



Presentation/Proposal From

[Add Title Here]

Strategic Planning - Institutional Efficiency
Prioritized Activity: College Committee Structure

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Date: 5.9.19

Department: Strategic Planning

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- Complete Items 1-8 to the best of your ability (see Instructions form for reference).
If an item listed is not relevant to your specific presentation to College Affairs, please mark it N/A.
E-mail the completed checklist to the College Affairs committee support specialist by the specified deadline.

1. PRESENTATION/PROPOSAL ABSTRACT (150-250 words)

COCC's strategic planning process identified a variety of activities in which to focus College resources. Each of the strategic plan goal work groups used feedback from the College Strategic Planning Summits to prioritize activities within their area. The Institutional Efficiency Goal Work Group identified five activities, one of which is to "establish an approach to evaluating the College's committee structure". To do so, the IE Work Group recommends that two individuals from the IE Work Group, two from College Affairs, and two from the Shared Governance group meet during spring quarter to develop a process by which a work group could begin evaluating and recommending changes to COCC's committee structure, with the new group starting in early fall 2019. The spring group will develop the fall team's charge, membership and related activities. The IE Work Group is asking College Affairs to appoint two individuals to the spring work group.

2. TYPE OF PRESENTATION/PROPOSAL

- Information Item (requires approval of CA Chair)
Action Item
Information and committee feedback
Procedure—revision (Attach current procedure with proposed changes highlighted using track changes.)
Procedure—new (Attach proposed procedure separately.)
Identify suggested location in General Procedures Manual:

- Policy—*revision* (Attach current policy with proposed changes illustrated with track changes)
- Policy—*new* (Attach proposed policy separately.)
 - Identify suggested location in *General Policy Manual*: _____
- Other: _____

3. BUDGET IMPACT

No budget impact is anticipated for spring 2019 work.

4. INSTRUCTIONAL REQUIREMENTS/IMPACTS

No instructional impacts are anticipated for spring 2019 work.

5. OPERATIONAL IMPACT

The Institutional Efficiency Work Group anticipates that the spring team will need to meet between one to three hours to develop the process for fall 2019.

6. STUDENT IMPACT

No students impacts are anticipated for spring 2019 work.

7. ANTICIPATED IMPLEMENTATION TIMELINE

Spring 2019 for initial work; committee evaluation and recommendations to take place during
the 2019-20 academic year

8. MOTION TO BE RECOMMENDED

No motion required.