**Central Oregon Community College**

**Learning Outcomes and Assessment Group Meeting Agenda**

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| **Date:** | 10 May 2017 | **Facilitator(s):** | Wayne  |
| **Time:** | 9:00-10:00 AM | **Notes:** | Vickery and Deborah |
| **Place:** | OCH 141 | **Agenda Maker:** | Wayne  |

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| **Attendees:** | Sarah Fuller |  | Vickery Viles | X | **Guests:** |  |
| Jason Lamb | X | Mindy Williams | X | Betsy Julian  | X |
| Deborah Malone | X | Wayne Yeatman | X |  |  |
| Shannon Waller | X | Zelda Ziegler | X |  |  |

Assessment project rubric application debrief

Mindy made some minor improvements to the Dear Colleague letter

* Vickery will copy letter to GEG and CTE report folders
* Vickery finished rubric content (revising rubrics, adding overall, etc.)
	+ CTE group met, revised rubric
	+ GEG group met, added supportive comments
	+ Going forward: we like the supportive comments tone
	+ Comments were made to support sustainable behavior (also in Dear Colleague letter)
* The edited letter is in the LOA folder but copied to the GEG and CTE report folders
* General theme: Reports folder has info that is to be shared, LOA folder is our work in progress
* GEG group liked the N\* concept and shaded areas of rubric to illustrate deficiencies in the form
	+ Vickery will shade areas on GEG rubrics (include in 1.2, 1.4, 2.3, 2.4, 2.5), include N\*, and add explanation
	+ Add statement that about clarity to a reader outside discipline?
* Future: may want to review/share best practices between GEG and CTE groups

Method / timeline of feedback to faculty leads

* Current versions will be forwarded to deans to feedback to chairs
* Vickery will draft email to deans, send to LOA for comments
* Discussion of dean roles vs LOA role. LOA does the following:
	+ In charge of the system
	+ Makes observations about reports (more valid and valued coming from faculty)
	+ Looks for ways to assist
	+ Evolve the system and tend to it
	+ Best practices recognition
	+ Shape what we are asking to do
	+ Feedback on closing the loop
	+ Faculty driven
* Deans do the following:
	+ Dean involvement is critical for growing our work
	+ Deans need to understand what good assessment looks like
	+ Need to be able to help and support
	+ Need to buy into assessment if we expect others to

2017 Assessment Day Ideas and responsibilities Next meeting:

* Betsy will tell us when the Asst day is
* Identify best examples
	+ Both CTE and GEG
	+ Several examples, overall or specific attributes
	+ LOA members will come to next meeting with nominations for recognition of assessment projects
	+ At next meeting, review CTE and GEG
* Look at structure and outcomes of the Assessment day
	+ Asst Day potential goals:
		- More intention/meaningful
		- Update on status: where we are
		- GEG: group wide assessment models
			* Vickery will report on TR and KS progress
		- Recognize good work
		- CTE programs asst. status is probably too diverse to ask them to do a similar exercise
	+ Betsy’s vision: GEG leave with an understanding of what GEG are, understand that every course on the list needs to assess every outcome, and that it is not hard to do this

Next Meeting:

* Review nominations for recognition (see assignment above)
* Further work on Assessment day recommendations
* Consider what LOA needs to do on Assessment day, and what we need to do for preparation (final spring meeting? fall meeting? summer meeting?)