**Central Oregon Community College**

**Learning Outcomes and Assessment Group Meeting Notes**

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| **Date:** | 31 May 2017 | **Facilitator(s):** | Wayne |
| **Time:** | 9-10 AM | **Notes:** | Debbie and Wan |
| **Place:** | OCH 141 | **Agenda Maker:** | Wayne |

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| **Attendees:** | Michele Decker | x | Zelda Ziegler | x | **Guests:** |  |
| Jason Lamb | x | Mindy Williams | x |  | x |
| Deborah Malone | x | Wayne Yeatman | x |  |  |
| Shannon Waller | x |  | x |  |  |

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| **Time** | **Item** | **Who** | **Handouts** |
| 9:00 - 9:05 | Call to order and Note Taker | Chair |  |
| 9:05 - 9:20 | Review Nominations for Recognition | All |  |
| 9:20 – 9:45 | Assessment Day Recommendations | All |  |
| 9:45 – 10:00 | LOA Role on Assessment Day and Prep | All |  |

1. The committee reviewed two project description plans and one alternative assessment plan. The plans were as follows:

* “KT” plan created by Kathy Smith and Tony Russell

-This plan was preferred with some modifications

- changes that the group agreed to include or consider where as follows:

a. At the top of the page, there should be three boxes labeled

* New
* Ongoing
* Revised

b. Number 4 (What is assessed and the accompanying boxes) should be moved above the current 1.1 under Assessment Methods

c. Other check-box options under Assessment Methods

* Nationally recognized exams (exclude the statement with “questions mapped to outcomes” or have a second option without the statement)
* Licenses or certificates
* Multiple tools/measurement strategies mapped to program outcomes
* LOA plan with corrections by Vickery.

- Some aspects were borrowed to modify the KT tool

* Alternative assessment plan was presented but not reviewed in detail

2. Many felt that the entire package (Long or complete version of the Program Outcome Assessment Project Report and the modified KT form) should be presented together at the Assessment Day gathering

3. GEG members and CTE members will meet separately on June 7 to formalize changes to the KT plan

4. In a brief small group session, CTE members discussed the possibility of an alternative assessment plan for CTE programs already involved in continuous assessment, which might consist of utilizing their current accreditation assessment standards and reporting formats

5. June 14 meeting: Determine what we want to accomplish on assessment day