



Date: November 12, 2021

10:00 – 11:00am

Location: Zoom call

Attending	Absent	Guest
Stephanie André, Chair	President Laurie Chesley	
Jeff Fortenberry	Seana Barry	
Amy Harper	Lori Benefiel	
Kirsten Hostetler		
Sara La Torre		
Jennifer Peters, Recorder		

Meeting called to order at 10:00 am.

Old Business

A. Minutes from October 8, 2021 – Stephanie André

Motion to approve meeting minutes:

Amy Harper requested a change to her comments regarding Course Fee Changes for Typodonts as follows:

- *Amy Harper suggested it's appropriate to allow the adjustment, but we might want to think about capping departments' autonomy at setting course fees at a certain percentage. College Affairs is supposed to provide oversight on course fees and analyze how fees impact students. Having College Affairs set benchmarks that would trigger reassessment of course fees.*

Motion to approve meeting minutes with the above change. Motion made by Kirsten Hostetler, seconded by Jeff Fortenberry,

Motion passed unanimously by all members present.

B. Proposal for course fee change to include the purchase of Typodont (model of teeth), 2nd reading. – Lynn Murray

Motion to approve 2nd reading with no suggested changes. Motion made by Sara La Torre, seconded by Kirsten Hostetler.

Motion passed unanimously by all members present.



New Business

A. Proposal to review criteria for the Bart Queary Award – Stephanie Andre’

- Annual award but not always awarded if there are no nominees
- Last year there were five nominees - all met the criteria so all five were given the award
- Some individuals have concerns that giving more than one award lessens the value of the award and should only be given to one person
- The committee reviewed and discussed current criteria and offered possible revisions to the policy”
 - Intent is to clarify the language and not limit the award to just one person
 - Add wording pertaining to the impact the person has had on the college
 - Any criteria based on a priority may be problematic
 - Stephanie will discuss the process further with HR
- ACTION:
 - Item tabled to next meeting for final approval

Motion to adjourn the meeting made by Jeff Fortenberry, seconded by Kirsten Hostetler – motion carried.

Meeting adjourned 10:50 a.m.

NEXT MEETING: December 10, 2021, Zoom, 10am – 11am

Meeting Recording:

<https://cocc.zoom.us/rec/share/x1psLTS-rVhNJjEcXdPTZ3AdjX76Gkzz7527n8jOUew4qr3zbsYhC58JJHvqlqUK.pWSsp6DQEG70IWVn?startTime=1633712251000>