



Date: March 2, 2018
10:00 – 11:00am
Location: Boyle Boardroom

Attending	Absent	Guest
Forrest Towne, Chair		Dan Cecchini
President Shirley Metcalf		Betsy Julian
	Matt McCoy	Wayne Yeatman
Sara Evans		
Tony Russell		
John Mundy		
Jenni Newby		
	Steve Huddleston	
Amy Harper		
Makenzie Hice		
Angel Ortiz		
Erica Waldbillig, Recorder		

Chair Forrest Towne called the meeting to order at 10:04am.

Old Business

A. Minutes from February 2, 2018 – Forrest Towne

No motion needed for Minutes to be approved, changed or apposed.

Minutes approved

New Business

A. Technology Fee Increase (Information item) – Shirley Metcalf

- Enrollment decline – since 2006 9 new buildings and remodels, expenses haven't kept up with what we have done with technology, mobile apps and wifi
- Going to the Board at the next meeting or in April
- This fee is not just applying to one course but across all courses
- Going to student affairs also for input
- Wickiup money set aside for tech upgrades/changes
- Wickiup Hall was setup with a labor charge back module which includes CPS , auxiliary fund hold money
- Ask Dave to look at life cycle of current equipment for total and how much longer we need to charge for equipment
- Look at additional technology wanted, each building has a different needs and different costs
- We haven't raised the fee if 3 year and raising it \$6 is too much at one time
- Board wants incremental increases, sensitive to state ranking in costs per each school



- More equitable for students, Community Colleges didn't get relief from State money
 - We are still comparable to other colleges like us even with these fee increases
 - Be more proactive with media on our increase in fees and competitive with other colleges
 - This fee increase will help but not cover everything, looking out 2 years with 2 \$3 increases
 - We will look at indexing so we don't have these increases in fees every few years
 - There are more unfunded mandates and the dollars needed is increasing
 - Know how this increase in fees would affect Oregon Promise Students
 - Technology will continue to increase by changing needs and demands
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B. Nursing Program Course Fee Increase (1st reading) – Betsy Julian

- Increase looks significant because it is over term, they take one course that could be 12 to 15 credits
- Need to add the narrative to go to the Board that Nursing is one large class/term not per credit, cost per term not just credit hours
- Nursing cost the college more than other programs and is becoming a larger draw on the college budget, this fee would help balance the costs
- This is a top performing Nursing programs in the state and the students would be able to recoup the additional costs once they get a full time position in their field
- This program has the same issues of cost as all other colleges

Action:

Motion – Nursing Program course fee increase – (1st reading) – Betsy Julian

Motion made by Jenni Newby, seconded by Sara Evans

- Motion passed unanimously by all members present
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C. Adult Basic Skills Course Fee Increase (1st reading) – Betsy Julian

- Scholarships is advertised that could cover the course fees
- Low priced fees and we haven't increased in a while
- Funding from Government has decreased and how we use the funds requirements has reduced because we have to spend more on tracking. Used to be 90% to instruction now it is 60% toward instruction
- Add to narrative for the Board that this fee needed to cover funding that has decreased over time and uncertainty on future funding
- Once they finish this course, they could become paying students, if that is what they want to do.

Action:

Motion – ABS Course Fee increase – (1st reading) – Betsy Julian



Motion made by Tony Russell, seconded by Sara Evans

- Motion passed unanimously by all members present
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D. Culinary Course Fee Removal (1st reading) – Betsy Julian

- Correction on proposal course 160 Wine & Beverage should be 150 Procurement does not have consumables
- Historically Culinary's budget was non-general fund and they were told they had to move into the General fund and needed to account for their expenses differently thus added fees to cover expenses and show a revenue
- This is an expensive program and compared to other programs students were charged way more fees than expenses incurred
- All classes that use the expensive equipment and consumables should pay the fees not just courses that have a CUL
- On table add column with the projected fees would be, will show right sizing and make more sense
- Big increase was cost recovery not maintenance, now we need to adjust
- Department is looking internally to help right the wrong of the extra fees, help reduce impact on College budget
- This could also make this program more comparable and attract more students
- Righting wrong and making this program comparable to other programs
- Fiscal is charging them expenses but not including revenue from restaurant
- Assign fiscal impact for these fees adjustment
- Betsy is recommending the first option to reduce fees for classes that don't use consumables

Action:

Motion – Culinary Course Fee removal – (1st reading) – Betsy Julian

Motion made by Tony Russell, seconded by Jenni Newby

- Motion passed unanimously by all members present
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E. Human Development Course Fee Proposal – (1st reading) – Betsy Julian

- Operational fee, no budget effect
- This option will cost the students less



Action:

Motion – Human Development Course Fee Proposal – (1st & 2nd reading)

Motion made by Tony Russell, seconded by Sara Evans

- Motion passed unanimously by all members present
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F. College Now Fee Increase (1st reading) – Betsy Julian

- Fee is needed to cover faculty positions to operate program
- Families of students pay these fee
- Fee hasn't been raised in many years, possible since 2002
- Need to charge employee expenses to this program instead of being paid by another program, need to accurately account for this expense in the budget

Action:

Motion – College Now fee increase– (1st reading) – Betsy Julian

Motion made by Tony Russell, seconded by Sara Evans

- Motion passed unanimously by all members present
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Meeting adjourned 11:22 am.

NEXT MEETING: May 4, 2018, 3pm – 4pm BEC Boardroom