



## Presentation/Proposal From

[Add Title Here]

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Department: \_\_\_\_\_

Contact Information: \_\_\_\_\_

- ❖ Complete Items 1–8 to the best of your ability (see Instructions form for reference).
- ❖ If an item listed is not relevant to your specific presentation to College Affairs, please mark it *N/A*.
- ❖ E-mail the completed checklist to the College Affairs committee support specialist by the specified deadline.

### 1. PRESENTATION/PROPOSAL ABSTRACT (150–250 words)

### 2. TYPE OF PRESENTATION/PROPOSAL

- Information Item (requires approval of CA Chair)
- Action Item
  - Information and committee feedback
  - Procedure—*revision* (Attach current procedure with proposed changes highlighted using track changes.)
  - Procedure—*new* (Attach proposed procedure separately.)
    - Identify suggested location in *General Procedures Manual*: \_\_\_\_\_

- Policy—*revision* (Attach current policy with proposed changes illustrated with track changes)
- Policy—*new* (Attach proposed policy separately.)
  - Identify suggested location in *General Policy Manual*: \_\_\_\_\_
- Other: \_\_\_\_\_

### **3. BUDGET IMPACT**

### **4. INSTRUCTIONAL REQUIREMENTS/IMPACTS**

### **5. OPERATIONAL IMPACT**

**6. STUDENT IMPACT**

**7. ANTICIPATED IMPLEMENTATION TIMELINE**

**8. MOTION TO BE RECOMMENDED**

# G-6-3.3 Learning Outcomes Assessment (LOA) Committee

Approved: 2016-05-19

[Revised: 2016-10-10](#)

As a subcommittee to Academic Affairs, the Learning Outcomes Assessment (LOA) Committee plays a vital role in sustaining meaningful student learning outcomes assessment at COCC.

1. Building on the College's existing system of instructional assessment.
2. Ensuring that instructional assessment efforts are faculty led.
3. Leading the response to NWCCU accreditation recommendations concerning student learning outcomes and instructional assessment.
4. Coordinating and communicating its efforts with faculty, Academic Affairs, the Vice President for Instruction, and the Director of Curriculum and Assessment.

Charge: By drawing on current best practices, LOA provides guidance, coaching, and leadership for the development and assessment of course- and program-level student learning outcomes by assisting faculty efforts to

- Map the relationships among and between courses, programs, and degrees.
- Compose, modify, and store student learning outcomes.
- Support and sustain a culture of inquiry and continuous improvement.
- Plan and design measurable learning activities and assessments.
- Gather and analyze evidence of learning.
- Reflect upon this evidence in order to improve the planning and design of courses and programs.
- Maintain a regular, consistent schedule of instructional assessment.
- Collect and store learning evidence.

CTE Faculty (2)	Elected by Faculty Forum	Three years
Transfer Faculty (2)	Elected by Faculty Forum	Three years
Faculty Member At-Large (32)	Elected by Faculty Forum	Two_years
<a href="#">Faculty Member At-Large (1)</a>	<a href="#">Elected by Faculty Forum</a>	<a href="#">Three years</a>
Committee Chair	Elected by Committee at first meeting	One year
The Director of Curriculum and Assessment	Automatic	Standing