



**CENTRAL OREGON**  
community college

## Committee RECOMMENDATION FORM

**Academic Affairs**

**Institutional Support**

**Student Affairs**

**College Affairs**

**GP Change**

**No GP Change**

Recommendation:

The Academic Affairs Committee is recommending changes to General Policy Manual (G-30-7 and G-30-5).

Rationale:

G-30-7 and G-30-5 need updating to reflect the change to the definition of awards and the new residency associated with them.

History:

Academic Affairs First Reading: 4/15/19

Academic Affairs Second Reading: 4/29/19

Timeline for Implementation:

Spring term -- testing

Summer term -- continued testing

Fall term (prior to) -- implementation begins, begin communication to students

Fall term -- implementation, communication to students

Submitted by: Jessica Dignio /s/ Chair, Academic Affairs Date: 5/13/19

Action taken by the President:  Approved  Denied  Tabled

Comments:

\_\_\_\_\_  
/s/ President, COCC

\_\_\_\_\_  
Date:



Form 1: Presentation Checklist

G-30-7 Degrees/Certificates (Requirements) and G-30-5 Commencement Changes

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Date: 3.21.19

Department: Admissions & Records

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Use the instructions for this document to complete your presentation checklist; then e-mail your completed presentation checklist (not the instructions) to the Academic Affairs chair by his or her specified deadline. Please note: If an item listed is not relevant to your specific presentation to Academic Affairs, please mark as N/A. Use as many pages as necessary.

PROPOSAL OVERVIEW

G-30-7 and G-30-5 need to be updated to reflect the change to the definition of awards and the new residency associated with them. This went through AA and was approved by the Board because NWCC requires degree changes to be board approved.

The Board has approved the new definition of residency in the following awards:

AAOT, AS, ASOT, AGS, AAS and ASSO: 24 credits

CC2: 18 credits

CC1: 9 credits

CPCC: 9 credits

The old policy states:

"Complete at least 24 degree-applicable residency credits for an associate's degree; 18 certificate-applicable residency credits for a certificate."

TYPE OF AGENDA ITEM

Information Item (requires approval of AA Chair)

Action Item

Information and committee feedback

Procedure—revision (Attach current procedure with proposed changes illustrated with track changes)

Procedure—new

Identify suggested location in GPM:

Policy—revision (Attach current policy with proposed changes illustrated with track changes)

Policy—new

Identify suggested location in GPM:

New academic program (Complete only items #1 and #2 on this form and attach stage 2 document.)

Other:

## **BUDGET**

No budgetary impact.

## **INSTRUCTIONAL REQUIREMENTS**

No instructional impact.

## **OPERATIONAL NEEDS, CURRENT AND FUTURE**

Updates to Banner (coding), Argos Reporting (auto-awarding), GradTracks (scribe)

## **STUDENT IMPACT**

Students' declared program of study will be updated to reflect the approved award definition titles. Communication to students regarding change will be sent prior to implementation (fall term) and after implementation.

## **ANTICIPATED IMPLEMENTATION TIMELINE**

Spring term -- testing

Summer term -- continued testing

Fall term (prior to) -- implementation begins, begin communication to students

Fall term -- implementation, communication to students

## G-30-5 COMMENCEMENT

All students who have met requirements for ~~an~~ ~~two-year~~ Associate Degree, ~~two-year~~ Certificate of Completion, or a one-year Certificate of Completion are eligible to participate in commencement if they have earned or will earn that certificate or degree in the past Fall, Winter or Spring, or the coming Summer. (Only candidates for Summer graduation who demonstrate a realistic plan to complete all requirements by the end of Summer term are eligible).

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## G-30-7 DEGREES/ CERTIFICATES (REQUIREMENTS)

A certificate or degree is awarded when it meets the appropriate course requirements listed in the catalog and the student has met the following:

1. Complete the minimum number of credits required for the degree
2. Earn a minimum 2.0 cumulative grade-point average at COCC
3. ~~Complete at least 24 degree applicable residency credits for an associate's degree; 18 certificate applicable residency credits for a certificate.~~ Complete at least 24 degree applicable residency credits for an associate's degree; 18 certificate applicable residency credits for a two year certificate; 9 certificate applicable residency credits for a one year certificate or career pathway certificate.
4. One of the following criteria:
  - a. Students have three years to complete their program under the catalog in which they began or any subsequent catalog. The student's choice of catalog years is based upon the student's attendance and the most recent year that the student applied to COCC:
    - i. The student's default catalog year is the year the student is admitted to COCC and the student may graduate under that default catalog year or either of the next two catalog years.
    - ii. If the student has a break in enrollment of more than four consecutive terms, the student must reapply to COCC and the default catalog year will now be the year the student is re-admitted.
    - iii. The student's choice of catalog years is limited to two catalog years prior to the student's year of graduation. If the student does not graduate within three catalog years of student's admittance, the default catalog year will be updated yearly to the subsequent catalog year.
  - b. The student transfers back to COCC, other college credits within the term immediately following the last term attended at COCC, excluding summer, and meets degree requirements listed in the current college catalog or the previous two catalogs.
  - c. The student left COCC prior to completing degree requirements but through subsequent transfer credit meets degree requirements currently in effect at the time of final degree evaluation and award.

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When a student's completion of degree requirements coincides with the last term attended, the degree will be posted in that term. When the student uses transfer credits after an absence from the College, the degree will be posted in the term in which the degree evaluation is successfully completed, and when it has been determined that all degree requirements have been met.

**MULTIPLE OR CONCURRENT DEGREES:** Revised: 10/30/12 Students applying for multiple or concurrent degrees must meet the degree requirements outlined above and as listed for each degree in the catalog. For each additional degree, students must complete at least 15 COCC credits that are different than those used for the other degree(s) and are applicable to the additional degree requested.