**Central Oregon Community College**

**Learning Outcomes and Assessment Committee Meeting Agenda**

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| **Date:** | 6/7/2019 | **Facilitator(s):** | Sarah |
| **Time:** | 12:30-2:15 pm | **Notes:** | Vickery |
| **Place:** | OCH 141 | **Agenda Maker:** | Sarah |

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| **Attendees:** | Christopher Hazlett |  | Mindy Williams  |  | **Guests:** |  |
| Jessie Russell |  | Sarah Fuller |  | Betsy Julian |  |
| Kirsten Hostetler |  | Vickery Viles |  |  |  |
| Michele Decker |  | Wayne Yeatman |  |  |  |

Agenda

(Action items and person responsible in red)

1. Call to order, Chair
	1. Review of previous meeting notes, All
2. Assessment Day Planning
	1. Draft Agenda on next page
	2. Choose Awards: One PLAN; One ANALYZE; One CLOSING THE LOOP
	3. Posters or other interactive with these examples
	4. Resource Tables – what does this look like?
	5. Summer Prep Work, stipends?
		1. Status report
		2. Posters/other?
	6. Identify meeting in September prior to Assessment Day
3. End-of-Year Report
4. Clean-Up of Parking Lot

Future Meetings:

* September 12th Chairmoot Meeting Attendance?
* Thursday or Friday September 12th/13th LOA Meeting Finalize Assessment Day Planning
* Wednesday September 18th Assessment Day

Parking Lot/Future meetings:

* Committee Structure – does it need to be changed to better serve the workgroups that review projects and how it integrates with the mentoring system?
* Cycle for GE courses offered with very little frequency
* Closing the loop: measuring twice
* Lead or captain for GEGs?

Assessment Day Draft Agenda

8:30-9 am Breakfast

* Posters Displayed- with Questions to direct focus in looking at the posters - Sarah)

9-10 am

* Welcome (Betsy)
* Status of Assessment Projects (Vickery)
* Review of Resources (Kirsten)
* Updates to Process with Emphasis on Closing The Loop (Mindy)
	+ Discussed emphasis on improvement to teaching and learning, includes reassessing the improvements – open-minded as to the form that the reassessment takes
* Buddies (Christopher)

10-10:30 am Move into Groups CTE and GEG (Jessie)

* Discuss answers to the poster questions
* Review answers to the questions – little competition between groups on the answers

Awards integrated with Jessie’s review of the questions about the posters (Sarah & Wayne)

* Limited Number – one Plan, one at Analysis, one full Closing the Loop
* Emphasis on Analysis and Closing The Loop
* Display what was done – Talk about it.
* Presentation of awards

Work Plan/Check-In with Dean as to where you are going to work and what you are working on. (Michele)

10:30-11:30 am Resource Tables Staffed by LOA members