



College Affairs Committee

Date: October 6, 2017
10:00 – 11:00am
Location: Boyle Boardroom

Attending	Absent	Guest
Forrest Towne, Chair		Ron Paradis
President Shirley Metcalf		
Matt McCoy		
Renee Brazeau-Asher		
Tony Russell		
John Mundy		
Jenni Newby		
Steve Huddleston		
Erica Waldbillig, Recorder		

Chair Forrest Towne called the meeting to order at 10:02am.

Introduction of committee members and review of CAC charge and processes

- A. Charge read from the GPM
- B. Went over the Quorum for the committee
- C. Went over use of Motions

Old Business

- A. Minutes from June 1, 2017 – Forrest Towne

Action:

Motion – Approve Minutes with minor correction for June 1, 2017 - final

Motion made by Matt McCoy, seconded by Steve Huddleston

Motion passed by all members except Tony Russell abstained

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- B. Agenda change Video Camera update – Matt McCoy
 - How to use to use video cameras if approved by president
 - Dan Cecchini heads task force on video camera technology to see what is best use at College, currently network in Wickiup Hall, Library has small number of cameras and the Bookstore has system that is not is use
 - What Technology is chosen to use will influence the Video Camera Policy
 - Matt McCoy and Carol Higginbotham are waiting for Faculty to come back for feedback
 - First reading will hopefully be ready for next meeting
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New Business

A. Designated Public Forum-Free Speech (G-31-9.2.5.1) — Ron Paradis

- Grammatical changes needed, should they be sent to Ron for changes? Yes, in the past we have approved with amended corrections as long as it doesn't change content
- Why do we use the term "designated public forum" instead of "limited public forum"
- Public Forum – Why does the policy specify specific places for public forum?
- Has this policy been looked at by Legal? Yes but not sure how long ago
- Never state purpose of designated public forum and literature, the college just doesn't want to impede students & faculty movement around campus
- Some policies are not owned by specific person or department
- Look at policy with student life to update language, Karen Smith at OCCA can be used to update policy language to state a purpose for this policy
- Tony Russell will send Ron language changes
- There is no process or person who is responsible for updating this policy, these are Presidential policies
- On Madras and Prineville campus is it specific enough that the designated space is outside the front doors? yes

Action:

Motion –Designated Public Forum-Free Speech policy 1st reading, as written,

Motion made by Tony Russell, seconded by Renee Brazeau-Asher

Motion passed unanimously by all members present

Motion – Ron Paradis charged with discussing updates to G31-9.2.5.1 with appropriate groups in light of current litigation of Free Speech language with current legal knowledge

-Suggested that this charge to Ron Paradis be incorporated in Minutes and not made a motion but Tony Russell disagrees

Motion made by Tony Russell, seconded by Jenni Newby

Motion passed by members present, Matt McCoy opposed

B. Public Records Request (B-2-0) (1st Reading) - Ron Paradis

- 2/3 of the requests have been waived, fee waived for the Public good
- Requests can be made verbally or electronically
- ORS 192.440 states no more than \$25 unless written estimate is provided



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- Need to state fee first before fee reduction information, fee reduction can be #8
- #3 possible change fee amount to \$50 from \$25
- Fee is to recapture compensation for employee time and materials

Action:

Motion – Public Records Request (B-2-0) (1st Reading),

Motion made by Matt McCoy, seconded by Steve Huddleston

Motion passed unanimously by all members present

C. Emeritus Status (G-32-19.2) & Emeritus Process (G-32-19.2) (1st Reading) – Ron Paradis

- With change in position do we combine faculty and administrator time, yes, we combine and whatever status they retire at designates benefits
- Rank, professor or full professor, we don't say full, 2nd paragraph needs to be rewritten
- Administrative and Faculty were written together but differently, benefits and eligibility
- Judges should be changed to determine by criteria
- Ron noted Jenni Newby's suggested changes, and she will send additional changes

Action:

Motion – Emeritus Status (G-32-19.2) & Emeritus Process (G-32-19.2) (1st Reading)-with amendments

Motion made by Tony Russell, seconded by Matt McCoy

Motion passed unanimously by all members present

Urge SGWG to look at non-owned Policies

Meeting adjourned 11:06 am.

NEXT MEETING: November 3, 2017, 10am BEC Boardroom