**Central Oregon Community College**

**Learning Outcomes and Assessment Committee Meeting Notes**

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| **Date:** | 5/17/2019 | **Facilitator(s):** | Sarah |
| **Time:** | 8-9 am | **Notes:** | Vickery |
| **Place:** | HCC 301 | **Agenda Maker:** | Sarah |

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| **Attendees:** | Christopher Hazlett | x | Mindy Williams  | x | **Guests:** |  |
| Jessie Russell |  | Sarah Fuller | x | Betsy Julian |  |
| Kirsten Hostetler | x | Vickery Viles | x |  |  |
| Michele Decker | x | Wayne Yeatman |  |  |  |

Agenda

(Action items and person responsible in red)

1. Call to order, Chair
	1. Review of previous meeting notes, All
	2. Approved
2. Debrief buddy meeting and next steps
	1. Went well
	2. Awesome video!
	3. Ron, Zelda, Sara, Jane D., Laura, Cat and Jane M. might be interested, Tony is available in the background
		1. Anne, Amanda declined
	4. Next steps:
		1. Should we do another blast to all invited?
		2. Send out meeting notes, link to video, invitation
		3. How to assign?
			1. Assign to plans coming in next year?
			2. Should the deans assign?
			3. Timing, need to get something going on soon
			4. Moving forward, when plans come through should we do assignment
			5. This is related to what we do on assessment day; if we do just in time feedback, buddy could be assigned then
			6. Better yet, assign buddy in spring to make strategy
			7. Will people who need help make use of a spring intervention?
			8. We want to support not just folks who need help, but folks who are developing understanding
			9. The culture is still out there that this is the latest thing, something new will come along
			10. We are still experiencing a culture of compliance rather than culture of improvement
		4. Action plan:
			1. LOA plus Zelda assigned
			2. Assignments
				1. COMM projects: Kirsten
				2. FOR: Sarah
				3. HHP and HHPA: Jess
				4. G: Hal
				5. Human BIOL: Zelda
				6. GEOG: Mindy
				7. HUM, ENG, WR, etc scheduling/cancelation: Mindy
				8. MUS: Christopher
				9. PHL and PS: Vickery
				10. CIS: Michele
				11. HIM: Wayne
			3. VV create notes from May 3 meeting
			4. Sarah will communicate with complete group
			5. Sarah will also communicate with buddies giving them next steps
3. Assessment Day Planning
	1. Structure of the day (Breakfast?)
	2. Awards: what needs to be done?
	3. Meet in September?
	4. Next meeting will be focused on assessment day
	5. Vickery will send out last year’s agenda
4. Chair next year:
	1. Mindy nominated Christopher, all in favor
	2. Christopher Hazlett is our 19-20 LOA Chair
5. Homework:
	1. Come to next meeting with ideas for assessment day, list of awards

Future Meetings:

* + - Friday May 24 (8-9)
		- Friday June 7 (8-9)

Parking Lot/Future meetings:

* Committee Structure – does it need to be changed to better serve the workgroups that review projects and how it integrates with the mentoring system?
* Cycle for GE courses offered with very little frequency
* Closing the loop: measuring twice
* Lead or captain for GEGs?