



Date: December 1, 2017  
10:00 – 11:00am  
Location: Boyle Boardroom

Attending	Absent	Guest
Forrest Towne, Chair		Julie Keener
President Shirley Metcalf		Sara Henson
Matt McCoy		Andrew Davis
	Renee Brazeau-Asher	Tim Peterson
Tony Russell		
John Mundy		
	Jenni Newby	
Steve Huddleston		
Amy Harper		
Makenzie Hice		
Erica Waldbillig, Recorder		

Chair Forrest Towne called the meeting to order at 10:02am.

Old Business

A. Minutes from October 6, 2017 – Forrest Towne

Action:

No motion needed for Minutes to be approved, changed or apposed.

Minutes approved

B. Public Records Request (B-2-0) (2<sup>nd</sup> Reading) – Ron Paradis

- Correct the capitalization of Days to lowercase days

Action:

Motion – Public Records Request (B-2-0) (2nd Reading)

Motion made by Tony Russell, seconded by Matt McCoy

Motion passed unanimously by all members present

C. Designated Public Forum-Free Speech (G-31-9.2.5.1) — Ron Paradis

- Andrew Davis to bring more information with Madras and Prineville added



Motion – Tabled this item to keep in on the Agenda

Motion made by Tony Russell, seconded by Jenni Newby

Motion passed by members present, Matt McCoy opposed

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#### D. Emeritus Status & Emeritus Process (G-6-8.4) – Julie Keener

- Promotions Committee is charged with awarding emeritus status
- 15 years service to the college by Faculty and Administrator to receive Emeritus status – “If the committee judges that a continued association with a faculty member is in the best interest of the College? –what does it mean to judge
- Define intent of Emeritus
- Who gets the final say? – goes to VPI then to the Board as information item
- There are holes in the GPM language, needs to be looked at and updated
- Promotions committee has too many tasks to complete this year to a, could be taken to Faculty Forum for them to answer questions
  - Clarity of Privileges
- Steve asked the question of why there is no mention of Classified members

Action:

Motion – Tabled

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#### New Business

##### A. Course Fee to HD 110: Career Planning (1<sup>st</sup> Reading) – Sara Henson

- Budget and Accounting issues, fees are collected yearly but Myer Briggs Type Indicator assessments are purchased every 2 years via online
- Nothing physical for the Bookstore to inventory and nothing for the student to hold
- CFO gives guidance to adjust fees, need to contact CFO to invoke fees process
- 3 year cycle to evaluate student fees, not fair to students to adjust fees every two years
- Working toward more unified approach to student fee adjustments.

Action:

Motion – Tabled

Motion made by Tony Russell, seconded by Steve Huddleston

Motion passed unanimously by all members present

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**B. Proposal to Establish a new Advisory Committee (1<sup>st</sup> Reading) – Shared Governance Committee-SGWG**

- Requested to assist and add recommendation for improvements and review GPM, recommend changes to stakeholders and help facilitate changes
- No Student representation
- No more than 4 appointed no elected members, they need COCC committee experience
- Add to charge - COCC committee experience for members
- Members can be reappointed

Action:

Motion – Establish a Shared Governance Committee (1<sup>st</sup> Reading),

Motion made by Tony Russell, seconded by Matt McCoy

- Motion passed unanimously by all members present
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**C. Veterans Task Force update (Information Item) – Andrew Davis**

- Look at issues and what changes need to happen
  - Task Force has accomplished, one full time employee dedicated to overseeing educational benefits and created Veterans Center
  - Task Force has created short term, mid-range and long term goals
  - Proposing .5 Veterans Coordinator to staff Veterans Center/Lounge, not a large budget impact
  - Should we add staff instead of just students?
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Meeting adjourned 11:37 am.

NEXT MEETING: February 2, 2018, 10am BEC Boardroom