**Central Oregon Community College**

**Learning Outcomes and Assessment Committee Meeting NOTES**

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| **Date:** | 4/13/2018 | **Facilitator(s):** | Mindy |
| **Time:** | 3:15-4:15 p.m. | **Notes:** | Vickery |
| **Place:** | OCH 141 | **Agenda Maker:** | Mindy |

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| **Attendees:** | Sarah Fuller | x | Vickery Viles | x | **Guests:** |  |
| Jason Lamb | x | Mindy Williams | x | Betsy Julian |  |
| Deborah Malone | x | Wayne Yeatman | x |  |  |
| Shannon Waller |  | Zelda Ziegler | x |  |  |
|  |  |  |  |  |  |

Agenda

(Action items and person responsible in red)

1. Call to order (5 minutes), Chair
	1. Review of previous meeting notes,

We couldn’t find the notes from 3/2/18 but they appear to be in the N drive now.

* 1. Notetaker this meeting: Vickery
1. Review of new/revised forms (30 minutes), All
	1. Review of revision of existing form (Mindy & Zelda)

Spent most of the meeting making changes and improvements to the existing form. For example,

 Removed duplicate “all outcomes” box

 Revised multiple uses of “measurement” and “tool”, looked to improve abstract.

 Aligned several questions with rubric.

* 1. Review of more streamlined form (Shannon & Deb)
		1. This doc will stay in our archive for potential future use; it is quite streamlined compared to our current form.
1. Review and discuss Rubric revision (15 minutes), All

We didn’t get to this.

Vickery will draft a version of this to align with our changes and send out for next meeting.

1. Discuss plan for remaining Spring meetings (10 minutes), All

We added review of web resources (intranet vs internet) to our parking lot for future meetings.

Vickery will ask Betsy for summary of assessment day 2017 survey results for the next meeting.

**Agenda for April 27 to include:**

 **Review of rubric to align with Plan form**

 **Discussion of Assessment Day 2018**

 **2017 survey results**

 **Awards**

Next meeting:

April 27 (OCH 141 at 3:15 pm)?

May 11 (OCH 141 at 3:15 pm)?

May 25 (OCH 141 at 3:15 pm)?

June 8 (OCH 141 at 3:15 pm)?

Parking Lot/Future meetings:

* 2017 Assessment Day survey feedback
* Structure/Framework at COCC (winter or spring topic)
* Professionalism – particularly in CTE programs
* Lead or captain for GEGs?
* Review of web resources (internet vs intranet)