 222E
Move \$160 FAA Knowledge Exam Fee from AV 222G to AV 222F

Best,
Tony Russell



Presentation/Proposal Form

Course Fee request - Aviation

Name: Betsy Julian

Date: 5/10/2019

Department: Instruction

Contact Information: bjulian@cocc.edu

- ❖ Complete Items 1–8 to the best of your ability (see Instructions form for reference).
- ❖ If an item listed is not relevant to your specific presentation to College Affairs, please mark it *N/A*.
- ❖ E-mail the completed checklist to the College Affairs committee support specialist by the specified deadline.

1. PRESENTATION/PROPOSAL ABSTRACT (150–250 words)

We are requesting a change in course fees associated with aviation courses.

- Move \$160 FAA Knowledge Exam Fee from AV 227C to AV 227B & from AV 228C to AV 228B
- Move \$160 FAA Knowledge Exam Fee from AV 227E to AV 227D & from AV 228E to AV 228D
- Move \$160 FAA Knowledge Exam Fee from AV 227G to AV 227F & from AV 228G to AV 228F
- Move \$450 FAA Designated Pilot Examiner Fee from AV 222B to AV 222C
- Move \$450 FAA Designated Pilot Examiner Fee from AV 222D to AV 222E
- Move FAA Knowledge Exam Fee from AV 222G to AV 222F

The reason for the change is to help motivate the students to complete their FAA exams sooner rather than later. The move also supports our advising methodology of not allowing a student to progress to a successive flight lab without completing the prerequisites (or in this case, one of the preferred outcomes).

2. TYPE OF PRESENTATION/PROPOSAL

- Information Item (requires approval of CA Chair)
- Action Item
 - Information and committee feedback
 - Procedure—*revision* (Attach current procedure with proposed changes highlighted using track changes.)
 - Procedure—*new* (Attach proposed procedure separately.)
 - Identify suggested location in *General Procedures Manual*: _____

- Policy—*revision* (Attach current policy with proposed changes illustrated with track changes)
- Policy—*new* (Attach proposed policy separately.)
 - Identify suggested location in *General Policy Manual*: _____
- Other: **course fee** _____

3. BUDGET IMPACT

This should be a budget neutral change since it is a redistribution of existing fees rather than creation of new fees.

4. INSTRUCTIONAL REQUIREMENTS/IMPACTS

Students will take their FAA exams earlier and be better prepared for subsequent classes.

5. OPERATIONAL IMPACT

No significant impact after the initial change to documentation in catalog and course descriptions.

6. STUDENT IMPACT

Students will take their FAA exams earlier and be better prepared for subsequent courses.

7. ANTICIPATED IMPLEMENTATION TIMELINE

Fall 2019

8. MOTION TO BE RECOMMENDED

Recommend a change in Aviation course fees.