



Date: October 4, 2019
10:00 – 11:00am
Location: Boyle Boardroom

Attending	Absent	Guest
Owen Murphy, Chair		
	President Laurie Chesley	
Justin Koon		
Caren Graham		
Stephanie Andre'		
	Amy Harper	
	David Dona	
Galit Miller		
Oliver Tatom – COCC Board		
Duran Fraser		
Erica Waldbillig		

Meeting called to order at 10:04am.

Members went around the table and introduced themselves.

Old Business

A. Minutes from June 7, 2019 – Owen Murphy.

Motion to approve minutes with corrections.

Motion made Justin Koon by, seconded by Stephanie Andre'.

Motion passed unanimously by all members present.

New Business

A. Overview for College Affairs Committee – Owen Murphy

- Read over charge of this committee and stressed that we are a policy committee.
- Talked about process for presenting a proposal.
- Discussed use of modified Robert's Rules for this meeting.
- Ground rules sheet was presented which entails basic rules of respect during meetings.
- Went over use of the voting cards.



~~B. Proposal to increase course fee for PSY 261 – Matthew Novak (15 minutes)~~
Proposal was withdrawn due to change in abroad trip.

Motion to adjourn this meeting made by Justin Koon, seconded by Galit Miller, motion carried.

Meeting adjourned 10: 28am.

NEXT MEETING: November 1, 2019, 10am – 11am, BEC Boardroom